



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA  
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## Ordinary Council Meeting – 21<sup>st</sup> June 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

### 1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Burgis, Coombes, Elford, Hewlett, Grigg, Scawn, Shaw. 22/299

### 2. To receive Apologies for absence with reasons

Cllrs Rotchell - personal, Thomson - Business.

It was **resolved** to accept the apologies

**Proposed: Cllr Ackroyd-Johnson**      **Seconded: Cllr Grigg**      unan      22/300

### 3. To receive Declarations of Interest & Approve Dispensations

Cllr Grigg      Agenda item 10f      pecuniary interest      to leave the room      22/301

### 4. Public question time (15 minutes allowed for this)

Cllr Jordan attended. New map of network areas has been produced – they are going to be twice as big than at present – this one will cover from Canworthy Water to Padstow – 32 Parishes. Bypass still considered to be hopeful, Scott Mann may also be in receipt of Levelling up funds that could help. Noted a lack of dentists in this area – he has written to Westminster. Hopefully some Ukrainian dentists will get dispensation to work. The rave may come back in August – Police monitoring the area. Cllr Jordan confirmed that the Levelling up fund could be several million – the whole thing bypass project would be covered. 22/302

### 5. To receive and approve the Minutes of:

It was **resolved** to approve the Ordinary Meeting 17<sup>th</sup> May 2022

**Proposed: Cllr Burgis**      **Seconded: Cllr Grigg**      7-0 (2bs) dec carried      22/303

### 6. To receive Clerk's report

Matters arising from the Minutes. Café lease fallen through – addressing further at SED Committee. Opeways are overgrown again – have reported to Cormac (although these paths are not adopted) and will discuss at SED Committee. Vandalism at Skatepark has been reported to the Police and CCTV handed over. Doors have not been broken – have been reinstalled and lock straightened. 22/304

### 7. Planning

a. Any late applications will be discussed under this section.

**PA22/04907. 3 The Close Sunnyside Meadow. Mr Phil Albon.** New Build, flat roof conservatory 4850mm wide x 3350mm projection to front elevation, removing existing porch. Copying materials of the house. Cllr Shaw future proof the building, get rid of steps and put a ramp in. No impact – neighbour have conservatories.

It was **resolved** to Support

**Proposed: Cllr Shaw**      **Seconded: Cllr Ackroyd-Johnson**      unan      22/305

\*Late application

**PA22/05187. Land West of Sir James Smiths Community School, Station Road. Woodsome Estates Ltd.** Non-material amendment for various amendments to PA19/06930 dated 29.4.2020.

Chair's Signature..........

1

Dated 19/7/22

Addition of solar panels, air source heat pumps, and general updates on drawings etc. Cllr Shaw disappointed with the developer as a planning condition stated they must save 2/3<sup>rd</sup> of the historic hedge – putting in a footpath instead. These amendments benefit the site.

It was **resolved** to Support; noting destruction of hedgerow.

**Proposed: Cllr Shaw**                      **Seconded: Cllr Elford**                      **unan**                      **22/306**

**For Information**

PA22/02673. Tregath Business Park, Demolition of buildings. **Approved**                      **22/307**

## 8. Portfolio Reports

a. Deputy Mayor's Report – Cllr Bond reported his and the Mayor's attendance at various meetings and events: Mayors' meeting, school governors, fund raising quiz, mayor's afternoon tea, Lego competition, opened Coolio's, Scott Mann regarding the bypass etc. Passes his sincere thanks to Councillors and Volunteers for Jubilee/Fun week. Noted that CTC should be proud of its staff for their outstanding efforts at the events. 22/308

## 9. Correspondence

a. Lanteglos by Fowey PC – Email letter regarding allocation of social housing. Cllr Shaw noted that NCDC used to confirm with the local Parishes to confirm social housing. Cllr Shaw noted that parish and town councils no longer get consulted on the housing lists for their areas. Add to Strategic and Economic Development Committee agenda. 22/309

b. Town Trust – Email confirmation of 4% increase on Town Hall rent. **Noted** 22/310

c. The Pensions Regulator – Acknowledgement of re-declaration of compliance. **Noted** 22/311

d. Cornwall Council - Confirmation of 20mph roll out – no changes to Camelford proposals. **Noted** 22/312

CTC noted carious issues with the 'roll-out'; been receiving feedback as individual Councillors.

It was **resolved** to suspend standing orders so that Cllr Jordan could address CTC

**Proposed: Cllr Shaw**                      **Seconded: Cllr Ackroyd-Johnson**                      **unan**                      **22/312**

Cllr Jordan and CC are aware of problems with the trial, talking to Police, he has an inbox full of complaints. Suggested CTC write to CC and Highways.

Standing orders reinstated

Clerk will repost the 20-mph map asking for feedback and check if trial has made any difference to pollution levels, Cllrs to send feedback to Clerk to be collated. 22/313

## 10. Agenda Items

a. It was **resolved** to advertise the café opportunity on Rightmove £350 (two months).

**Proposed: Cllr Burgis**                      **Seconded: Cllr Elford**                      **6-3**                      **dec carried**                      **22/314**

b. It was **resolved** to approve grant application from Top Town Memory Café £350

**Proposed: Cllr Grigg**                      **Seconded: Cllr Ackroyd-Johnson**                      **unan**                      **22/315**

c. Litter Bin Management of Clease car park was discussed. (CC offering £442.50pa). Cllr Bond noted that there are 4 bins in the vicinity. Clerk noted that if CTC do not accept the proposed contract, then the bins will be removed.

It was **resolved** to not enter into a contract with CC

**Proposed: Cllr Bond**                      **Seconded: Cllr Grigg**                      **unan**                      **22/316**

Monitor and review after the summer.

d. It was **resolved** to continue contract with Biffa for Churchfield and OCM £1942.50 for 2022. (Last reviewed 2020).

**Proposed: Cllr Ackroyd-Johnson**                      **Seconded: Cllr Hewlett**                      **unan**                      **22/317**

e. Souvenir programme for the centenary celebrations was **noted** 22/318

\*\*Cllr Grigg left the room\*\*

f. It was **resolved** to approve use of Enfield Park for dog show fundraiser 16<sup>th</sup> July

**Proposed: Cllr Elford**                      **Seconded: Cllr Shaw**                      **unan**                      **22/319**

\*\*Cllr Grigg returned\*\*

g. It was **resolved** to approve use of Enfield Park for memory café rickshaw tours 31<sup>st</sup> July.


**Proposed: Cllr Hewlett**                      **Seconded: Cllr Grigg**                      **unan**                      **22/320**

h. The Estates and Properties Committee minutes were **noted**. 22/321

i. It was **resolved** not to continue with SSE streetlight contract.

**Proposed: Cllr Shaw**                      **Seconded: Cllr Coombes**                      **unan**                      **22/322**

i. The internal audit procedure form was **noted**. 22/323

Chair's Signature.....

Dated: 19/7/22

## 11. Accounts

a. Balances at 15 <sup>th</sup> June 2022 were noted			
Current Account	£107,075.62		
Tracker Account	£51,432.37		
NS&I	£42,487.74		
CCLA	£80,000.00		22/324
b. It was resolved to authorise the payments of Accounts Outstanding			
Staff	June Wages & expenses	BACS	£9,556.81
HMRC	June Tax & NI	BACS	£2,684.28
Cornwall Pensions	June Pension contributions	BACS	£2,857.02
North Cornwall Glazing	Patio doors for Youth Shelter	BACS	£5,820.00
Kernow Training	Brushcutter, Mower, hedgecutter	BACS	£620.00
Bunzl Cleaning Supplies	Public Toilet supplies	BACS	£42.55
R Sleep Ltd	Maintenance Supplies April	BACS	£59.94
Jag Signs	Cleas car park signs	BACS	£679.42
Staples	Office supplies	Debit	£249.51
Good Old Fashioned Lover Boys	Music in the park	BACS	£702.00
Positive Energy	Town Hall Electricity	BACS	£121.17
Positive Energy	Town Hall Electricity	BACS	£266.92
Badgemaster	Name badge	BACS	£13.90
Thrusells	Metal sculpture and workshops deposit	BACS	£1,500.00
SSE	Electricity – Cleas car park	DD	£74.35
Spar	Office supplies April	Debit	£14.22
Amazon	Wrist bands – slip and slide	Debit	£3.69
Amazon	Disposable vinyl gloves (4x10.99)	Debit	£43.96
Amazon	Weedkiller	Debit	£43.00
Staples	Office supplies	Debit	£44.00
PPL PRS Ltd	Annual Music Licence (Bandstand/Park)	Debit	£288.04
Event Tech SW Ltd	Equipment and staff music in park	BACS	£1687.50
Spar	Office supplies March	Debit	£8.94
Urban Gypset	Mural touch up and repair	Debit	£550.00
Barclays	Bank Charges	DD	£9.10
South West Water	Allotments – water	DD	£84.75
The Unfortunate Ones	Music in the park	BACS	£375.00
Initial Washroom hygiene	Annual contract (Rentokil))	BACS	£84.60
Cllr R Rotchell	Mayor's afternoon tea	BACS	£23.02
M H Hart & Son Ltd	Generator Hire	BACS	£534.00
Seadog IT	Technical support	DD	£30.00
Kestrel Guards	Annual Key Holding Town Hall	BACS	£78.00
Smart Window Cleaning	May invoice – Town Hall	BACS	£25.00
BHIB	Annual Town Council Insurance	BACS	£1955.45
Kirsty Ferguson	Mayor's afternoon tea	BACS	£33.16
H3G	Youth worker mobile	DD	£18.00
Seadog IT	Website Hosting	DD	£29.95
JRB Enterprise Ltd	Dog Bags	BACS	£76.38
Jag Signs	Replacement Fore Street Sign	BACS	£106.24
R Sleep Ltd	Maintenance Supplies May	BACS	£159.39
Cllr R Rotchell	Beacon and tug of war trophies	BACS	£81.00
Adam Cornford Music	Music in the Park	BACS	£150.00
ESS K9 Security	Music in Park/Jubilee	BACS	£1536.00
Camelot Garage	Fuel for maintenance	BACS	£93.16
EDF	Electricity OCM – final bill	BACS	£125.48
B Martlew	Public toilets EICR and Minor repairs	BACS	£984.66
B Martlew	OCM Lighting – Final Bill	BACS	£1,031.80
B Martlew	Bandstand EICR and Minor repairs	BACS	£542.26
Spar	Office supplies May	Debit	£18.03
Glasdon	6 x cycle racks	BACS	£331.20
Plusnet	office broadband	DD	£27.55
Cornwall Council	Churchfield – Business Rates	DD	£444.00

Chair's Signature.....



Dated 19/2/22

Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cornwall Council	Business rates – Park Store	DD	£51.00
Pennon	Town Hall Water	DD	£22.50
Pennon	Public Toilets Water	DD	£42.50
Voiphone	Office Telephone system	BACS	£9.60
Camelford Town Trust	Town Hall/Library Rent	BACS	£507.81
Staples	Laminator	BACS	£85.73
Tesco Mobile	Grounds Manager Mobile	DD	£7.50
		<b>TOTAL</b>	<b>£37,964.04</b>
<b>Proposed: Cllr Grigg</b>	<b>Seconded: Cllr Ackroyd-Johnson</b>	<b>unan</b>	<b>22/325</b>
Income was noted			
Street Games	Cancelled course	AC	£200.00
Western Power distribution	Wayleave	chq	£3.48
National lottery Community Fund	Revenue grant – youth worker	AC	£5,000.00
Cornwall Council	Community chest grant – bus	AC	£400.00
Trophies plus medals	Refund duplicate payment	AC	£356.00
Post Office deposit	Churchfield CP tickets	cash	£220.00
Post Office deposit	Churchfield CP tickets	cash	£30.00
Bank Deposit	Donations/dog show/cup sales	cash	£945.00
Bank deposit	Library takings	cash	£76.80
Various businesses	Fun week stalls	AC	£100.00
Various businesses	Parking permit	AC	£10.00
Post Office deposit	Churchfield CP tickets/permits	cash	£365.00
Post Office deposit	Allotment rent	cash	£198.00
Post Office deposit	Allotment rent	cash	£176.00
Worldteam Ltd	Public toilet advertising	AC	£360.00
Bank interest	2 <sup>nd</sup> account	AC	£3.87
		<b>TOTAL</b>	<b>£8,444.15</b>
			<b>22/326</b>

**12. To note items for 18<sup>th</sup> July 2022 Agenda.**

None

**The Deputy Mayor closed the meeting at 7.32 pm**

Chair's Signature.....



Dated 19/7/22