



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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## TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 24<sup>th</sup> June 2022 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Esther Greig*

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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- 1. To receive Apologies for absence with reasons**
- 2. To note Councillors present**
- 3. To receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
- 5. To receive and approve the Minutes of 13th May:**
- 6. To receive Clerk's report**  
Car Park lining, Library window, tree inspections, OCM – Scout Hut railings, Café, youth shelter doors. Tregoodwell Lime tree. Reschedule cemetery walk round.
- 7. To receive Grounds Manager's report**  
OCM bins and benches. Gravel edging at skatepark, Broadwood bridge – painting. Basket swing wet pour removal
- 8. To receive portfolio holder reports**  
Play Areas/OCM.  
Enfield Park.  
Car Parks  
Cemetery & Orchard  
Allotments & Footpaths  
Town Hall
- 9. Agenda items**
  - a. To **resolve** on way forward for public benches
  - b. To **resolve** on placement of 6 cycle racks.
  - c. To discuss and **resolve** on outdoor gym equipment

- d. To **resolve** on recommendation for electrics in Enfield Park.
- e. To **resolve** on purchase of rubber play bark
- f. To **resolve** on flower festival – arrangement or donation
- g. To **resolve** on replacement fingers for town centre signs
- h. To **resolve** on knitted flowers at bandstand – duration of display
- i. To **resolve** on time capsule for centenary event
- j. To **resolve** on opening times of the youth shelter
- k. To **resolve** upon repositioning holly tree for tree sculpture
- l. To **recommend** changes to financial regulations for contracts procedure.
- m. To **discuss** pond path – update from Cllrs Shaw and Elford.
- n. To **discuss** placement of Rotary bench in Enfield Park

**9. Date & Items for next meeting.**

5<sup>th</sup> August 2022 10am