



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
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Camelford
Cornwall

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Ordinary Council Meeting – 17th May 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 7 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Hewlett, Grigg, Shaw.
22/268

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson - personal, Thomson - Business.

It was **resolved** to accept the apologies

Proposed: Cllr Coombes

Seconded: Cllr Grigg

unan

22/269

3. To receive Declarations of Interest & Approve Dispensations

None

22/270

4. Public question time (15 minutes allowed for this)

Cllr Barry Jordan – Spoke regarding Mayor for Cornwall. Mayor's remuneration set by Remuneration Panel who set Councillor pay. Nothing cast in concrete. If goes to referendum will be binding. Need 21,500 signatures. 20mph. Cormac have put all signs out. Stephen Rushworth wants to meet regarding possible Camel Trail and money for Camelford. Integrated care service needs to be in place by July. Lots needs to happen before the deadline. 22/271

5. To receive and approve the Minutes of:

It was **resolved** to approve the Annual Meeting 5th May 2022

Proposed: Cllr Burgis

Seconded: Cllr Shaw

unan

22/272

6. To receive Clerk's report

Matters arising from the Minutes. Clease CP – CC are waiting on CTC to advise it regarding the waste contract for the bins. Camelford show bus has been provided by Cllr Barry Jordan via the Community Chest Grant. Thanks given. AGAR has been sent to the external auditors. No response from letter to Nom Noms dated 3 May. Cllr Rotchell - If not heard by the end of the week send a follow up letter.
22/273

7. Planning

a. Any late applications will be discussed under this section.

PA22/04344. 49 Highfield Road. Mrs Brown. Conservatory on domestic dwelling. Cllr Shaw noted it was **resolved** to support.

Proposed: Cllr Shaw

Seconded: Cllr Bond

unan

22/274

8. Portfolio Reports

a. Mayor's Report – 10th May - rehearsal Beating the Bounds with Dave Goodman. Taken over from his Dad Sid Goodman. Good access. Just to advise people it is a good walk but there are 3/4 slate stiles which may be an issue for some with mobility issues. 12th May attended Chris Edwards (Boscastle Buoys) funeral formally. 13th May E&P meeting. 14th May Bingo for Camelford Show

Chair's Signature..........

1

Dated 21-6-22

Fundraiser which was very successful. This morning interview Radio Cornwall regarding 20s plenty as consultation ended on 20 April. Waiting to hear results. It is worth looking at the map as it covers most of Camelford. Showed the reporter (Christine Butler) the skate park and new parkour/pump track. She took some photos and did an interview. Hopefully appear on Radio Cornwall at some point. Cllr Shaw noted that at the Community Speedwatch Seminar that Camelford and another only 2 places in South West doing 20s Plenty. Recruited 60 police officers and cameras to enforce (not yellow boxes). Cllr Rotchell was concerned about enforcement so good news. St Clether selling their flashing sign. Clerk to write to request information/cost. 22/275

9. Correspondence

- a. CC – Business rates annual bill £2,672.45 for Clease CP. **Noted** 22/276

10. Agenda Items

- a. It was **resolved** to nominate Cllr Burgis to attend CC Climate Emergency DPD hearings.
Proposed: Cllr Elford **Seconded: Cllr Hewlett** unan 22/277
- b. It was **resolved** to apply free parking to Churchfield CP for Jubilee weekend
Proposed: Cllr Hewlett **Seconded: Cllr Bond** unan 22/278
- c. The Events Working Group meeting minutes were **noted** 22/279
- i. It was **resolved** to approve Fun Week/Jubilee breakdown of costs
Proposed: Cllr Bond **Seconded: Cllr Grigg** unan 22/280
- ii. The Centenary sculpture, leaf workshops and dance workshops were discussed. It was **resolved** that they be booked and that CTC fund these workshops if FEAST funding is not secured (within budget).
Proposed: Cllr bond **Seconded: Burgis** 7-0 (1 abs) 22/281
- iii. It was resolved to approve Event Tech sound engineering costs Music in the Park and Jubilee and instruct Celebration Pyrotechnics to do fireworks for Winter Festival
Proposed: Cllr Bond **Seconded: Cllr Elford** unan 22/282
- iv. It was **resolved** to appoint India Rabey, John Praoline, Kate Woods as non-voting members of the Events Committee.
Proposed: Cllr Bond **Seconded: Cllr Hewlett** unan 22/283
- d. It was **resolved** to allow a 7 x 5ft shed on Allotment Plot 18
Proposed: Cllr Grigg **Seconded: Cllr Shaw** unan 22/284
- e. It was **resolved** to pay £1,000 churchyard maintenance grant to PCC of Lanteglos-by-Camelford
Proposed: Cllr Elford **Seconded: Cllr Shaw** 7-1 22/285
- f. Clease CP enforcement was discussed. It was **resolved** to review in April 2023 and not instruct enforcement at this point in time.
Proposed: Cllr Shaw **Seconded: Cllr Grigg** 7-0 (1 abs) 22/286
- g. It was **resolved** to move to Part 2 due to the nature of the business (contracts).
Proposed: Cllr Coombes **Seconded: Cllr Shaw** unan 22/287
- h. (i) It was **resolved** to instruct Cormac for Churchfield and Clease/Fore Street lining works £1,107.47 & £361.18 respectively.
Proposed: Cllr Grigg **Seconded: Cllr Shaw** unan 22/288
- (ii) it was **resolved** to revise quote regarding the 3 recycling new spaces. 2 x CTC parking spaces and 1 x MC bay, sign at front to advise MC parking at back. **Noted** may increase the price. Clerk to inform Town Trust of plans.
Proposed: Cllr Grigg **Seconded: Cllr Shaw** 7-0 (1 abs) 22/289
- i. The graffiti on the inside of the bird hide was discussed. It was **resolved** to stain (rather than paint) inside of Bird Hide.
Proposed: Cllr Shaw **Seconded: Cllr Burgis** unan 22/290
- j. The potential for a Mayor for Cornwall Council was discussed. It was **resolved** that CTC would support a referendum.
Proposed: Cllr Grigg **Seconded: Cllr Elford** unan 22/291

11. Accounts

- a. Balances at 10th May 2022 were **noted**
- | | |
|-----------------|-------------|
| Current Account | £126,206.95 |
| Tracker Account | £51,428.50 |
| NS&I | £42,487.74 |

Chair's Signature..... 

Dated 21-6-22

CCLA	£80,000.00		22/292
b. It was resolved to authorise the payments of Accounts Outstanding			
Staff	May Wages & expenses	BACS	£8,830.03
HMRC	May Tax & NI	BACS	£2,198.08
Cornwall Pensions	May Pension contributions	BACS	£2,603.04
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cornwall Council	Business rates – Park Store	DD	£51.00
Plusnet	office broadband	DD	£27.55
Pennon	Town Hall Water	DD	£22.50
Pennon	Public Toilets Water	DD	£42.50
Amazon	Public toilet supplies	Debit	£15.98
Amazon	Public toilet supplies	Debit	£25.40
Amazon	Maintenance supplies	Debit	£16.48
Amazon	Union flag bunting	Debit	£34.95
Pickle design	Website optimisation	BACS	£60.00
Voiphone	Office Telephone system	BACS	£9.60
Post Office	Stamps	Debit	£68.00
HSQE	Online training courses	Debit	£46.80
Barclays	Bank Charges	DD	£13.68
H3G	Youth worker mobile	DD	£18.02
Jag Signs	Tree Plaques	BACS	£131.94
Smart Window Cleaning	March and April invoices – Town Hall	BACS	£50.00
Camelford Hardware Store	Maintenance supplies	BACS	£24.52
Seadog IT	Website Hosting	DD	£29.95
Cornwall Council	Churchfield CP enforcement	BACS	£192.00
Camelot Garage	Fuel or maintenance	BACS	£85.39
SLCC	South West Training seminar	BACS	£102.00
Camelford Hall	May invoice	BACS	£64.00
Western Supply	Maintenance supplies	BACS	£79.00
Glasdon	Metal bin liners	BACS	£133.02
LEDhouse	Balance jubilee screen	BACS	£2,040.00
Callum Flew Entertainment	Music 5.6.22	BACS	£400.00
		TOTAL	£18,178.43
Proposed: Cllr Bond	Seconded: Cllr Coombes	unan	22/293
Income was noted			
CCLA	Dividend	AC	£709.11
Various businesses	Fun week stalls	AC	£50.00
Various businesses	Parking permit	AC	£25.00
Various residents	Allotment rent	AC	£132.00
Post Office deposit	Churchfield CP tickets	cash	£335.00
		TOTAL	£1,251.11
			22/294

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts

Proposed: Cllr Bond **Seconded: Cllr Burgis** **unan** **22/295**

a. It was **resolved** to accept the tender for Café.

Proposed: Cllr Hewlett **Seconded: Cllr Bond** **6-1 (1 abs) dec carried 22/296**

b. Clerk reported on the estimated prices for café fit out. Second hand equipment - £1k for fridges with counter, £500 for sink and water heater. **Noted.** **22/297**

c. Insurance

From the 3 quotes provided, it was **resolved** to appoint Aviva as insurance provider at a cost of £2,055 for a term of 1 year (if any revisions due to the pond is under Zurich quotation). If revisions more than Zurich, enter contract with Zurich for a term of 1 year. Clerk to contact Zurich re inclusion of Bowling Club in their quotation.

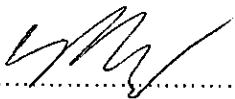
Proposed: Cllr Bond **Seconded: Cllr Coombes** **unan** **22/298**

Chair's Signature..... .....

13. To note items for 21st June 2022 Agenda.

Allotments Cllr Shaw
Cycle racks Churchfield Car Park

The Mayor closed the meeting at 8.03 pm

Chair's Signature ..... 4

Dated 21-6-22.....