



CAMELFORD TOWN COUNCIL

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Application for Licence to Use Stall(s) for Sale of Goods at Camelford Town Pannier Market

Please complete this form and return to the Town Council offices at the above address.

Application Details

Full Name

Address.....

.....

Telephone number.....

Business
Name.....

Description of Goods to be sold.....

.....

Any Special requirements.....

Number of stalls required.....

Or square footage required.....

I have read and accepted the Market Licence conditions

Signature.....Date.....

Please note:

Attached to this form is a copy of the Camelford Town Council Licence Conditions, so please ensure you have read and understood them before completing and returning this form.

Please provide a copy of your Public Liability Insurance with this form.

Please provide two business references with this form

Once your application has been accepted you will be provided with a Camelford Town Council Pannier Market Licence, which you are required to sign and return to Camelford Town Council prior to commencing trading.

Market Place

Market Licence Conditions

1. Registration

- 1.1. All traders must complete an 'Application for Licence to Use Stall(s) for Sale of Goods at Market Place Pannier Market form, before commencing to trade at the market and any subsequent changes to the details/information provided must be notified to Camelford Town Council in writing.

2. Public Liability Insurance

- 2.1. All traders are required to have a minimum of £5,000,000 Public Liability Insurance. Proof of the liability insurance must be provided to Camelford Town Council:
- before commencing to trade
 - on demand
 - annually

3. Trading Times

- 3.1. Stalls can be operated and open for business during the core trading times of 10am to 2pm. Any holder wishing to trade after 2pm is welcome to do so.

4. Range of Goods

- 4.1. Traders must specify the range of goods they wish to sell prior to commencing trading. The Council has the right to refuse a stall if the goods to be sold are not in the best interest of the market or the town.

5. Stall Charges

- 5.1. The rate is £25 per session/day, which is payable 7 days in advance and non-refundable. Payment can be made by BACS Sort Code: 20-74-20 Account 50251100.

6. Holiday Period

- 6.1. Regular traders will be offered a 2-week holiday period when the stall charge will be reduced by 50%.

7. Trader vehicle parking

- 7.1. Only the stall is allowed on Market Place. All other vehicles must be moved to Churchfield Car Park.

8. Rubbish

- 8.1. All traders are expected to provide litter bin facilities for their customers, keep their area tidy during the trading day, and clear Market Place of all litter at the end of the trading day.

9. Damage

- 9.1. All damage to Council property and that leased by the Council caused by the traders using the site will be paid by the traders to the value of the repair.

10. Probationary Period

- 10.1. Licence is subject to a 3-month probationary period.

11. Notice

- 11.1. The Council reserves the right to withdraw a licence following review of compliance to the above conditions. Otherwise notice of one month is to be given by either party to terminate the licence.