



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 21st June 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Burgis, Coombes, Elford, Hewlett, Grigg, Scawn, Shaw. 22/299

2. To receive Apologies for absence with reasons

Cllrs Rotchell - personal, Thomson - Business.

It was **resolved** to accept the apologies

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Grigg** **unan** **22/300**

3. To receive Declarations of Interest & Approve Dispensations

Cllr Grigg Agenda item 10f pecuniary interest to leave the room 22/301

4. Public question time (15 minutes allowed for this)

Cllr Jordan attended. New map of network areas has been produced – they are going to be twice as big than at present – this one will cover from Canworthy Water to Padstow – 32 Parishes. Bypass still considered to be hopeful, Scott Mann may also be in receipt of Levelling up funds that could help. Noted a lack of dentists in this area – he has written to Westminster. Hopefully some Ukrainian dentists will get dispensation to work. The rave may come back in August – Police monitoring the area. Cllr Jordan confirmed that the Levelling up fund could be several million – the whole thing bypass project would be covered. 22/302

5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 17th May 2022

Proposed: Cllr Burgis **Seconded: Cllr Grigg** **7-0 (2bs) dec carried** **22/303**

6. To receive Clerk's report

Matters arising from the Minutes. Café lease fallen through – addressing further at SED Committee. Opeways are overgrown again – have reported to Cormac (although these paths are not adopted) and will discuss at SED Committee. Vandalism at Skatepark has been reported to the Police and CCTV handed over. Doors have not been broken – have been reinstalled and lock straightened. 22/304

7. Planning

a. Any late applications will be discussed under this section.

PA22/04907. 3 The Close Sunnyside Meadow. Mr Phil Albon. New Build, flat roof conservatory 4850mm wide x 3350mm projection to front elevation, removing existing porch. Copying materials of the house. Cllr Shaw future proof the building, get rid of steps and put a ramp in. No impact – neighbour have conservatories.

It was **resolved** to Support

Proposed: Cllr Shaw **Seconded: Cllr Ackroyd-Johnson** **unan** **22/305**

*Late application

PA22/05187. Land West of Sir James Smiths Community School, Station Road. Woodsome Estates Ltd. Non-material amendment for various amendments to PA19/06930 dated 29.4.2020.

Addition of solar panels, air source heat pumps, and general updates on drawings etc. Cllr Shaw disappointed with the developer as a planning condition stated they must save 2/3rd of the historic hedge – putting in a footpath instead. These amendments benefit the site. It was **resolved** to Support; noting destruction of hedgerow.

Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **22/306**
For Information
 PA22/02673. Tregath Business Park, Demolition of buildings. **Approved** **22/307**

8. Portfolio Reports

a. Deputy Mayor's Report – Cllr Bond reported his and the Mayor's attendance at various meetings and events: Mayors' meeting, school governors, fund raising quiz, mayor's afternoon tea, Lego competition, opened Coolio's, Scott Mann regarding the bypass etc. Passes his sincere thanks to Councillors and Volunteers for Jubilee/Fun week. Noted that CTC should be proud of its staff for their outstanding efforts at the events. **22/308**

9. Correspondence

a. Lanteglos by Fowey PC – Email letter regarding allocation of social housing. Cllr Shaw noted that NCDC used to confirm with the local Parishes to confirm social housing. Cllr Shaw noted that parish and town councils no longer get consulted on the housing lists for their areas. Add to Strategic and Economic Development Committee agenda. **22/309**

b. Town Trust – Email confirmation of 4% increase on Town Hall rent. **Noted** **22/310**

c. The Pensions Regulator – Acknowledgement of re-declaration of compliance. **Noted** **22/311**

d. Cornwall Council - Confirmation of 20mph roll out – no changes to Camelford proposals. **Noted** CTC noted carious issues with the 'roll-out'; been receiving feedback as individual Councillors. It was **resolved** to suspend standing orders so that Cllr Jordan could address CTC

Proposed: Cllr Shaw **Seconded: Cllr Ackroyd-Johnson** **unan** **22/312**

Cllr Jordan and CC are aware of problems with the trial, talking to Police, he has an inbox full of complaints. Suggested CTC write to CC and Highways. Standing orders reinstated

Clerk will repost the 20-mph map asking for feedback and check if trial has made any difference to pollution levels, Cllrs to send feedback to Clerk to be collated. **22/313**

10. Agenda Items

a. It was **resolved** to advertise the café opportunity on Rightmove £350 (two months).

Proposed: Cllr Burgis **Seconded: Cllr Elford** **6-3 dec carried** **22/314**

b. It was **resolved** to approve grant application from Top Town Memory Café £350

Proposed: Cllr Grigg **Seconded: Cllr Ackroyd-Johnson** **unan** **22/315**

c. Litter Bin Management of Clease car park was discussed. (CC offering £442.50pa). Cllr Bond noted that there are 4 bins in the vicinity. Clerk noted that if CTC do not accept the proposed contract, then the bins will be removed.

It was **resolved** to not enter into a contract with CC

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan** **22/316**

Monitor and review after the summer.

d. It was **resolved** to continue contract with Biffa for Churchfield and OCM £1942.50 for 2022. (Last reviewed 2020).

Proposed: Cllr Ackroyd-Johnson **Seconded: Cllr Hewlett** **unan** **22/317**

e. Souvenir programme for the centenary celebrations was **noted** **22/318**
 Cllr Grigg left the room

f. It was **resolved** to approve use of Enfield Park for dog show fundraiser 16th July

Proposed: Cllr Elford **Seconded: Cllr Shaw** **unan** **22/319**
 Cllr Grigg returned

g. It was **resolved** to approve use of Enfield Park for memory café rickshaw tours 31st July.

Proposed: Cllr Hewlett **Seconded: Cllr Grigg** **unan** **22/320**

h. The Estates and Properties Committee minutes were **noted**. **22/321**

i. It was **resolved** not to continue with SSE streetlight contract.

Proposed: Cllr Shaw **Seconded: Cllr Coombes** **unan** **22/322**
22/323

i. The internal audit procedure form was **noted**.

Chair's Signature.....

Dated.....

11. Accounts

a. Balances at 15th June 2022 were noted

Current Account	£107,075.62
Tracker Account	£51,432.37
NS&I	£42,487.74
CCLA	£80,000.00

22/324

b. It was resolved to authorise the payments of Accounts Outstanding

Staff	June Wages & expenses	BACS	£9,556.81
HMRC	June Tax & NI	BACS	£2,684.28
Cornwall Pensions	June Pension contributions	BACS	£2,857.02
North Cornwall Glazing	Patio doors for Youth Shelter	BACS	£5,820.00
Kernow Training	Brushcutter, Mower, hedgecutter	BACS	£620.00
Bunzl Cleaning Supplies	Public Toilet supplies	BACS	£42.55
R Sleep Ltd	Maintenance Supplies April	BACS	£59.94
Jag Signs	Cleese car park signs	BACS	£679.42
Staples	Office supplies	Debit	£249.51
Good Old Fashioned Lover Boys	Music in the park	BACS	£702.00
Positive Energy	Town Hall Electricity	BACS	£121.17
Positive Energy	Town Hall Electricity	BACS	£266.92
Badgemaster	Name badge	BACS	£13.90
Thrussells	Metal sculpture and workshops deposit	BACS	£1,500.00
SSE	Electricity – Cleese car park	DD	£74.35
Spar	Office supplies April	Debit	£14.22
Amazon	Wrist bands – slip and slide	Debit	£3.69
Amazon	Disposable vinyl gloves (4x10.99)	Debit	£43.96
Amazon	Weedkiller	Debit	£43.00
Staples	Office supplies	Debit	£44.00
PPL PRS Ltd	Annual Music Licence (Bandstand/Park)	Debit	£288.04
Event Tech SW Ltd	Equipment and staff music in park	BACS	£1687.50
Spar	Office supplies March	Debit	£8.94
Urban Gypset	Mural touch up and repair	Debit	£550.00
Barclays	Bank Charges	DD	£9.10
South West Water	Allotments – water	DD	£84.75
The Unfortunate Ones	Music in the park	BACS	£375.00
Initial Washroom hygiene	Annual contract (Rentokil)	BACS	£84.60
Cllr R Rotchell	Mayor's afternoon tea	BACS	£23.02
M H Hart & Son Ltd	Generator Hire	BACS	£534.00
Seadog IT	Technical support	DD	£30.00
Kestrel Guards	Annual Key Holding Town Hall	BACS	£78.00
Smart Window Cleaning	May invoice – Town Hall	BACS	£25.00
BHIB	Annual Town Council Insurance	BACS	£1955.45
Kirsty Ferguson	Mayor's afternoon tea	BACS	£33.16
H3G	Youth worker mobile	DD	£18.00
Seadog IT	Website Hosting	DD	£29.95
JRB Enterprise Ltd	Dog Bags	BACS	£76.38
Jag Signs	Replacement Fore Street Sign	BACS	£106.24
R Sleep Ltd	Maintenance Supplies May	BACS	£159.39
Cllr R Rotchell	Beacon and tug of war trophies	BACS	£81.00
Adam Cornford Music	Music in the Park	BACS	£150.00
ESS K9 Security	Music in Park/Jubilee	BACS	£1536.00
Camelot Garage	Fuel for maintenance	BACS	£93.16
EDF	Electricity OCM – final bill	BACS	£125.48
B Martlew	Public toilets EICR and Minor repairs	BACS	£984.66
B Martlew	OCM Lighting – Final Bill	BACS	£1,031.80
B Martlew	Bandstand EICR and Minor repairs	BACS	£542.26
Spar	Office supplies May	Debit	£18.03
Glasdon	6 x cycle racks	BACS	£331.20
Plusnet	office broadband	DD	£27.55
Cornwall Council	Churchfield – Business Rates	DD	£444.00

Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cornwall Council	Business rates – Park Store	DD	£51.00
Pennon	Town Hall Water	DD	£22.50
Pennon	Public Toilets Water	DD	£42.50
Voiphone	Office Telephone system	BACS	£9.60
Camelford Town Trust	Town Hall/Library Rent	BACS	£507.81
Staples	Laminator	BACS	£85.73
Tesco Mobile	Grounds Manager Mobile	DD	£7.50
Proposed: Cllr Grigg	Seconded: Cllr Ackroyd-Johnson	TOTAL	£37,964.04
Income was noted		unan	22/325
Street Games	Cancelled course	AC	£200.00
Western Power distribution	Wayleave	chq	£3.48
National lottery Community Fund	Revenue grant – youth worker	AC	£5,000.00
Cornwall Council	Community chest grant – bus	AC	£400.00
Trophies plus medals	Refund duplicate payment	AC	£356.00
Post Office deposit	Churchfield CP tickets	cash	£220.00
Post Office deposit	Churchfield CP tickets	cash	£30.00
Bank Deposit	Donations/dog show/cup sales	cash	£945.00
Bank deposit	Library takings	cash	£76.80
Various businesses	Fun week stalls	AC	£100.00
Various businesses	Parking permit	AC	£10.00
Post Office deposit	Churchfield CP tickets/permits	cash	£365.00
Post Office deposit	Allotment rent	cash	£198.00
Post Office deposit	Allotment rent	cash	£176.00
Worldteam Ltd	Public toilet advertising	AC	£360.00
Bank interest	2 nd account	AC	£3.87
		TOTAL	£8,444.15
			22/326

12. To note items for 18th July 2022 Agenda.

None

The Deputy Mayor closed the meeting at 7.32 pm

Chair's Signature.....

Dated.....



FAO: The Clerk - Ms E Greig
 Camelford Town Council
 Town Hall
 Market Place
 Camelford
 Cornwall
 PL32 9PD

Your ref:

My ref: CTC.OptOut/2022-23

Date: 23 June 2022

Dear Esther

Arrangements for Cornwall Council's Waste Collection and Cleansing Contract for 2022/23 on Cleave Road Car Park, Camelford

I am writing regarding your request to opt out of Cornwall Council's waste management and cleansing contract arrangements for Cleave Road Car Park, Camelford as from 01 July 2022, and to formally acknowledge your request and notice. The specific area of land this relates to is shown in Appendix 1.

The request to transfer cleansing duties for the land comes into place from 23:59 hours on 01 July 2022, at which point Cornwall Council and its contractor (Biffa Municipal Limited) will cease all cleansing and waste management activities on Cleave Road Car Park.

From 12:00 hours on 01 July 2022, you will become responsible for all duties under the Environmental Protection Act 1990 and Clean Neighbourhoods and Environment Act 2005, and will need to organise all cleansing, waste collection and disposal activities in accordance with the relevant waste legislation.

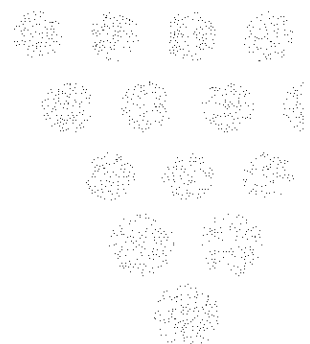
Please note you will need to seek your own legal advice to ascertain any Transfer of Undertakings (Protection of Employment) implications. I will inform Nigel Carr, the General Manager for Biffa Municipal Limited in Cornwall, of the position and ask him to undertake his own assessment of any transfer of undertakings implications. You may wish to contact Nigel Carr direct on 01736 759002 or nigel.carr@biffa.co.uk.

To be clear, the waste management activities which have ceased on Cleave Road Car Park include:

- Litter picking
- Provision, maintenance, supply or maintenance of litter bins
- Litter bin emptying

Cornwall Council | Konsel Kernow
 New County Hall, Treyew Road, Truro TR1 3AY.

E: refuseandrecycling@cornwall.gov.uk | T: 0300 1234 141 www.cornwall.gov.uk



- Wiping down of litter bins
- Disposal of collected litter bin waste
- Removal and disposal of fly-tipped waste
- Graffiti removal
- Fly-posting removal
- Emergency call out/clean-up of offensive deposits e.g., syringes, vomit, human excrement etc
- Removal of all large and small dead animals
- Litter picking, litter bin emptying and any waste disposal following Special Events
- Collection and disposal of any commercial waste from site including grounds maintenance waste
- Enforcement of waste and environmental crime/issues relating to the site
- All health and safety, training, insurance, public liability, management or monitoring activities

The site currently includes two of our street litter bins which, as discussed via email, shall be removed by Biffa.

Please be aware that it is important that Camelford Town Council has arrangements in place to cover all of the above responsibilities. If you require any advice regarding waste management activities, please do not hesitate to contact us.

We will update our contact centre to advise that any waste related queries relating to this site we receive from any residents are passed onto you. Can you please therefore provide us with an email address and telephone number to direct these queries through to. Can you please also confirm that you are happy for us to direct customers reporting issues at this location via the Council's website, to Camelford Town Council by email.

I hope this covers everything, but please feel free to give me a call if you require any further discussion or information on this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ward.', with a large, stylized initial 'W'.

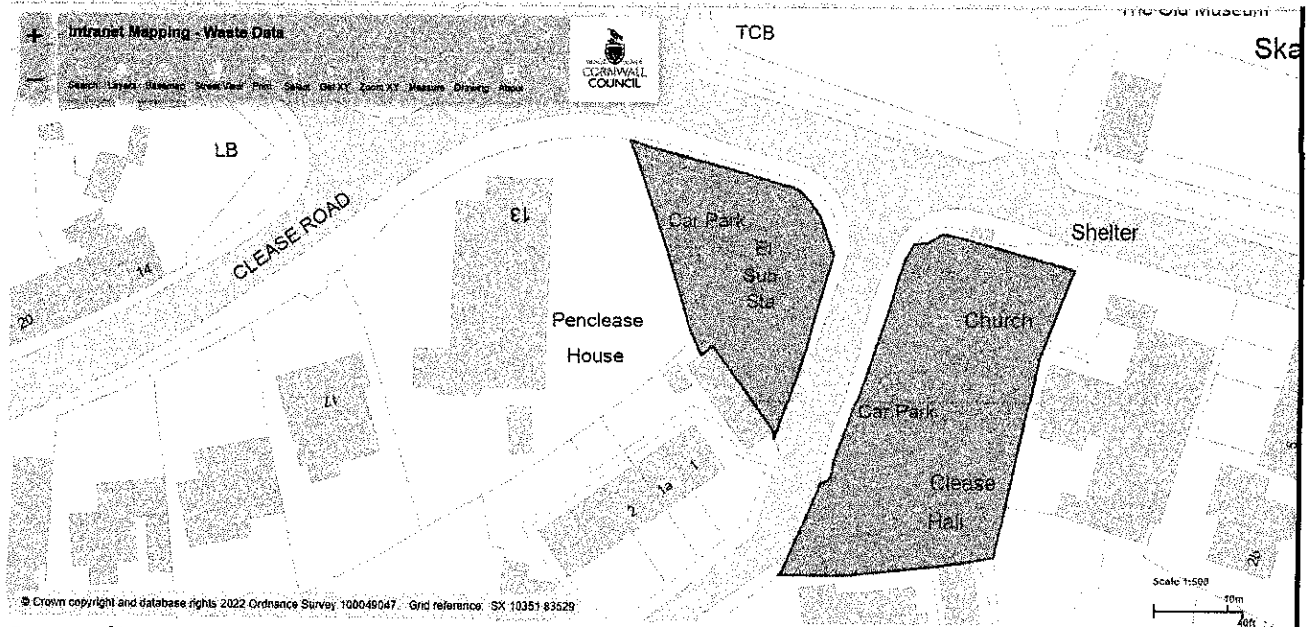
Jackie Ward
Head of Waste
Regulatory Services

Email: jackie.ward@cornwall.gov.uk

cc: Cllr Carol Mould/Cllr Barry Jordan

Appendices

Appendix 1



Appendix 1 – Map of Clease Road Car Park, Camelford

Esther Greig

From: rob.rooney@lanteglosbyfowey.org.uk
Sent: 29 June 2022 16:36
Subject: complaint to ombudsman

Dear all

It is clear, from the responses received to Lanteglos-by-Fowey Parish Council's initiative, that there is a lack of transparency and accountability when it comes to Cornwall Council's housing allocation policy.

LBFPC discussed the next steps at its June 28 monthly meeting and agreed the following:

"Lanteglos-by-Fowey Parish Council resolves to write to (all the above-named bodies), inviting them to lend their support to this body's proposed change to Cornwall Council social housing policy."

The proposed change to Cornwall Council social housing policy is the

following: "Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process."

It seems to LBFPC that this is an entirely reasonable policy to adopt in the current housing crisis. Cornwall Council may reject this policy for very good reasons, which it will be pleased to explain to us. If on the other hand, it is rejected out of hand, we will have the ammunition we need to make a joint approach to the ombudsman.

So our proposal, at this stage, is that your town/parish council agrees the above form of words to take to Cornwall Council as a suggested change to its social housing allocation policy. LBFPC takes the view that a joint approach will have more impact and is willing to co-ordinate responses.

We look forward to hearing your responses. We have until February to make a complaint to the ombudsman.

Yours sincerely,

Rob Rooney - vice-chair, Lanteglos-by-Fowey Parish Council

Esther Greig

From: Esther Greig
Sent: 22 June 2022 09:49
To: Helen [REDACTED]
Cc: Rob Rotchell; Andy Shaw; Barry Jordan (cllr.barry.jordan@cornwall.gov.uk)
Subject: RE: Recreation field on Oakwood Rise

Dear Helen,

Thank you for your email and attached information. I can understand your frustration.

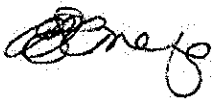
My advice to Cllr Jordan was, in the first instance, to contact the landowner for an explanation and to check the original planning application for the facts. It seems that you have done this already.

North Cornwall District Council approved this planning application, but Cornwall is now a unitary authority. Cornwall Council is the relevant highways and planning authority in this matter. Cllr Jordan, as Cornwall Councillor for this area, is the correct representative for these queries.

I will pass your letter onto to Cornwall Council Planning Enforcement, asking them to copy me into any response/advice to yourself.

I will present your letter to Camelford Town Council at its next meeting for information.

Best regards



Esther Greig. PSLCC
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk
Not available on Thursdays.

From: Helen [REDACTED]
Sent: 21 June 2022 21:27
To: Esther Greig <clerk@camelford-tc.gov.uk>
Subject: Recreation field on Oakwood Rise

Dear Ms Greig

My name is Mrs. Hele [REDACTED]. My husband Colonel Steve [REDACTED] and I live at [REDACTED] Maple Avenue, Camelford. I write as a representative of a large number of the residents of Victoria Gardens.

I am aware that Councillor Jordan has been in contact with you regarding the field on Oakwood Rise which until recently was maintained by Poltair homes. This field is widely used by children for play and by dog walkers, most of whom live in Victoria Gardens and Willow Bank. For those of us with mobility issues and dogs to walk, who cannot manage the walk up and down to the park this has been a valuable resource and of course as we have no playground at this end of town it is widely used for football practice and other games by the local children. I was hoping that Councillor Jordan would raise this issue at the Council meeting this evening but he tells me that he had had a busy day and 'forgot'.

The maintenance of the field has now been abandoned by Poltair and the grass is knee high. As a few dog walkers are less than scrupulous about cleaning up after their dog when it disappears into long grass and those of us with mobility issues are struggling to walk through the long grass it will soon be rendered impassable to adults and children alike.

I have been struggling to get information as to who to approach regarding future plans for this area and emails to Poltair are going unanswered. Documents have now come to light, retained by those who bought their homes when the development was first built, which clearly indicate that a play area was in the original plans and that the field was expected to be taken over by the council once the development was completed. Several people were sold their properties with the clear understanding that there would be recreational space here (as shown on the plan attached) and in fact, we purchased our house here four years ago, very largely based on the proximity of the field, which as a less able person gave me somewhere I could reach to walk my dog.

It appears that there was a failure at the time to hold Poltair to their promise of a play area in the field adjoining the one we have had access to, and no subsequent agreement regarding the transference of this resource to the Council, despite documentation showing that this should have been addressed.

As previously stated this is an **extremely** important open space. The previous development on which we lived in Hampshire, built at about the same time as Victoria Gardens and of similar size, had TWO playgrounds, one of which had a basketball court and a substantial green space. The residents of Victoria Gardens and Willow Bank now have nothing if they are too young, old or disabled to make it into town.

Your reply to Councillor Jordan put the onus on him, and by default the residents of Victoria Gardens, to take this up with Poltair. I would ask the Council to take a look at the attached documents and recognise that Poltair's original promise of a play area (shown in the plans attached) has gone unfulfilled (for 20 years!) that this small green area is

of great significance, and that it's maintenance and upkeep as a resource for the people at this end of town, is just as important as the much lauded and hugely financed skatepark at the other end.

Once the Council has looked into this perhaps you would be kind enough to update me as to what plans will be made for us to be able to return to using our only green space again.

Yours sincerely

Hele 

Cornwall Council Community Network Highways Scheme Expression of Interest Form



Notes

To help us process your Expression of Interest, please:

- Read the Community Network Highways Scheme guidance carefully
- Complete the form as fully as you can and return to your Cornwall Councillor, and copy in your Highways Manager and Community Link Officer
- Let us know if you have any questions before sending in your application

Section A: Contact details

1. Name/position of person submitting this proposal	Esther Greig/Clerk
2. Contact email	clerk@camelford-tc.gov.uk
3. Contact telephone number	01840 212880

Section B: Scheme outline

1. Location	Camelford
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Schemes should include proposals to deliver against one or more of the six goals of The Cornwall Transport Plan: www.cornwall.gov.uk/connectingcornwall

2. What is the LTP objective you are trying to achieve?

Encouraging Healthy Lifestyles
 Creating safe routes linking key facilities
 Improved road signage to help protect walkers and cyclists
 Encouraging a vibrant town centre – providing a safe environment for pedestrians

Supporting Community Safety and Individual Well Being
 Along the A39 through the town centre:
 Ensuring speed limits and parking restrictions are adhered to
 Efficient signage/ traffic management to reduce safety risks and anti-social behaviour.

3. What is the problem? What local outcome you are aiming to achieve?

Community Safety
College road. This lane links the town centre to footpath 507/21/1 that goes out to the Parish boundary and onto the moor. Pedestrians and tourists use this route regularly – there is insufficient signage to warn drivers of pedestrians in the road as there is no pathway. Informative Signage. The visibility splay at the junction with the A39 is often obscured by parked vehicles on the double yellows. Often in the early evening, patrons of the fish and chip shop are parked all over the previously mentioned double yellow lines; resulting in blocking of the narrow roads. Parking Enforcement required to stop obstructive parking.
A39 Victoria Road, Churchfield car park. Vehicles not being able to access A39 traffic flow – long waiting times in side roads during the summer months due to volume of traffic. Hatched junction boxes to prevent blocking of side roads
A39 at Victoria Road/Valley Truckle. Speeding enforcement needed on both entrances to the town. Mobile radar signs.
A39 at Town Centre. Dangerous 'voluntary give way' traffic flow on the High Street through the narrows – cars mount pavement to allow passing. Bollards to stop pavement mounting. Flashing radar 'give way' signs
A39 at Helstone. Speeding enforcement needed on both entrances to the village. Mobile radar signs.
Parking infringements on Clease Hill, outside Co-op, loading bays on Fore Street, and through the town Market Place (on double yellows and zig-zags). Parking Enforcement required.
4 x Opeways between Chapel Street and Fore Street. These ancient pathways are not adopted. They get overgrown, dilapidated and full of rubbish. Surfaces regularly become unsafe. Cornwall Council to officially adopt these paths

Treclago View – vehicles parking right up to the junction on A39. Forces vehicles coming onto the A39 onto the wrong side of the road; which is a blind bend. Visibility is impaired. Vehicles are parked in front of the lowered pathway; obstructing the use for pedestrians. Double Yellow lines

4. How have you identified this problem? Let us know of any evidence available, including community representations or if the problem has been looked at previously any feasibility studies or similar.

Residents of College Road

Residents of High Street

Complaints received annually about the Opeways and are passed to highways.

Speedwatch notes excessive speeds every time it is undertaken – Cllr Ferguson caught an articulated lorry speeding at 46mph in the 30mph zone recently. Verbal and written complaints from residents.

Cllrs note the arguments and crashes outside houses on the narrows (A39)

5. Why is this a priority for the parish council?

For all the reasons noted in section 2.

These issues are regularly raised by residents via email and at Council meetings.

6. Is there any additional funding available to support this scheme? If so, how much and from what source?

CTC may precept for radar signs in 2023-24 – depending on budget restrictions

7. Area of benefit – schemes which benefit a larger area of the Community Network are encouraged

Camelford

Declaration

I declare that the information supplied in this form is true to the best of my knowledge and that, if I am submitting this proposal on behalf of a town or parish council, or another organisation I have their consent to do so.

Signature:

Date:

Name (Please Print):

Privacy Notice: This information is being collected by Cornwall Council. The Chief Executive is the Council's Data Controller. Any information provided may be retained on computer or in manual files in accordance with the Council's policy for the retention of information. This information will be used for processing your expression of interest. It may also be used for related council purposes, including for regulatory functions and investigating fraud. It will not be disclosed to any third party except where the council specifically contracts for data processing support. The information may be used for statistical or research purposes, which will be de-personalised where appropriate.

Please return to your Cornwall Councillor and copy in your Highways Manager, Community Link Officer.

Expression of Interest (last round)

Community Safety

College road. This lane links the town centre to footpath 507/21/1 that goes out to the Parish boundary and onto the moor. Pedestrians and tourists use this route regularly – there is insufficient signage to warn drivers of pedestrians in the road as there is no pathway. Informative Signage. The visibility splay at the junction with the A39 is often obscured by parked vehicles on the pathway (avoiding the double yellows) Often in the early evening, patrons of the fish and chip shop are parked all over the previously mentioned double yellow lines. Parking Enforcement required and bollards to stop pavement mounting.

A39 at Victoria Road/Valley Truckle. Speeding enforcement needed on both entrances to the town. Mobile radar sign.

& vets/
Treclago.

Dark Lane. Parents feel the need for a safe crossing on Dark Lane as due to traffic flow increase in the peak school times making it difficult to cross the road safely. Pedestrian Crossing.

A39 at Town Centre. Dangerous 'voluntary give way' traffic flow on the High Street through the narrows – cars mount pavement to allow passing. Bollards to stop pavement mounting

Parking infringements on Clease Hill, outside Co-op, loading bays on Fore Street, and through the town Market Place (on double yellows and zig-zags). Parking Enforcement required.

Parents of school children

Cllr Dawe noted all the arguments and crashes he hears outside his house – which is on the narrows.

Speedwatch notes excessive speeds every time it is undertaken – Cllr Ferguson caught an articulated lorry speeding at 46mph in the 30mph zone recently. Verbal and written complaints from residents.

Additional 2022

College Road – residents would like cross hatched box. Queuing traffic coming from Bude through the town blocks bottom of road stopping traffic wishing to cross A39 or access to College Road. Cross Hatched Box

College Road – Double yellow lines/enforcement required to deter vehicles parking outside of No 1 and on the pavement between No 6 and Jacksons Meadow. Road narrow and makes impossible to pass. including car park entrance.

A39 at Helstone. Speeding enforcement needed. Mobile radar sign x 2

Treclago View – Vehicles parking right up to junction on A39. Forces vehicles coming onto A39 on opposite side of road which is a blind bend. Visibility impaired. There is a pedestrian crossing at entrance of Treclago View but cars parked in front.

Double yellow

↓
Helstone. radar
signs.

x7. Flashing yellow signs

↳ flashing give way signs at narrow.

FACEBOOK COMMENTS

Jane Sleeman

I would like to see the speed limit on the A39 from the turn off to the ambulance station to the turn off at Higher cross lane reduced to 20mph with flashing signs if drivers exceed the speed limit. I realise that the A39 is a trunk road, but it's also a very narrow road. Obviously a bypass would be better but.. I realise it's a trunk road, but it's not fit for purpose.

Ross Cotter

The parking on College Road is an issue that needs addressing. Often 2 vehicles are parked at the entrance to the road thus narrowing access for emergency vehicles.

Further up the road there is regular pavement parking which obscures the view of vehicles coming down the road and forces pedestrians to walk in the road.

Jane Smith

Parking outside the Chinese takeaway, people shouldn't given the road markings and proximity to bend etc... but many motorists do so anyway.

If bypass doesn't go ahead a pedestrian crossing over A39 in valley truckle from the lane (Old road turning to delabole) might help speeding motorists give way to people waiting to cross the road to get to Londis at Camelot Garage.

Clare Gregory

Definitely need some sort of crossing for the school kids on clease Road, preferably pedestrian crossing NOT a pelican crossing as cars race up and down and it can be quite hard to cross when cars parked on road

Stephen Wicks

Mill Lane could do with speed bumps school children walk up the Lane to school and again on the way home. The amount of cars speeding up and down accident waiting to happen. Mostly taxis and teachers on way to school

Clare Monson

Speeding through Helstone from beginning to end is a nightmare, almost nobody slows down, lorries are as bad as cars for this! Something definitely needs doing to slow people down but sadly I think a flashing speed sign will do nothing, speed cameras are all that work to stop people

Emma Cardoza

Not sure if it counts under this, but some sort of lighting from the BP garage heading into town past Treclago would be very welcomed, you definitely don't feel safe walking down there once it's dark at the minute

Also Red double lines o/s Chinese/butcher/spicer.

Tracey O'Brien

If we attend and raise questions about speed limits and issues with speeding traffic, will we just be told it isn't a Town Council matter or can there be a discussion?

- **Like**
- **Reply**
- **Hide**
- **Send message**
- 34 m



Camelford Town Council

Tracey O'Brien would you like us to add your name & topic to the agenda? This needs to be done by 5pm

- **Like**
- **Reply**
- 27 m



Tracey O'Brien

Camelford Town Council I can't attend personally but I would like the following question raised on my behalf please. There is a real issue with speeding traffic in Helstone and we have been told that the bypass is a first priority and taking up councillors time. Do we have to wait for another fatality before the issue is given some proper attention. It is incredibly difficult to cross the A39 from one side of the village to the other due to the speed of the traffic and yet I personally have been told by a councillor that nothing will be done until the bypass is sorted. Variable speed cameras have been mentioned but only if there is enough money left over from the bypass project. We pay our council tax to Camelford we deserve the same level of care from the Town Council as they put into Camelford. Thank you.

- **Like**
- **Reply**
- **Hide**
- **Send message**
- 17 m



Esther Greig

From: kasey [REDACTED]
Sent: 15 March 2022 21:10
To: Esther Greig
Subject: Road issues

Following on from our chat tonight...

The bottom of college road is in desperate need of a cross hatched box. Queuing traffic coming from Bude through the town often stop, blocking the bottom of the road stopping traffic wishing to cross the a39 and go up college road, adding to the congestion in the town.

Can anything also be done about the cars that insist on parking at the bottom of college road, in front of number 1 and on the pavement between number 6 and Jackson's meadow? This severely narrows the road and makes passing other vehicles impossible.

Thank you

Kasey

Sent from my iPhone

Esther Greig

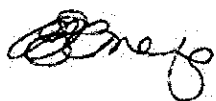
From: Esther Greig
Sent: 20 April 2022 09:37
To: Ian Ross
Cc: Barry Jordan (cllr.barry.jordan@cornwall.gov.uk); Rob Rotchell
Subject: RE: Illegal/Inconsiderate parking College Road

Dear Mr Ross,

Thank you for your email. I see that parking enforcement has replied to you already and has noted what I would have advised. I have copied in the ward Councillor, Barry Jordan, for his information.

I will pass on your correspondence to CTC at its next meeting on the 5th May. Cornwall Council Highways have requested that a list of local issues is collated for consideration. CTC are currently working on this and I will include College Road parking.

Best regards



Esther Greig, PSLCC
Camelford Town Clerk and Responsible Financial Officer
Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

Tel: 01840 212880
Email: clerk@camelford-tc.gov.uk
Website: www.camelford-tc.gov.uk
Not available on Thursdays.

*Reply from Oliver:
Highways aware;
looking to replace signs
& renew lines. Time scale
will depend on cost.*

From: Ian Ross [REDACTED]
Sent: 15 April 2022 17:55
To: Esther Greig <clerk@camelford-tc.gov.uk>
Subject: Illegal/Inconsiderate parking College Road

Dear Councillors,

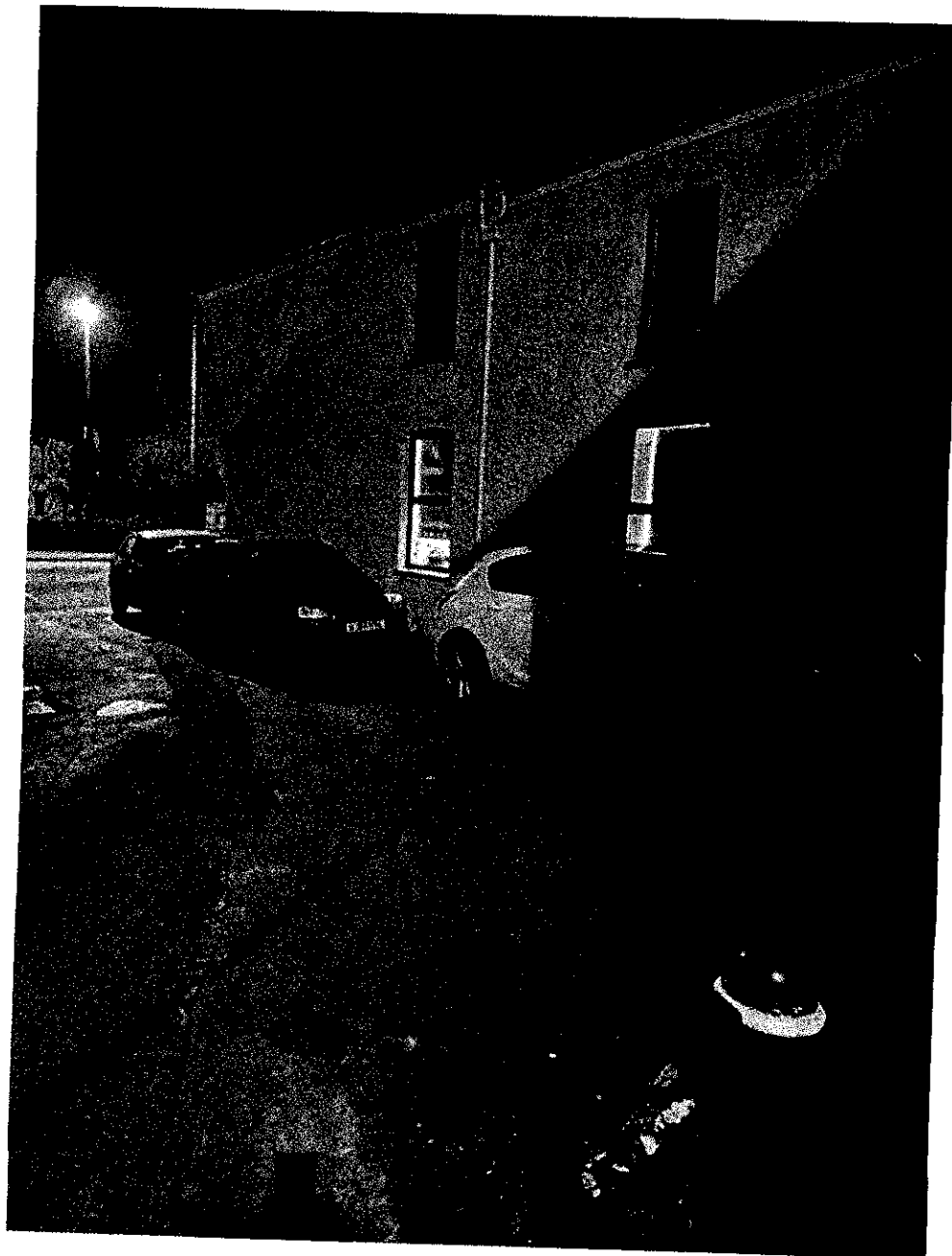
There is a parking issue at the bottom of College Road that is becoming increasingly worse. During the day cars are regularly parking close to the tight corner at the bottom of the road. On Friday for nearly two hours a lorry was stuck in College Road unable to get down due to illegal parking. Image enclosed re parking in College Road on Thursday 14th April. It is getting to the stage where emergency vehicles are not going to be able to get up the road which is completely unacceptable.

To solve this problem there should be double yellow lines from the main road up and around the corner to help stop

this issue. Can you please consider this and contact the highways department at Cornwall Council.

Regards.

Ian Ross



Guidance Note

Community Networks Highways Scheme Programme Guidance Note –

1. Introduction

- 1.1. In 2018 Cornwall Council committed to Strengthening Community Networks by giving Community Network Panels (CNPs) an annual Community Network Highways Budget for a term of 4 years.
- 1.2. The Portfolio Holder for Transport has reviewed this programme and this updated guidance sets out an annual budget split equally between Cornwall Councillors for allocation to the Network Areas dependent upon the number of Councillors in an area. At present, this continued programme, which is funded from Government Local Transport Plan Funding, is intended to run until March 2025; this is on the basis that the Council has received a provisional 3-year funding settlement from Government.
- 1.3. This Guidance Note should be read in conjunction with the Local Transport Plan (LTP).

2. Background

- 2.1. The CNPs are the local key point of contact for engagement and consultation in delivery of major capital transport schemes in or affecting their Community Network Area (CNA) and whilst they can still influence such schemes this revised budget enables CNPs to target investment for their local smaller highway improvement schemes: the **Community Networks Highways Scheme (CNHS)**.
- 2.2. The CNHS has successfully committed to deliver over 500 schemes to help local communities either by providing better access or to increase safety of the highway. The current round of funding ends in March 2022.
- 2.3. Many schemes coming through this process were attempts to control inappropriate parking or speed. These require Traffic Regulation Orders (TROs) for yellow lines or speed limits. Such a workload has meant that the current commitment from Cormac is to have all schemes either delivered or ready to deliver by March 2022 and completed by the end April*.

Note: *Timescales are subject to unforeseen circumstances that could have an impact on the delivery programme such as adverse weather or substantial objection at the scheme consultation stage.

3. Proposed CNP Funding

3.1. A further round of funding has been allocated to continue this local programme. This has been updated to provide greater fairness between CNP's and to significantly improve the efficiency of the programme.

3.2. Key principles are:

3.2.1. **Community Networks Highways Budget:** A new annual amount of £1.05m per annum is to be allocated from the Integrated Transport Block of the Local Transport Plan budget of £4.137m per annum.

3.2.2. **Budget Distribution:** The previous four-year programme allocated funding equally between the CNA's (£50,000 each), with £50,000 in reserve for potential overspends, on an annual basis. The budget will now be split equally between Members and allocated to the Community Network Areas (CNAs) dependent upon the number of Members in a CNA. See table 1 below for the funding allocation from April 2022.

Table 1 CNA Funding Distribution

CNP		Member no.s	Allocation
1	Bodmin	3	£34,398
2	Bude	3	£34,398
3	CPIR	10	£114,660
4	Camelford	2	£22,932
5	Caradon	3	£34,398
6	China Clay	4	£45,864
7	Cornwall Gateway	5	£57,330
8	Falmouth & Penryn	7	£80,262
9	Hayle & St. Ives	4*	£45,864
10	Helston & South Kerrier	5	£57,330
11	Launceston	3	£34,398
12	Liskeard and Looe	5*	£57,330
13	Newquay & St. Columb	5	£57,330
14	St. Agnes Perranporth	3	£34,398
15	St. Austell & Mevagissey	5*	£57,330
16	St. Blazey, Fowey & Lostwithiel	3*	£34,398
17	Truro & The Roseland	8*	£91,728
18	Wadebridge and Padstow	3*	£34,398
19	West Penwith	6*	£68,796
X	Portfolio		£52,458
		87	£1,050,000

* some
share a CNP

3.3. A common CNP TRO: To ensure the whole scheme costs are captured it is intended that all Traffic Regulation Order costs would be attributed to the CNP schemes. This change will ensure that the whole scheme cost is understood. The premise that there is one TRO per CNA per financial year would still be recommended to the CNP to avoid additional costs.

3.4. Timeline Protocols: To ensure this round of schemes is delivered as effectively as possible, firm deadlines throughout the commissioning process and programme efficiencies are required. A particular challenge is ensuring the TRO procedural and delivery timescales are as streamlined as possible. As such individual schemes that emerge as significantly controversial and cannot be resolved within the time scales allocated for inclusion would, in consultation with the Portfolio Holder(s) for Transport and Neighbourhoods, be allocated to the following years to ensure that they do not hold up the overall programme of work. The deadlines and timescales are as follows:

- 2022/23 Schemes –Final recommendations must be submitted for approval to the Portfolio Holder by April 2022. This means that EOIs will need to be submitted and reviewed by the CNP and Members before this date. The full process is set out below (Section 4).
- 2023/24 & 2024/25 - Schemes must be submitted as soon as possible, and no later than March 2023. Panels are encouraged to discuss and prioritise their proposed schemes as far in advance as possible.

3.5. Expressions of Interest: The CNPs will be tasked to provide a list of nominations through an Expression of Interest form. These forms should reflect the issue affecting the community not the potential solution. Technical advice will be available from Cormac's Highways Managers, supported by Cormac's Engineering Design Group (EDG), about potential solutions which reflect the concepts of the LTP and resolve the issues communicated.

3.6. Scheme Commitment: Each CNP will then consider and come to a collective view on which schemes are their priorities. The CNP's views will then be considered by the CNA's Divisional Members, who will make a final recommendation to the Portfolio Holder for Transport. The CNP and members would be responsible for identifying the inclusion of any available additional supplementary funding (e.g., match- funding from local Parish and Town Councils or S106 funding), with appropriate support and advice from officers

3.7. Roll Over: If a CNP wishes to roll forward the funding into the next financial year to fund a larger project this must be approved by the Portfolio Holder in line with the new protocol.

3.8. Monitoring: Monthly monitoring reports are to be provided to CNP's on the progress of approved schemes, from formal consultation to scheme completion.

3.9. Programme of Enactment: It is proposed that the new programme would run in parallel to the duration of the Integrated Transport Block funding, which is three years from April 2022.

4. Process

Stage 1: Review

4.1 Each Member will ask the local councils in their part of the CNP to provide them with a list of proposed local highways issues. They will provide these to the Member by way of the Expression of Interest form. The Member may submit their own proposals if they wish. The CNP and Member (supported by the Highway Manager and Community Link Officer) will then consider them to create a proposed programme of highway improvements for their area, the

aim of which will be to benefit all. To be eligible for funding, schemes must support highway improvements that meet the revised 2022 Cornwall Transport Plan Vision '*Transport in Cornwall will be excellent and carbon neutral. Our transport system will connect people, communities, businesses and services in a way that enhances quality of life, is reliable, efficient, safe, healthy and inclusive. People will choose to travel in ways that will have a low impact upon the environment and other people*'.

4.2 Schemes should include proposals to deliver against one or more of the six goals of The Cornwall Transport Plan listed below:

1. **Tackle Climate Change** - Respond to the challenges of climate change by ensuring we have a resilient, carbon neutral transport network, and we support communities to live locally.

This is the overarching goal of the Cornwall Transport Plan and schemes that support modal shift to walking, cycling and public transport, reducing the need to travel or switching to electric or cleaner fuels will be given high priority.

2. **Support economic prosperity** by improving sustainable transport links for business and access to employment, education and training.

Suitable schemes include those that improve sustainable transport access to shops and business activities and to contribute to local events or facilities. This can be for customers or deliveries e.g., cargo bikes.

Respect and enhance our beautiful natural and historic environment through the way in which we travel and deliver transport.

Suitable schemes include those that improve access to the environment for more people, especially those who currently have limited access e.g., children, people with disabilities.

3. **Support healthy active lifestyles and wellbeing** by providing the right facilities and environment for walking and cycling to become the natural choice for local trips

Suitable schemes include those that deliver a town and village street scene that respects our Cornwall heritage and culture, provides a safe, accessible, and attractive place for residents whilst substantially reducing environmental harm from vehicle operations including air pollution. Improvements to make walking and cycling easier will also be supported.

4. **Support community and road safety** - Ensure our communities are safer and more enjoyable places to live by reducing the negative impacts of transport.

Suitable schemes include those that reduce speeds or traffic volumes or reduce anti-social behaviour and the fear of crime whilst travelling.

5. **Provide equal opportunities for everyone**, regardless of age, postcode, income level or ability; to access the services they need and to have a say on transport solutions in their communities.

Suitable schemes include those which particularly benefit people with limited transport options due to geography, disability, age or affordability.

Extent: Improvements to any part of the highway network would qualify (i.e., A, B, C and U class roads).

4.3 It is recommended that should a CNA require a Traffic Regulation Order as part of their schemes then they only carry out one TRO consultation per financial year to avoid additional costs.

4.4 Gateways

4.4.1 Where viable, seeking to enhance the "Healthy" and "Living Streets" concept for Town and Village Streets should be a priority.

4.4.2 For example, provide gateway features that demonstrate to vehicle users they are entering a safe street environment and that pedestrian and cyclists are the principal, entitled users.

4.4.3 The design of the gateways is important. Not a simple utilitarian Highway sign, but a feature that incorporates urban and landscaping design, reflecting where possible local heritage.

5. Stage 2: Prioritise and Recommend

5.1. The Highways Managers will review the expression of interest forms from the CNPs alongside the Members. The annual quantity of schemes needs to be manageable, therefore expression of interest forms should be because of prioritisation at a Parish and CNA level. The Highways Managers will prepare a schedule setting out brief comments on the listed schemes, covering issues including estimated cost, deliverability, match with the Cornwall LTP objectives, policy, strategy, legal or other implications.

5.2. The schedule will indicate if the listed schemes have any relationship with any existing or planned schemes (within the LTP programme or arising from Section 106 funding or other funding streams) and if there is any potential to link schemes together and/or bring them forward early.

5.3. A schedule will be presented to each CNP by the Members for prioritisation. CNPs will discuss the schedule and conduct consultations with Town & Parish Councils in their CNP as they deem appropriate (e.g., during the meetings and/or by correspondence as necessary). Highways Managers will attend CNPs to provide technical advice and answer questions (this should be linked to the regular Highways visits to CNPs).

5.4. CNPs should use the criteria from the Cornwall Transport Plan to assist them with the prioritisation process.

5.5. Each CNP working with their Members will then consider which schemes should be progressed as their top priorities, within the available funding, to be taken to full design and formal consultation stage. When the CNP has considered its priorities and come to a collective view on this, it should make a recommendation to the CNP's Divisional Members. The Divisional Members will then consider the CNP's views and submit a final recommendation to the Portfolio Holder.

5.6. Funding Sources:

5.6.1. The Community Network Highway Budget for the CNA. A CNP may carry forward funds for more costly or contentious schemes in later years but at the Portfolio Holder's discretion.

5.6.2. Additional funding identified in S106 or larger LTP schemes

5.6.3. Match-funding. CNPs and members may invite Town & Parish Councils to consider if they wish to offer match-funding to a scheme within their Parish.

6. Stage 3: Evaluation and Approval

- 6.1. The CLO will prepare a draft report for each CNA, setting out the CNP's and Members' recommendations. This report will include a completed project brief for each scheme, together with the Highway Manager's evaluation and comments. The project brief will include brief reasons setting out the business case for the proposal in question.
- 6.2. The report will then be submitted to the Head of the Highways Service and the Portfolio Holder for Transport for approval in accordance with Cornwall Council's approved procedures for decision-making. The Portfolio Holder's decision will be recorded in writing and published in accordance with Cornwall Council's usual procedures, including the reasons for approving or declining the recommendations. The CNP and Members will be informed of the outcome as soon as possible after the Portfolio Holder's decision is made.
- 6.3. A deadline will be in place for these reports and briefs to be issued to the Portfolio Holder. Any report or brief issued after this date will automatically enter part of the next year's round of schemes and be delayed by 12 months. It will be at the Portfolio Holder's discretion whether the budget is carried forward.

7. Stage 4: Design, Consultation and Delivery

- 7.1. The project briefs for each scheme will be used to commission Cormac to design, consult and deliver each scheme, depending upon the size and scale of the scheme this may include preparation of a Comprehensive Impact Assessment. CNPs will be consulted on design and cost changes that may arise. The more accurate the brief at conception stage the quicker the scheme can be progressed.

7.2. Consultations

- 7.2.1. The level of consultation would be dependent upon the impact the scheme may have on the highway network. Those requiring a Traffic Regulation Order will have to follow the agreed statutory process. However, with the Member and CNP both being aware of the agreed proposals at the outset this should shorten the time frame for the informal consultation and before formal consultation commences.
- 7.2.2. Schemes will vary in complexity and as such their consultation phase may vary in length. It is therefore intended that clear timelines are agreed for each scheme upon commission and where these timelines are affected by increased complexity at consultation stage this is to be made clear as soon as possible to the Member and CNP.
- 7.2.3. For efficiency, approved schemes will be in one package for the TRO procedures. This will enable a faster on-site delivery.
- 7.2.4. Where a scheme within a TRO package increases in complexity causing delay, so as not to prejudice the package delivery in a timely manner, the Portfolio Holder for Transport will mitigate these circumstances by moving such schemes into the following year's list of schemes.

8. Stage 5: Monitoring and Review

- 8.1. A monitoring report will be submitted to CNPs each month setting out progress from formal consultation to scheme completion. This will be linked to regular 6 monthly visits of Highways Managers to CNP's.
- 8.2. An annual summary document will be published at the end of each financial year setting out how the CNP has contributed to each of the objectives set out in 4.2.

9. Notes:

- 9.1. CNP's and Members are encouraged to reach a consensus view at all stages where they are involved. CLOs should continue to ensure that, where a vote is required at CNPs on the Highways Scheme, voting procedures are clear with one vote per parish and per Cornwall Councillor as the standard approach. The Divisional Members would come to their final recommendation by taking a vote between themselves, where there is not unanimous agreement.
- 9.2. This note and particularly any timescales are for guidance only. The deadlines introduced for this round of CNP funding are to ensure that resource issues within Cormac can be planned to avoid, as far as possible, foreseeable time delays. Phasing over three years is therefore proposed. Early delivery of briefs (within the timescale protocol) would also significantly assist the delivery teams in programming the specialist resources available to these tasks and for this to occur, the protocol on timelines for the procedures will apply.
- 9.3. Enforcement can only commence once the necessary lines and signs are in place. If the area of new restriction falls into an existing priority enforcement route, it will be included in regular patrols by Civil Enforcement Officers. However, if the restrictions are in a location that are patrolled on an ad-hoc basis or in an area that does not have visits, it is very unlikely the area would receive regular patrols at present.

Community Network Highways Scheme 2 – Year 1

1.0 Background

Cabinet confirmed in October 2021 that there would be a continuation of the Community Network Highways Scheme, subject to confirmation of funding for the Local Transport Plan. This was confirmed in early 2022 for 3 years i.e. 2022-2025. A Programme Guidance Note was issued in January 2022. This has coincided with significant changes to the Localism team and to the Camelford CNP in particular. As a result, there was a delay in circulating this Guidance note and requesting Expressions of Interest (EOIs).

2.0 Changes to the Community Network Highways Scheme

The key changes to the scheme are:

- a) Local Transport Plan - The refreshed Cornwall Transport Plan has a strong and clear vision that **transport in Cornwall will be excellent and carbon neutral**. This plan outlines a need to ensure that our transport system will connect people, communities, businesses and services in a way that enhances quality of life, is reliable, efficient, safe, healthy and inclusive. More than ever there is a real need to ensure that our residents and visitors can choose to travel in ways that will have a low impact upon the environment. The previous 4 year Community Network Highway Scheme dealt with a large number longstanding Traffic Regulation Order requests and whilst this may be locally important, these do not contribute to the aims of the active travel and liveable streets. With the Climate Change declaration we must provide greater focus towards enhancing the environment in favour of pedestrian, cyclist and public transport. Limiting TRO related schemes should be encouraged.
- b) Funding allocation – the funding 'pot' is divided according to the number of Cornwall Councillors in each Network, which in turn reflects the population of the Network. The allocation for Camelford is £23,932.
- c) Costs: All the costs of a Traffic Regulation Order (TRO) will need to be paid from this budget; putting schemes into one package is still the best way of achieving value for money.
- d) Process – To improve the efficiency of the programme, the process of approving schemes has been revised to ensure delivery can take place in the financial year they are agreed. Cornwall Councillors are taking the lead to agree schemes and submit within the timescales given, in consultation with the Community Network Panel. Schemes have to be submitted by the end of April in 2022, and by the end of March in subsequent years.

3.0 Recommendations

Recommendation 1: Cornwall Councillors are recommending the following schemes to the panel for approval for year 1 of the Community Network Highways scheme:

CAM 2.1 Boscastle

Issue: Congestion, and unenforceable traffic restrictions

Highways Manager recommendation: Implementation of scheme in Boscastle following consultation carried out in the first Highways scheme.

Cost: £10,500

CAM 2.2 Trethevy (St Nectan's Glen)

Issue: Inappropriate and dangerous parking by visitors to St Nectan's Glen

Highways Manager recommendation: Costs: TRO costs £7,500, signing and lining amendments including new 40mph entry signing and traffic management £2,000, an optional gateway feature would be +£1,500. Total = £11,000

CAM 2.3 Minor road linking B3263 to the B3314

Issue: Dangerous T junction

Highways Manager Recommendation: A One Way System will require the signs at both ends to be lit. A TRO would be required and the total cost of the scheme is likely to be £20,000. However, consultation on the scheme can take place as part of the Year 1 TRO with a view to implementation in Year 2.

Total Recommendation = £21,500

(Budget available = £22,932)

Recommendation 2: The remaining funding is carried over into Year 2 of the Camelford Community Network Highways Scheme.

Recommendation 3:

Parishes to propose schemes to their Cornwall Councillors for future years of the Community Network Highways Scheme via Expression of Interest Forms.

56046223 / 00010
Ms Esther Greig
Town Hall
Market Place
CAMELFORD
PL32 9PD



Elancity
Wilberforce House
Station Road
London
NW4 4QE

14th March 2022

Elancity : Helping you construct your 2022 budget

Dear Sir/Madam,

I'm delighted to present to you our 2022 product flyer. Contained within, you'll find an overview of the various products we offer to all levels of Local Government.

Our objective is that of offering you the best possible array of traffic management & urban communication solutions. Our Radar Speed Sign, the EVOLIS, has positioned itself as the global benchmark thanks to its positive effect upon motorist behaviour, generating real, measurable & significant reductions of speed.

Of late, we have also been working on the development of a child safety bollard and we are delighted to present SIGNAKID to you. The logic behind SIGNAKID is that of grabbing motorist attention & to heighten awareness as to the potential dangers around pedestrian crossings, notably those in & around school zones.

Lastly, you'll see that we also propose a new traffic tube counter. EVOTRAFFIC allows you to monitor your traffic volumes & generate statistics, split by vehicle size category

Please don't hesitate to get in touch with us: Our sales team is ready to guide you through your project and help you avoid any potential pitfalls whilst always keeping your budget in mind. They can be contacted by telephone (020 3936 0920), by email (sales@elancity.co.uk) or indeed via our website www.elancity.co.uk

Yours faithfully

Hugo Barr



CAMELFORD TOWN COUNCIL

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Minutes of the Estates and Properties Committee Meeting – 24th June 2022

1. **To note Councillors present**
Cllr Shaw opened the meeting at 10am with 3 other Councillors present: Cllrs Burgis, Elford, Hewlett and MGM, Clerk.
EP/22/014
2. **To receive Apologies for absence with reasons**
Cllr Rotchell – personal.
It was **resolved** to accept the apologies
Proposed: Cllr Shaw **Seconded: Cllr Elford** **unan** **EP/22/015**
3. **To receive Declarations of Interest & Approve Dispensations**
None
EP/22/016
4. **Public question time** (15 minutes allowed for this)
None
EP/22/017
5. **To receive and approve the Minutes of:**
It was **resolved** to approve the Ordinary Meeting 13th May 2022
EP/22/018
7. **To receive Clerk's report**
Car Park lining – no date received yet, Library window – not done; clerk to chase and request completion by September. Park tree inspections have not taken place; no response to chaser emails in May and June. OCM – Scout Hut railings drawings have been approved by Scouts. Café will be discussed at Strategic. Youth shelter doors have been reinstalled, luckily no damage to the doors themselves. A general discussion then took place about the unacceptable behaviour of youth. Clerk confirmed Police have the details and she will have chased for an update by the next FC Mtg. Tregoodwell Lime tree – Cormac have not done the climbing inspection – will do it ASAP but constrained by demands of ash die back.
EP/22/019
8. **To receive Grounds Manager's report**
OCM bins are in and benches to be installed. Gravel edging at skatepark – ordering concrete to fill in, Broadwood bridge – existing poetry panels are currently being sanded, bridge will then be painted and the old and new panels installed. Basket swing wet pour removal – quote to be received into the office. EP/22/020
9. **To receive portfolio holder reports**
Play Areas/OCM. Cllr Elford and MGM inspected. Noted that the swings are still waiting for the 'O' rings. Can't get the wood chipped play bark of the correct quality; as not fabricated anymore. Going to try rubber bark to mix in with the existing. Consider wet pour in next budget. EP/22/021
Enfield Park. Cllr Shaw has inspected, noted that the brambles from the path split to the pond need attention. Offer of 2 large yellow flowering shrubs; Clerk to check with volunteers whether they would suit and be located appropriately. Cllr Shaw will get photos of the plants. EP/22/022

Car Parks. Cllr Burgis noted cycle racks to be removed and new to be installed in Churchfield at some point; depending on decision for the ones at the bandstand. Noted Scooter permanently parked – check status with DVLA. MGM noted that Cleese CP tarmac patching has been done. EP/22/023

Cemetery & Orchard. Cllr Shaw noted that it needs urgent attention. Grass needs cutting, tree protection guards need replacing, car park surface has thistles breaking through. Hedges not been cut, skip required for the rubbish. Perhaps the additional store should be ordered. Site has been neglected. Greening Camelford might be interested in the orchard. Discussed extra community gardens – Clerk noted that current allotment provision is adequate – small waiting list. MGM to organise weed treatment for car park surface. Strimming the entire area of the orchard. Make maintenance strips in order to access the trees. Order flower seeds/plugs for wildflower area; to be strimmed back again in September. Cllr Hewlett to confirm process. EP/22/024

Allotments & Footpaths. Cllr Shaw noted a problem with rats at the allotment. Grounds person to get a vermin control licence and to budget for equipment next year. EP/22/025

Town Hall – noted front door is rotting. TT is aware. EP/22/026

9. Agenda items

- a. The way forward for public benches was discussed. Clerk noted no action for over a year. Clerk to send another map of the benches for a repair/ revarnish plan. Clerk noted that the decision last year was to install 6 plastic boards for the park, then 10, and 4 oak for the high street and 2 oak for Lanteglos. There has been a budget for the last 3 years – little spent. Deputy Clerk to chase samples again following contractor meeting with Cllr Shaw last month. EP/22/027
- b. The placement of 6 cycle racks was discussed; various locations were considered. It was **resolved** to place 3 behind the electric box, adjacent to the Conservative club, on market place resin in a herringbone pattern.
- | | | | |
|--|-------------------------------|------------------------------|------------------------------|
| Proposed: Cllr Burgis | Seconded: Cllr Elford | unan | EP/22/028 |
| Review at August meeting and then place the reminder in Market place &/or Churchfield CP | | | |
| c. It was resolved to purchase the 'push up and dip' outdoor gym equipment (replacement for beams) | Proposed: Cllr Hewlett | Seconded: Cllr Elford | unan EP/22/029 |
| d. It was resolved on recommendation electrics upgrade for Enfield Park events to Full Council. | Proposed: Cllr Shaw | Seconded: Cllr Elford | unan EP/22/030 |
| e. It was resolved on purchase 1 bag of rubber play bark | Proposed: Cllr Burgis | Seconded: Cllr Elford | unan EP/22/031 |
| f. Flower festival invitation letter was discussed - to pass to Mayor for donation. | | | EP/22/032 |
| g. Replacement fingers for town centre signs were noted – to pass to SED Committee for decision – marketing budget. | | | EP/22/033 |
| h. It was resolved that the knitted flowers at bandstand could stay until after August bank holiday | Proposed: Cllr Hewlett | Seconded: Cllr Elford | unan EP/22/034 |
| i. The time capsule contents for centenary event was discussed. Newspaper, school and Council photos, pictures of town and river, words from primary school, coins, usb stick. Cllr Shaw will check with organisers as to what went into the last time capsule. To be planted by the lime tree on the celebration day. To go to events committee for discussion with final proposal to FC on the 19 th July. But schools can be contacted in the interim. | | | EP/22/035 |
| j. It was resolved to keep youth shelter closed whilst a café tenant is sought. | Proposed: Cllr Hewlett | Seconded: Cllr Elford | unan EP/22/036 |
| k. Repositioning holly tree for tree sculpture. Committee noted not possible to relocate Holly – Cllrs to check on possible alternative positions for sculpture. | | | EP/22/037 |

Allotment issues – from agenda item 9 – 2 complaints assessed:

- a. It was resolved to write to tenant regarding behaviour of person on their plot. EP/22/038
- b. It was resolved to write to tenant to note that the rubbish needs to be dealt with appropriately by the tenant themselves. EP/22/039

**Cllrs Hewlett and Burgis left the meeting.*

- l. The placement of Rotary bench in Enfield Park was discussed. Proposal would solve the issue of the higher that comfortable step up. The bench itself is nice but would better with the facility to replace slats as necessary.

It was **resolved** in principle to accept proposal; subject to final bench design.

Proposed: Cllr Elford	Seconded: Cllr Elford	unan	EP/22/040
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9. Date & Items for next meeting.

5th August 2022 10am

Sensory garden

Changes to financial regulations for contracts procedure

Pond path – update from Cllrs Shaw and Elford.

Wish List for Camelford Car parks 2022/23

There are 3 main considerations when planning for Car Parks in Camelford.

1. How to improve on layout and services for existing parking areas.
2. How to cater for minority groups like motorcyclists and cyclists.
3. Look to the future of parking in Camelford.

1/ Churchfield car park is owned and maintained by Camelford Town Council. There is a pay and display ticket machine at the lower end of the area which patrons are requested to use. Although the first 2 hours parking is free, some of the revenue goes towards the upkeep. I would suggest that with inflation as it is and will be for the foreseeable future, the Council increase the charges. There is also a need to increase the annual "Permit" fee which is currently £25 per annum. Some residents (Mainly patients) feel there should be a second ticket machine at the top end of the area by the Doctor's surgery. I would suggest that the new "Health Centre" group be encouraged to pay for this 2nd machine as part of their development.

I have mentioned concern over the lighting in the back area of the park where the re-cycle bins used to be and note that the top back end of the park is also poorly lit when dark. If the new medical centre has a security light left on the side of the building, this problem will be minimised, however Town Council will need to fund at least 1 new light.

I have been instrumental in suggesting picnic benches under the trees which are proving successful, so I would like to suggest another one in the centre area to accommodate more people – this was mentioned to me by some visitors.

2/ We now have 4 cycle racks outside the Conservative club, and I would like to suggest that we place 7 or 8 of these at the entrance to Churchfield car park to accommodate cyclists. A new motorcycle area is planned for the back/end of the car park. However, there may be a need to use some space in Clease Road car park for 2 wheeled vehicles in the future.

3/ Without doubt Camelford will need more parking looking forward. This because of increased traffic on the roads due to the electric era and the Town Councils promise to make the area more attractive and encourage more visitors. Although there is talk of a new supermarket with additional parking, if this does not happen Town Council may need to purchase land to

accommodate more parking with the ability to accommodate coaches. With the new bypass there will be roundabouts that could be used to this effect.

Long term costs of parking must be considered for future planning!

Prices will need to increase in Churchfield and for permit holders. At a recent survey issued by the council about Clease, 2 thirds of recipients said they would be happy with similar charging in Clease Road to Churchfield – with a parking permit that covers both car parks. A ticket machine should be installed to ensure a similar arrangement. I would remind the Council that annual business rates for Clease are currently £2,500 per annum and there is no additional fund for the maintenance of that car park. Obtaining some funds in revenue will alleviate the cost to some extent and save local people subsidising free parking for visitors on their precept.

Esther Greig

From: Andy Lawler <andy@yetiserve.co.uk>
Sent: 11 July 2022 08:47
To: Esther Greig
Cc: Amanda Lash
Subject: re: CCTV prices

Morning Esther

This looks like the best solution for the CCTV at the skate park – an independent system that is monitored from the library, but located in one of the unites at the skate park.

8MP Digital Video Recorder 8 Channel NVR w/6TB Hard Drive - £305

1 x 8mp Turret Camera - £117

1 x 8mp Varifocal Camera - £195

2 x Camera Base @ £20 each - £40

1 x mini pc (for monitoring) - £170

1 x 32" Tv - £150

Cable + Installation £200

All prices are excluding VAT

This allows for the 2 cameras already agreed plus 2 more - 1 to watch the front of the scout hut and one to watch the front of the cabins.

The recorder would live in the scout hut ideally, unless there are any ducts between the scout hut and the new cabins.

There's enough room for more and if you want to add any more cameras then it would be another £137 plus Vat.

if I've missed anything please let me know.

Thanks

Andy

Yetiserve Computer Services
Trekensa
High Street
Delabole
Cornwall
PL33 9AE

Tel: 01840 213306
Mob: 07814359165

Green Scheme Solutions Ltd

22 Morley Drive
Yelverton
Devon
PL207UY
01822655427
info@greenschemeofd.co.uk
VAT Registration No.: 982884753
Company Registration No. 7072645

**QUOTATION**

ADDRESS
Amanda Lash
United Kingdom (GB)

QUOTATION 1075
DATE 12/05/2022

DESCRIPTION	VAT	QTY	RATE	AMOUNT
Classic bench board with 2 x milled-in reinforcements. Dimensions: 40mm x 170mm x 2m Colour: brown	20.0% S	6	66.60	399.60
Carriage	20.0% S	1	152.00	152.00
SUBTOTAL				551.60
VAT TOTAL				110.32
TOTAL				£661.92
VAT SUMMARY				
	RATE		VAT	NET
	VAT @ 20%		110.32	551.60

Accepted By

Accepted Date

Cornwall Climate Action Network – Guiding Document

June 2022

We have recently registered Cornwall Climate Action Network as a CIC, and would like to invite local climate action groups and environmental groups that are addressing issues related to the climate & ecological emergency to join as members.

Our Community Interest Statement and Articles of Association can be found on Companies House.

After reading this document and choosing someone to represent your group (and a named second representative) please complete the short joining form linked in the email that this was sent with.

AIMS AND OBJECTIVES

The aims and objectives of Cornwall Climate Action Network (CCAN) are:

- To support transformational change in Cornwall, The Isles of Scilly and beyond through climate action, nature recovery and building community resilience, for one and all.
- To raise awareness and offer educational, community engagement & network building opportunities.
- To raise funding to support climate action, nature recovery and building community resilience in Cornwall.

VALUES

Cornwall Climate Action Network's response to the climate and ecological emergency will align with the following core values:

Support for a just transition. We recognise that the climate crisis has major implications in terms of social justice and inequality. The poorest and most vulnerable in society suffer the greatest negative impacts. CCAN aims to ensure its actions promote social justice and avoid exacerbating inequality.

Inclusion. We value the contribution of everyone in our community in facing this crisis together. We will work to ensure that everyone is able to play their part, and strive to overcome barriers to participation.

Transparency. Open, honest communication is key to building trust within our network and with our wider community. We will be as open as possible regarding our work and future plans.

PRINCIPLES

- 1) We share a vision of change whereby we meet the needs of all within the planetary boundaries.
- 2) We embrace regenerative and redistributive methods to create a safe and just habitat for all.
- 3) We are open to challenge ourselves and invite new ideas and perspectives, to ensure inclusivity for all.
- 4) We value reflecting and learning with others as a constant cycle, and sharing that learning.
- 5) We acknowledge we all live in an unjust and unsafe system. When we challenge any part of the system we are doing it with an open mind and honest heart, with intent to contribute to a better alternative, and inviting constructive responses.

Esther Greig

From: Cornwall Climate Action Network <cornwallcancan@gmail.com>
Sent: 19 June 2022 14:57
To: Holly Whitelaw
Subject: Please encourage your group to join Cornwall Climate action Network
Attachments: Cornwall Climate Action Network Guiding Doc.docx; CCAN incorporation docs.pdf

Dear you,

Cornwall Climate Action Network has become a community interest company, so that we are in a better position to hopefully draw down funding to support local climate action and environmental groups, the network generally and to occasionally act as an umbrella body, so un-constituted groups can apply for funding, through us.

As you can see from the incorporation documents attached, we have set ourselves up as a membership led organisation but for your information the founding directors include; Katharine Lewis (Helston Climate Action Group & Community Energy Plus), Jennie Wason (Unlocking Potential & Cornwall Green Gold, Charmian Larke (Atlantic Energy, Fal Energy partnership & Sustainable Food Cornwall), Carolyn Cadman (South West Water, previously Cornwall Wildlife Trust), Holly Whitelaw (Regenerative Food and Farming, Bosavern Community farm, St Just Town Council Climate Action Group, Sustainable Food Cornwall & Gleaning Cornwall) and Tim Jones (Community Energy Plus). Many others have also helped us on our way!

Please kindly read our guiding document, also attached and if you agree to the principles, please fill in this [sign up form](#) to become a member organisation. We are unable to accept individual members but welcome groups focused on climate action, nature recovery and building community resilience in Cornwall.

If you can kindly get the sign up filled in at your next meeting, we would be extremely grateful as we have a pressing need for action in early autumn...

We are also keen to open up a monthly meeting to members and will be in touch with a Zoom link once we have a better idea of when would suit the majority. There is a relevant question in the sign up form.

Warmest of wishes,

Holly and gang. x



QUOTE

Unit A6
Cuba Industrial Estate
Bolton North Road
Ramsbottom
BL0 0NE

Tel: 0161 706 0479
Email: sales@streetsolutionsuk.com

VAT Reg No: GB 304 4478 18

DELIVERY ADDRESS

Amanda Lash
Deputy Town Clerk, Camelford Town
Council
Town Hall Market Place Camelford
PL32 9PD
Tel. +441840212880

QUOTE #D3263

Quote Date 28/06/2022
Shipping: Standard Delivery
Items: 70
Email: admin@camelford-tc.gov.uk

Item Description	Qty	Price (ex. VAT)	VAT	Price	Total
Diversion Reversible Arrow 1050x750mm 2702a Q-Sign QS-DRA-1050X750-YEL	x 4	£32.33	£6.46	£99.99 £38.79	£155.16
Diversion End 1050x750mm 2702 Q-Sign QS-DE-1050X750-YEL	x 1	£32.33	£6.47	£99.99 £38.80	£38.80
Road Ahead Closed 1050x750mm Q-Sign QS-RAC-1050-RED	x 7	£32.33	£6.46	£99.99 £38.79	£271.53
750mm 2-Piece Traffic Cone CO-SS-2P750-ORA	x 30	£5.26	£1.04	£6.49 £6.30	£189.00
LED Traffic Cone Safety Lights 7427069102705	x 17	£16.97	£3.39	£20.99 £20.36	£346.12
Road Closed 1050x750mm Q-Sign QS-RC-1050-RED	x 6	£32.33	£6.46	£99.99 £38.79	£232.74
Custom 1050 x 750mm Q-Sign - Red Background & White Border CSTM-1050x750-R1	x 1	£47.50	£9.50	£59.99 £57.00	£57.00
Chapter 8 Gate Barrier - Orange - Standard GATE-BAR-CHAP8-STND-ORNG	x 4	£26.73	£5.34	£32.99 £32.07	£128.28
Notes					
Custom sign Access To Car Park Only					
			Subtotal		£1,418.53
			Delivery		£175.95
			Total excl. VAT		£1,328.72
			VAT (20%)		£265.76

Total incl. VAT	£1,594.48
-----------------	-----------

Please make cheques payable to Street Solutions UK Ltd

BANK TRANSFER INSTRUCTIONS:

Please transfer the total amount to the following bank account.

Street Solutions UK Ltd - 11791614

Account No: 50623660

Sort Code: 20-65-41

IBAN: GB27BUKB20554150623660

BIC: BUUKGB22

Thanks for your business!

Amanda Lash

From: Steve Fryer <stevefryer@sunbeltrentals.co.uk>
Sent: 04 October 2021 11:16
To: Amanda Lash; Bodmin Traffic Management; Steve Fryer; Stuart Everleigh; Bodmin Traffic Management; Timothy Jones
Subject: Sunbelt Rentals Booking Confirmation for Reference 4353938
Attachments: Quick Links Text Image; Get Adobe Reader Image; Universal Invoice Header

Not in your inbox? Add stevefryer@sunbeltrentals.co.uk to your Address Book.

Good Morning Amanda Lash,

Thank you for choosing Sunbelt Rentals!

Your booking is now being processed. Please find confirmation of your booking details below.

Customer Account:

154390 – Camelford Town Council

Delivery Address:

Customer collect
Camelford
PL32

Hirer:

Amanda Lash – 01840 212880

Start Date/Time:

25/11/2021 08:00

Estimated Off Hire Date/Time:

None None

Order Number:

EG 21/107

Site Reference:

None

Special Instructions:

None

Order Lines:

Line	Code	Description	Rate	Qty	Period
1.	A-GUARD. NOTE: YOU ARE NOT COVERED BY A-GUARD INSURANCE..		£0.00	1.	SLE.
2.	287031.	DIVERSION SIGN .	£5.75	2.	WK.
3.	287033.	DIVERSION REVERSIBLE ARROW .	£5.75	4.	WK.
4.	287032.	DIVERSION ENDS SIGN .	£5.75	2.	WK.

- [Terms & Conditions](#)
- [Equipment](#)
- [Location](#)
- [Axis Logins](#)
- [Health & Safety](#)
- [Rental Insurance](#)
- [Training](#)
- [Contact Us](#)

Street solutions uk

5.	287011.	ROAD AHEAD CLOSED SIGN .	£5.75	7.	WK.
6.	287800.	750mm ROAD CONE .	£1.10	30.	WK.
7.	285034.	CONE LIGHT .	£2.50	17.	WK.
8.	RSS.	Cone light battery.	£1.45	17.	SLE.
9.	287011.	ROAD CLOSED SIGN .	£5.75	6.	WK.
10.	285009.	2M HDPE GATE/STACCA BARRIER .	£5.75	4.	WK.
11.	287011.	ACCESS TO CAR PARK ONLY.	£5.75	1.	WK.

If any of the details above are incorrect then please do not hesitate to contact me on 0120872495

Please note it is the responsibility of the customer to off hire this equipment.

Regards,

Stephen Fryer

Sunbelt Rentals UK Ltd

102 Dalton Avenue, Birchwood Park, Warrington, WA3 6YE

t > 01925 281000 f > 01925 281001 e > enquiries@sunbeltrentals.co.uk w > www.sunbeltrentals.co.uk

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Bronwen Hockerday

From: [REDACTED]
Sent: 11 July 2022 10:16
To: Bronwen Hockerday
Subject: Allotments, Plot 22 fruit cage

CAUTION: This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

Hello Bronwen,

Good to put a name to face yesterday.

We would like to put a fruit cage up on Plot 22. I'm not sure if we need permission but I assume we do. The one we would like to get is 4M x 5M.

Please advise.

Many thanks vivienne

Sent from Sky Yahoo Mail on Android

Electricity Supply Contract

CAMELFORD TOWN COUNCIL
6 MARKET PLACE
CAMELFORD
CORNWALL
PL32 9PB

Account Manager Bethan Hughes
Tel 0800 389 4466
Fax
e-mail SMedirectsales@sse.com
QQ ref 526464
Sent Date 29/June/2022

Commencement 1st September 2022 for a period of 24 months
First Termination date 31st August 2024

Supply to: Camelford Town Council ,Cleese Road Car Park, Camelford, Cornwall, PL32 9PH

Rates for Contract Period			
S	04	874	210
	22	00043285100	
Metering System : Whole Current TCR Band : LV No MIC 2			
	Rates	Estimated Consumption kWh	Estimated Cost £
Standing Charge - AMR	75.07 £/Quarter	8	600.58
Day	23 37.428 p/kWh	1,584	592.85
Night	18 28.541 p/kWh	178	50.80
FITs	-49p 0.759 p/kWh	1,762	13.37
Totals		kWh 1,762	£1,257.61

Green as standard:

As standard, Your Prices include the provision of 100% renewable electricity generated by wind and/or hydro assets wholly or partially owned by SSE Group.

SSE Next Generation:

If Your Prices also include SSE Next Generation (please refer to the Prices on Your Contract), You will be able to trace your 100% renewable energy supply to a named wind and/or hydro assets wholly or partially owned by SSE Group. Please refer to Our standard terms and conditions for additional terms that apply for SSE Next Generation.

Please see over for terms and conditions.

This Contract Form and Schedule confirms the terms of your recent agreement with Bethan Hughes of SSE Energy Supply Ltd.

Please complete the Customer acceptance section below and return the SSE copy to Bethan Hughes by Fax or by post to 1 Forbury Place, 43 Forbury Road, Reading, RG1 3JH

To accept these prices SSE must receive this document signed within the valid or stated acceptance period, SSE accepts no responsibility for the non receipt of these documents and proof of sending does not constitute a binding agreement. Please ensure receipt of these documents by contacting your account manager on the details provided above.

This contract is not complete until accepted by SWALEC, and we reserve the right to withdraw the prices at any time without notice before our acceptance. Acceptance by SWALEC is the purchase of Energy by SSE for the supply that this contract applies to. SWALEC terms and conditions include provisions which limit SWALEC's liability to the customer. NB: The Supply start date may not be the date proposed on this form, the actual start date will be subject to us having a confirmed registration as supplier for each supply point. By entering into this agreement the customer is entering into the standard connection agreement. Full terms and conditions are available upon request, alternatively you can log onto our business website - www.ssebusiness.co.uk, to view these.

SSE Energy Supply Ltd requires no less than 21 working days to register the stated supply point (MPAN) for any specifically requested date(s).

--- SSE PROTECT ---

The Customer (Camelford Town Council)

Authorised Signatory	Date
Name [Print]	Email
Position	Tel No
On Behalf of	Fax No
Company Registration Number		

SWALEC is a trading name of the Scottish and Southern Energy Group of which SSE Energy Supply Limited,

Q1 2022-23		Budget Receipts		Budget Payments			
	Total for year	Act.	Total for Year	EMR	Act.	Balance	to EMR
Income							
Precept	286,255.00	143127.50	0.00	0.00	0.00	50.00%	
CTS Grant	5,132.00	2566.17	0.00	0.00	0.00	50.00%	
Grants and Donations	4,000.00	0.00	0.00	0.00	0.00	0.00%	
Income - Car Park	6,500.00	554.16	0.00	0.00	0.00	8.53%	
Footpath Grant	719.00	0.00	0.00	0.00	0.00	0.00%	
Allotment Rent	1,000.00	1298.00	0.00	0.00	0.00	129.80%	
Other Income	500.00	1784.31	0.00	0.00	0.00	356.86%	£284 cup sales, advertising toilet £300, £570 event donations
OCM Phase 2 Grants	5,000.00	7684.83	0.00	0.00	0.00	153.70%	£2.6k due previous year
Interest - Bank	3,250.00	709.11	0.00	0.00	0.00	21.82%	
CIL PA20/05/739	0.00	1815.73	1,816.00			#DIV/0!	not budgeted for
Accommodation							
Office Rent	0.00	0.00	6200.00	1503.90	24.26%		
Rates and Utilities £3193	0.00	0.00	3500.00	960.60	27.45%		
Building Operations	0.00	0.00	4200.00	1260.92	30.02%		
Lift	0.00	0.00	2300.00	14,154.00	63.91%		
Building Modifications	0.00	0.00	0.00	1,073.00	0.00%		
Administration							
Salaries	0.00	0.00	165000.00	5,000.00	42871.37	25.98%	Slightly over - events
Staff Mileage	0.00	0.00	500.00	83.50	16.70%		
Councillor Mileage	0.00	0.00	300.00	0.00	0.00%		
Training	0.00	200.00	3000.00	1184.00	984.00	32.80%	
Mayors Allowance	0.00	296.67	650.00	684.59	387.92	59.68%	Jubilee pins
Bank Charges	0.00	0.00	200.00	30.77	15.39%		
Audit	0.00	0.00	2000.00	325.00	16.25%		
Insurance	0.00	0.00	2800.00	1955.45	69.84%		new business deal - 1 year
Office Supplies	0.00	0.00	2000.00	444.39	22.22%		
Telephone/Broadband	0.00	0.00	1250.00	156.72	12.54%		
Legal Expenses	0.00	0.00	2000.00	0.00	0.00%		
IT and Support	0.00	0.00	2550.00	39.71	1.56%		
CTC Website	0.00	0.00	600.00	119.85	19.98%		
COVID-19	0.00	0.00	0.00	0.00	#DIV/0!		
Subscriptions	0.00	0.00	1500.00	1239.30	82.62%		mainly paid in first quarter
Elections	0.00	0.00	1000.00	0.00	0.00%		to go to EMR at year end
Car Parks							
Churchfield Car Park Maint	0.00	0.00	10650.00	10,000.00	689.20	6.47%	£5k to go to EMR at year end
Cleese Car Park Maintenar	0.00	0.00	4500.00	5,211.00	710.29	15.78%	
PWLB Loan Repayment - (0.00	0.00	9725.00	0.00	0.00%		
Car Park Rates £4441.10	0.00	0.00	4650.00	1333.10	28.67%		
Community							
Events	0.00	0.00	19993.00	10403.33	52.03%		includes EMR £3.5k
Christmas Lights	0.00	0.00	4000.00	0.00	0.00%		

Defibrillator	0.00	0.00	350.00	0.00	0.00%
Fireworks	0.00	0.00	2200.00	0.00	0.00%
Leisure Centre Grant	0.00	0.00	3000.00	0.00	0.00%
GPC Grants	0.00	83.00	7200.00	6683.00	91.67%
Marketing	0.00	0.00	1500.00	7.55	0.50%
Visit Camelford Website	0.00	0.00	1000.00	150.00	15.00%

Parks and Recreation

Park/River Maintenance	0.00	0.00	8970.00	659.95	7.36%
Skate Park	0.00	0.00	3450.00	23,122.00	6644.59
Play Area	0.00	0.00	3650.00	2,500.00	0.00
Rates and Utilities Store £3	0.00	0.00	850.00	155.28	18.27%
PWLB Loan Repayment - f	0.00	0.00	9068.00	4534.20	50.00%

Town Maintenance

Public Toilets (all electric, v	0.00	0.00	2150.00	1636.63	76.12%
CCTV	0.00	0.00	500.00	0.00	0.00%
General Town Maintenance	0.00	0.00	7000.00	1730.30	24.72%
Refuse	0.00	0.00	2500.00	0.00	0.00%
Vehicle Costs	0.00	0.00	2000.00	999.28	49.96%

Town Services (Allotments

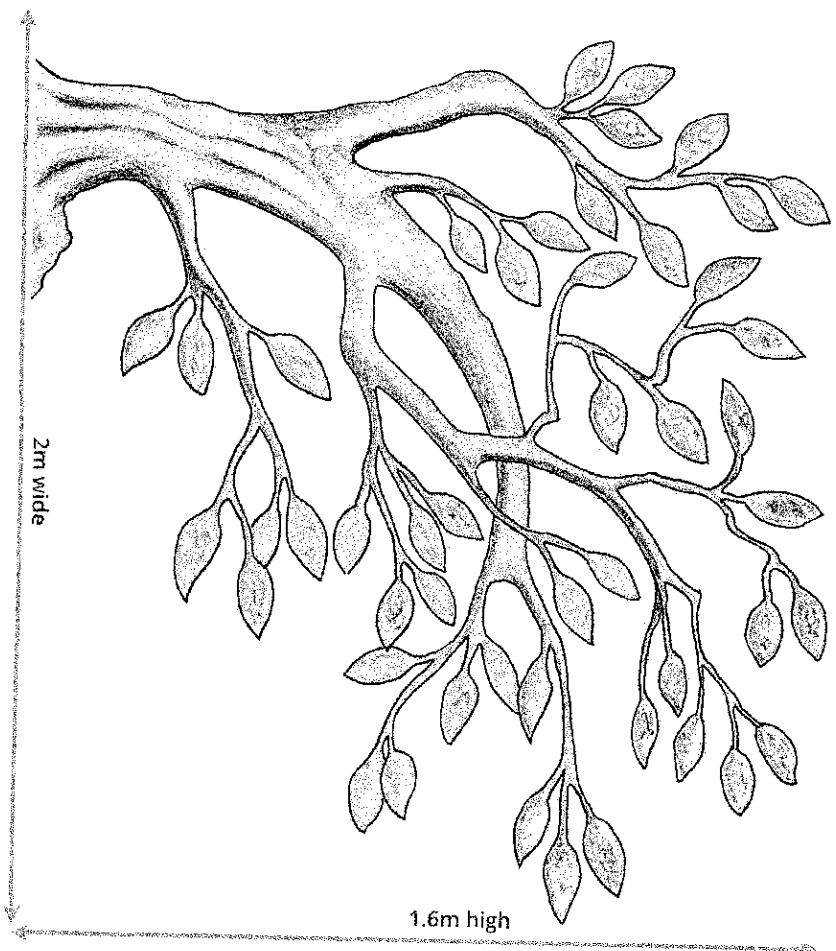
Allotment expenditure	0.00	0.00	500.00	195.79	39.16%
Cemetery Business Rates	0.00	0.00		0.00	#DIV/0!
Cemetery Maintenance	0.00	0.00	1600.00	11,225.00	0.00%
	£312,356.00	£160,119.48	£312,556.00	£90,862.56	29.07%

EMR moved in
VAT refund

£312,356.00 CIL money not spent in budget
£312,556.00

Camelford Centenary Community Tree sculpture

Enfield Park

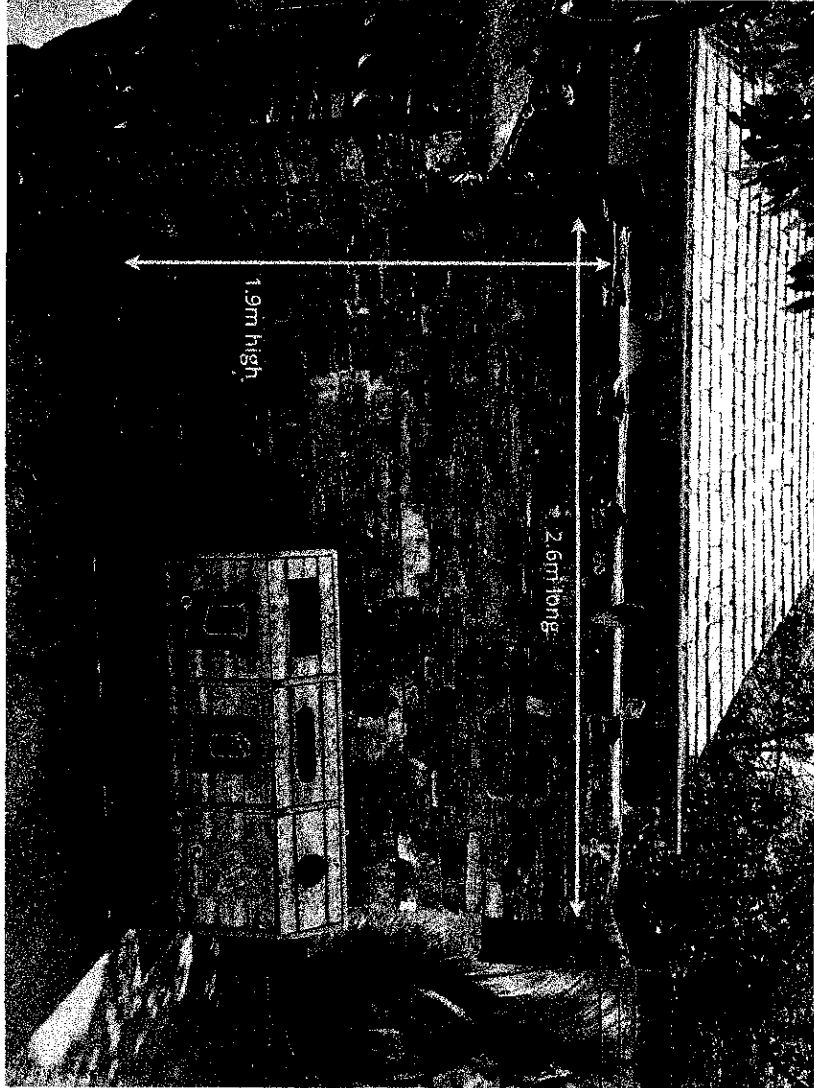


Note:

This sketch is a artist impression and the lower branches will be lifted slightly higher to prevent children easily climbing the artwork.

The sketch details 50 leaves, final artwork will have 100 leaves all spaced and positioned flat to the wall.

Camelford Centenary Community Tree sculpture



Enfield Park