



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons), CiLCA

Town Hall  
Market Place  
Camelford  
Cornwall  
PL32 9PD

01840 212880  
[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)  
[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

## Application for Bandstand Events

Please complete this form and return to the Town Council offices at the above address.

### Application Details

Full Name .....

Address.....

Telephone number.....

Email: .....

Band/Artist Name.....

Genre .....

Do you require electric? If so please detail below. (See Terms and Conditions regarding use of electric)

YES/NO .....

I have read and accepted the Bandstand Terms and Conditions and Disclaimer

Signature.....Date.....

### Please note:

Attached to this form is a copy of the Bandstand Terms and Conditions and Disclaimer so please ensure you have read and understood them before completing and returning this form.

Please provide a copy of your Public Liability Insurance with this form if you are using electric.

# Bandstand Events Terms and Conditions

## 1. Application Form

All performers must complete a Bandstand Application at least 7 days before booking the bandstand and any subsequent changes to the details/information provided on the application must be notified to Camelford Town Council (CTC) in writing ([admin@camelford-tc.gov.uk](mailto:admin@camelford-tc.gov.uk)).

## 2. Public Liability Insurance (For electric users only)

All performers are required to have a minimum of £5,000,000 Public Liability Insurance. Proof of the liability insurance must be provided to Camelford Town Council:

- 7 days before commencing to perform
- on demand

## 3. Performance Times

The bandstand is available every Friday evening between 7pm and 9pm. Currently we allow exclusive use to one band each Friday.

Use of the bandstand is wholly dependent on there being no COVID restrictions. Should a lockdown be announced, any dates will be cancelled.

## 4. Performers parking

You are allowed to unload your equipment by the bandstand. After unloading any equipment, all vehicles must be moved to Churchfield Car Park where there is free parking after 5pm.

## 5. Use of Electric

If you require electric, you must inform CTC on the application form. All electrical equipment and cables used must be PAT Tested and in good working order. Do not overload the plugs. CTC does not provide cables, lighting, amps, microphones or microphone stands. You should ideally visit the bandstand ahead of use at a mutually convenient with CTC's Grounds Manager (07801 265684 or email [john.gilbert@camelford-tc.gov.uk](mailto:john.gilbert@camelford-tc.gov.uk)). There are 2 x 240v sockets (one in the roof space and one on the back of the bandstand).

## 6. Charging

You are prohibited from charging the audience, however, you are allowed to pass a bucket around for donations but you should not pressure any audience for payment.

## 7. Marketing/Publicity

CTC will advertise on CTC's Facebook page and on the [www.visitcamelford.co.uk](http://www.visitcamelford.co.uk) website (events calendar). If you would like CTC to use a poster, please email to [admin@camelford-tc.gov.uk](mailto:admin@camelford-tc.gov.uk) a jpg image.

**8. Rubbish**

All performers are expected keep their area tidy and use the rubbish bins provided at the entrance to the park.

**9. Facilities**

There is a water fountain by the public toilets. Please note the public toilets are closed of an evening.

**10. Public disturbance**

Should an audience member(s) display threatening or antisocial behaviour, CTC would ask that the performance is put on hold and the police on 101 called. 999 if there is a serious threat. You should also report this to CTC at your earliest convenience.

**11. Damage**

All damage to CTC property caused by those using the bandstand will be paid by the users to the value of the repair.

**12. Notice**

The Council reserves the right to withdraw permission to use the bandstand following review of compliance to the above conditions.

**DISLCIAMER**

**I understand that CTC (nor any of its employees or volunteers) is not responsible for any damage/theft of my equipment, personal belongings or vehicles. I understand that I use the bandstand entirely at my own risk.**

**Signed:**

**Date:**