



Camelford Parish Community Emergency Plan

Version: 5 (updated July 2022)

Date of Plan: April 2019

This Plan is next due for review: July 2023

Supported by



If an emergency occurs, your first action should ALWAYS be to contact the emergency services by dialling 999

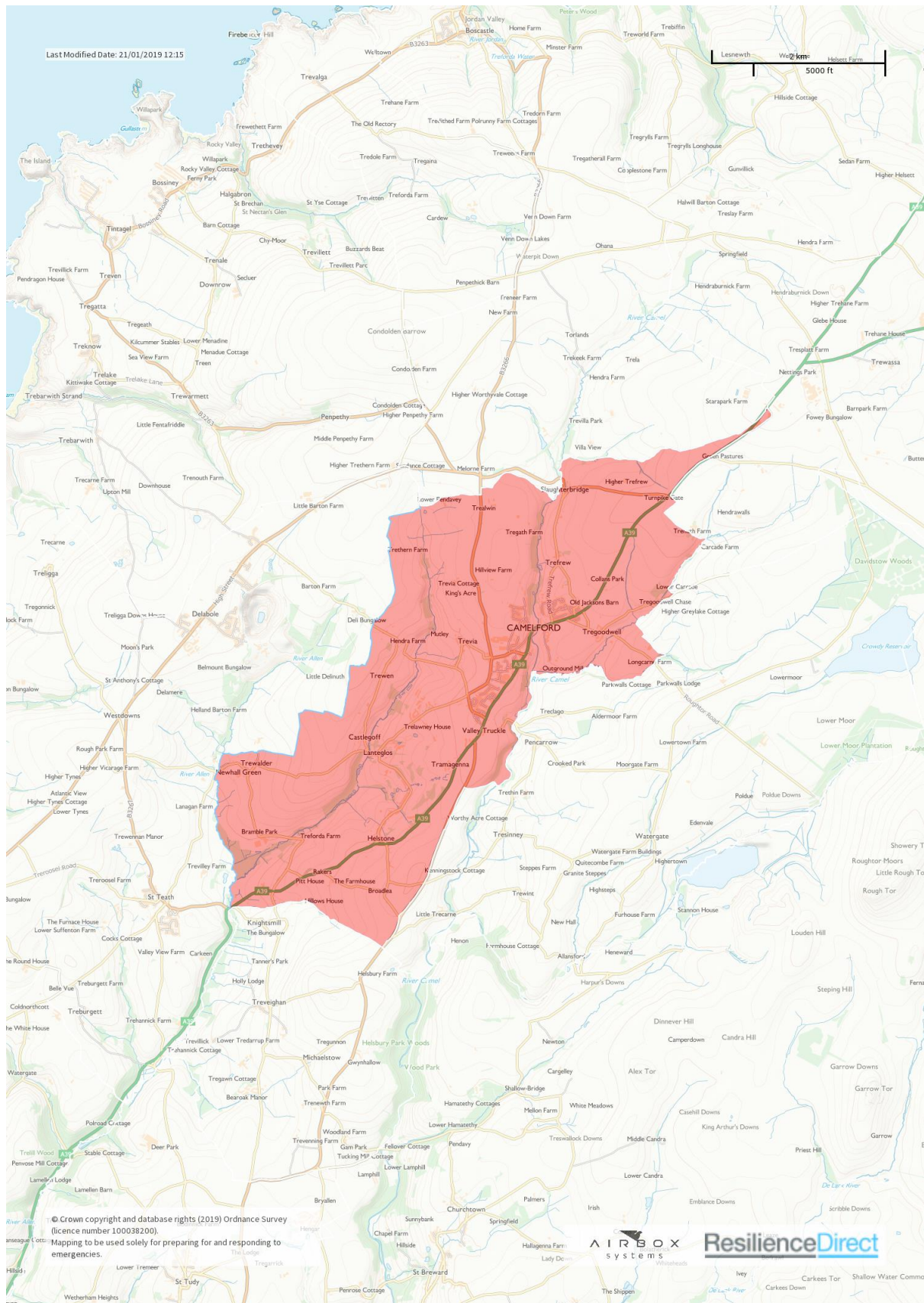
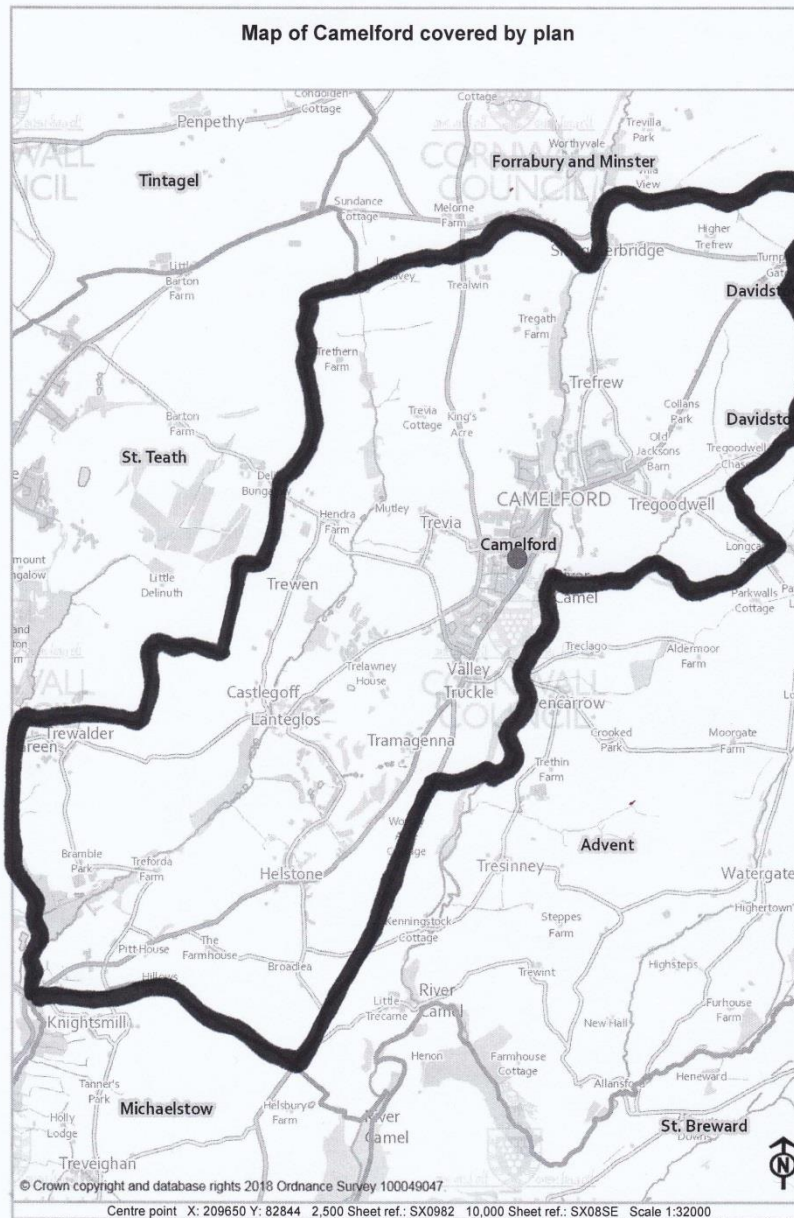


Figure 1 Map of Area covered by Plan



<https://map.cornwall.gov.uk/website/ccmap/?zoomlevel=5&xcoord=209650&ycoord...> 28/11/2018

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Section 1: First things to do in the event of an emergency

1. **Ring 999** to inform the Emergency Services and provide
 - Clear
 - Concise
 - Actual information as soon as possible
2. **Contact the plan volunteers**
3. **Meet at the Coordinators Assembly Point**

Primary Coordinator Assembly Point

Name of Venue: Camelford Town Hall
Address of Venue: Market Place, Camelford, PL32 9PD
 In the event that the above location is inaccessible the following will be used:

Backup Coordinator Assembly Point

Name of Venue: Camelford Hall
Address of Venue: Clease Road, Camelford, PL32 9QX

The coordinator and Plan Group may then decide to:

- Agree locations and open Evacuation Assembly Point/s
- Contact plan volunteers with specific skills, equipment or resources who may be able to help with the emergency situation
- Contact other plan volunteers using the other Communications Tree

Section 2: Activating the community emergency plan

Until help arrives and without endangering yourself or other local people **contact the appropriate members of the community listed in the plan and ask them to report to the agreed assembly point.**

When the emergency services or other responders have arrived try to make contact with them, explain who you are and what your role is.

Role	Name	Tel	Mobile	Address
Coordinator	Stephen Bond	[REDACTED]	[REDACTED]	[REDACTED]
Deputy	Bronwen Hockerday	[REDACTED]	[REDACTED]	[REDACTED]
Team Member 1	Michael coombes	[REDACTED]	[REDACTED]	[REDACTED]
Team Member 2	Kirsty Ferguson	01840 212015	07725 191210	30 Pras an Ferla, Camelford, PL32 9AN

- The Plan can be activated by the Emergency coordinator based on that person's assessment of the situation. It is easier to stop the plan should events come under control sooner than expected than to not respond at all.
- Sometimes full plan activation will not be required and the plan should also be seen as a resource to solve smaller issues within the community
- If details of an incident are received from a source other than the emergency services or local authority then those receiving the notification must contact the emergency services to ensure they are aware of the incident. This may require making a 999 call.

Section 3: Communication tree

The Emergency Coordinator should contact the coordinators below who will notify the people identified.

- At least one of the coordinators should be the key holder to the nominated assembly point

NAME	NOTIFYING	CONTACT DETAILS
(Coordinator 1) Stephen Bond	1. Bronwen Hockerday 2. Michael Coombes 3. Kirsty Ferguson 4. John Gilbert	1. [REDACTED] 2. [REDACTED] 3. [REDACTED] 4. [REDACTED]
(Coordinator 2) Bronwen Hockerday	1. Esther Greig 2. Amanda Lash	1. [REDACTED] 2. [REDACTED]
(Coordinator 3) Michael Coombes	1. Peggy Ellison 2. Mark Lewis 3. Local Police	1. [REDACTED] 2. [REDACTED] 3. [REDACTED] 2. [REDACTED]
(Coordinator 4) Kirsty Ferguson	1. Steve Stephens 2. Jenny Metters	1. [REDACTED] 2. [REDACTED]

Section 4: Community resources and skills

4.1 – Evacuation Assembly Points

Record here details of accommodation that would be suitable for persons, including casualties, requiring temporary shelter until help arrives e.g. halls, hostels, churches etc. Local authority premises, schools, leisure/community /day centers will be opened by the local authority as appropriate.

Please refer to **Appendix 2** for guidance on identifying appropriate premises that could be used as an evacuation assembly point.

Key Holders Name	Facility Address	OS Grid Ref	Telephone No.	Mobile No.	Email Address
Kirsty Ferguson	Camelford Hall	SX 10421 83460	[REDACTED]	[REDACTED]	[REDACTED]
Bronwen Hockerday	Library	SX 10568 83744	[REDACTED]	[REDACTED]	[REDACTED]
Patrick Lucas	Leisure Centre	SX 10129 83691	[REDACTED]	[REDACTED]	[REDACTED]
Sam Brown	Camelford Football Club	SX 11245 84328	[REDACTED]	[REDACTED]	[REDACTED]

Ensure that the managers of these buildings are aware of their inclusion in this Plan, and that they are briefed as to what might be expected of them in an emergency i.e. to open the building, provide shelter (including heating if appropriate) and refreshments to evacuees.

4.2 - Skills

Name	Profession/Skill	Contact number	24hr contact number
Dr Nash	Doctor	[REDACTED]	01840 213284 24hr call forwarding
Camelford Surgery	Nurse	[REDACTED]	01840 213284 24hr call forwarding
Charlotte Hicks	First Aider	[REDACTED]	01392 261647 Helpdesk
Steve Stephens	Electrician SX2	[REDACTED]	[REDACTED]
Mark Chapman Geoffrey Risdon Rodney Biscombe	Tractor/4x4 Driver Tractor Tractor	[REDACTED]	[REDACTED]
Bluebird Care	Care Agency	[REDACTED]	[REDACTED]
Police	Local PCSO	01840 211601 01840 211602 999	999

4.3 Resources

Resource available	Contact	Contact Number	24hr contact number
Sandbags	Western Supplies	01840 212580	01840 212580
Salt/grit	Town Council	01840 212880	
Radios	Town Council	01840 212880	
Hi-Vis Wear	Town Council	01840 212880	
Foodbank	Wadebridge Foodbank	01208 815374	01208 815374
Defibrillators	Camelford Hall	01840 211114	999
	Conservative club	01840 212225	999

4.4 – Supporting organisations

Emergency Contact numbers

Name / Contact	Role	Daytime contact number	24hr contact number
Emergency Services	Police Fire Ambulance Coastguard	999	999
Local GP Surgeries	Doctor Nurse Health visitor Pharmacist	01840 213894	01840 213874 24hr call forwarding
Cornwall Council	Fire & Community Safety Environmental Management	0300 1234232 0300 1234202	999 999
Environment Agency	Floodline	0345 9881188	0345 9881188
Environment Agency	Incident Hotline	0800 807060	0800 807060
NHS Direct	Advice	0845 4647	0845 4647
Western Power	Electricity Supplier	105	105
South West water	Water Supplier	0344 346 2020	0344 346 2020
Gas Emergency	Gas supplier	0800 111999	0800 111999

Section 5: Local hazards and vulnerable groups

5.1 – Vulnerable Groups

Record here those vulnerable groups in the community that may require additional or specific assistance in the event of an emergency. This could include groups such as elderly persons care homes, schools, special schools, special homes, care in the community hostels and residential homes.

NAME OF GROUP	ADDRESS	OS GRID REF	CONTACT NUMBER	DETAILS OF ANY SPECIFIC REQUIREMENTS
Abbeyfield Residents	Abbeyfield House, Manor Gardens, PL32 9TB	SX 10683 83881	01840 213769	Several elderly residents with possible mobility issues
Camelford Primary school	Dark Lane, Camelford, PL32 9UE	SX 10255 83571	01840 212376	Children aged 5-11 Some with mobility issues in the ARB Staff
Sir James Smith Secondary School	Dark Lane, Camelford, PL32 9UJ	SX 10202 83663	01840 213274	Children & young adults aged 11-16 Staff
Little Acorns Preschool	Camelford Hall, Camelford, PL32 9QX	SX 10421 83460	01840 212114	Preschool aged children(2-5yrs) Staff
Anvil Court	Anvil Rd, Camelford, PL32 9SD	SX 10587 83540	01840 214846	Warden Accommodation – elderly residents with possible mobility issues

N.B. It is not recommended that details of individuals who might be defined as 'vulnerable' are kept in your emergency plan as it is likely that the plan will be circulated to a range of people. However, it may be worth considering identifying a person or persons to keep a secure list of individuals within the community that could be referred to during an emergency. If this is the case it is important to remember to ask the permission of the people concerned before adding them to the list.

5.2 Main local risks or hazards most likely to result in plan activation

Risk or Hazard	LOCATION OS Grid Reference	Other Info
Flooding – River Camel	SX 10673 83828	Localised flooding to main part of town possible. Residents may need help to evacuate
Snow or Ice	SX 10612 83785	Traffic disruption caused by Ice & snow on roads Slips, trips & falls possible on untreated surfaces. Disruption to food distribution if affected for several days
Heatwave	SX 10612 83785	Young, elderly & incapacitated through illness most likely at risk Possibility of water disruption through drought initiatives imposed by water board.
Influenza/covid Outbreak Signposting to volunteer services & Camelford businesses. Passing details to CC. Repeat government guidelines on website/social media	SX 10612 83785	Young, elderly & incapacitated most at risk. Possibility of closing of communal areas & schools to minimise contagion levels
Road Spillage	SX 10612 83785	Located on A39. Potential for spillages from HGV's/ Tractors Slurry, Petrol, Toxic, Milk etc. Disruption to main highways during cleanup operation. Potential for residents to need to stay indoors for any length of time. Need for diversions

DISCLAIMER – This is not designed to be an exhaustive list but is provided in this plan to identify risks or hazards that the community feels are most likely to occur resulting in the plan being activated.

5.3 – Other Local risks and hazards

HAZARD	LOCATION OS Grid Reference	Other Info
Camelot Garage Dave Bass Body Repairs Highfield Motors Robert Gilker Car Repairs Eagle Plant Torch Fire Protection	SX 09999 82583 SX 10263 83229 SX 10263 83229 SX 10263 83229 SX 10263 83229 SX 10263 83229	Risk of fire/explosion. Containment procedures should be in place on site
Pubs/Hotels/café/b&bs Masons Arms Darlington Inn Liberal Club Conservative Club Four Seasons Café Peckish Fish & Chips Flames Nom Noms	SX 10579 83757	Risk of fire from gas canisters, gas bottles, compressed gas.
Hairdressers & barbers	SX 10579 83757	Chemicals on site – fire risk
Key Organics	SX 10263 83229	Chemicals on site – fire risk
Nelson stokes	SX 10263 83229	Air Pollution/fire risk – rubber on site & gas canisters
North Cornwall Glazing	SX 10263 83229	Air pollution/fire risk – plastic on site

Section 6: Flood planning



Floodline quickdial number	0345 988 1188
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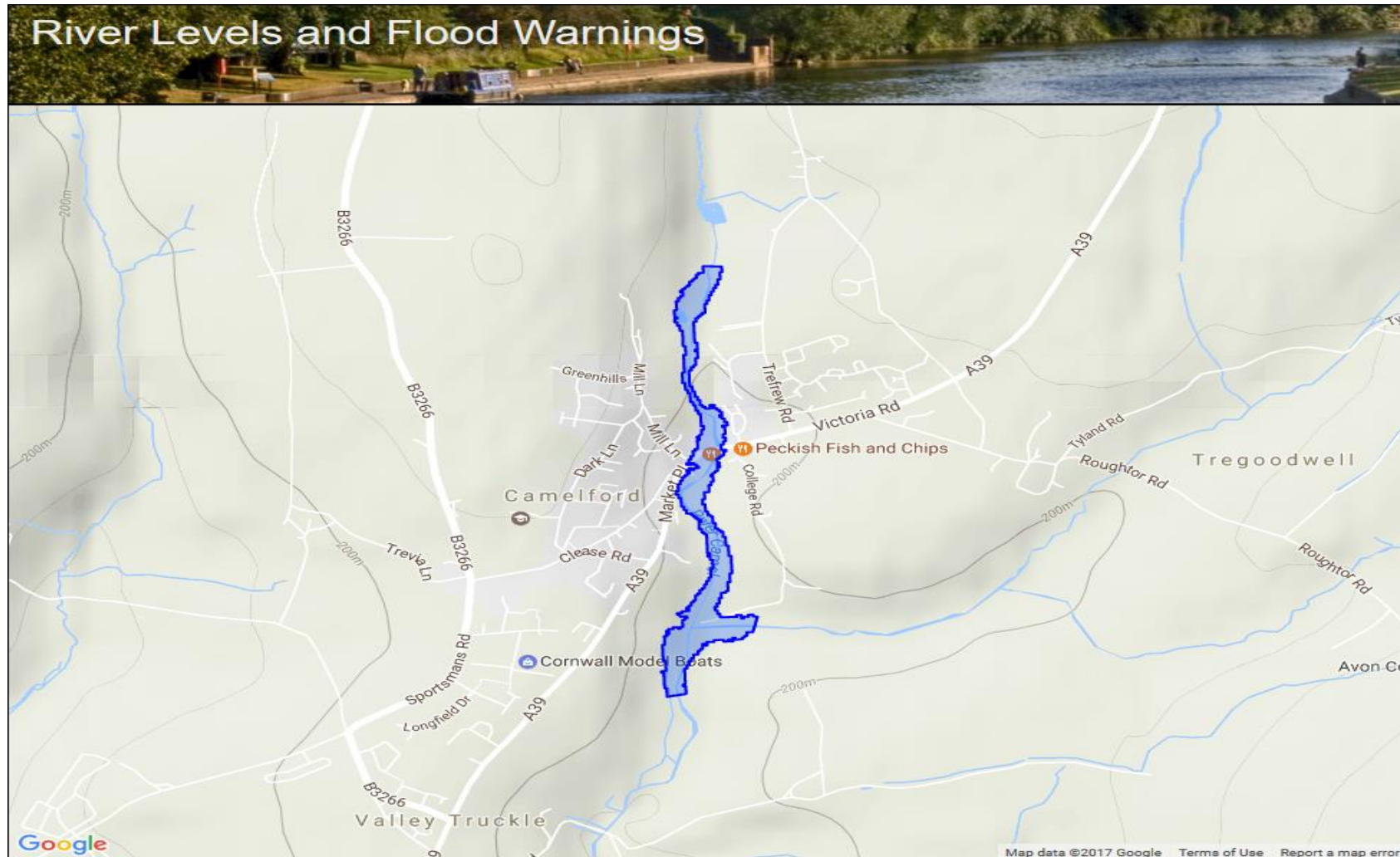
Which Environment Agency Flood Warnings are you registered to receive?	<p>(You can sign up for flood warnings at https://www.gov.uk/sign-up-for-flood-warnings).</p> <p>You'll need to provide:</p> <ul style="list-style-type: none"> • the address you're registering • a phone number you can be contacted on day or night • an email address <p>The service is free. You can get warnings by phone, email or text message.</p>
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Local Flood Warning Triggers i.e. when flood water reaches bottom of the bridge, sound siren or other action	https://riverlevels.uk/flood-warning-river-camel-at-camelford#.XEbs6U2IDcs
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Contents of Community Flood Plan Annex:

- 6.1 Map showing flood risk areas and direction of flooding
- 6.2 Actions to be taken before, during and after a flood
- 6.3 After a flood: reputable contractors

6.1: Map showing direction of flooding



6.2: Actions to be taken before and during a flood

	Before a flood				During a flood		
Area number	Location at risk	Source and direction of potential flooding	Triggers e.g. Met Office weather warnings or Environment Agency flood warnings	Local actions	Actions	Equipment required	Time required
Area 1	Manor Gardens	River Camel	EA Flood Warning	Move valuables to upstairs rooms. Prepare pet carriers. Be Alert	Evacuate to higher ground/rest centre	Wet Weather Clothing	ASAP after flood risk established
Area 2	Victoria Road	River Camel	EA Flood Warning	Move valuables to upstairs rooms. Prepare pet carriers. Be Alert	Evacuate to higher ground/rest centre	Wet Weather Clothing	ASAP after flood risk established
Area 3	Market Place	River Camel	EA Flood Warning	Move valuables to upstairs rooms. Prepare pet carriers. Be Alert	Evacuate to higher ground/rest centre	Wet Weather Clothing	ASAP after flood risk established

6.3: After a flood – local contractors

List of local companies/contractors whose help you may need after a flood. Encourage residents and businesses to

- 1) take photos before the clean up as they may need to rely on them for insurance claims, and
- 2) ask their insurer before discarding items that can't be cleaned, as they may want to make a claim for the items.

Get contracts in place, or know who to call for assistance. If help is not needed, you can leave this section blank.

Point affected residents and businesses to this information:

- Get help after a flood (Environment Agency): <https://www.gov.uk/prepare-for-a-flood/get-help-after-a-flood>
- Support for flood victims (British Disaster Management Association): <http://www.bdma.gov.uk/publications/flooddocs>

Company name	Business type	Telephone	Fax/other
Western Supplies	Building Materials	01840 212580	
R.Sleeps	Tools/Supplies/Hardware	01840 212334	
TintageL skip Hire	Skip Hire/Waste Removal Service	01840 770449	
North Cornwall Glazing	Glaziers & Emergency Boarding	01840 213593	
Kernow Locksmiths	Locksmith & Emergency call out	01208 814976	
South West Drains Ltd	Drain Engineers	0800 824 7248	
Penbode Vets	Vet & Pet Services	01840 213277	
Collans Cross	Boarding Kennel & Cattery	01840 213410	
Arthur W.Bryant	Funeral Services	01840 214891	

Only add details of contractors not already contained within Section 4.4

Section 7: Toolbox

7.1 Incident Log

INCIDENT LOG (Nature of incident) NAME DATE SHEET No.

No.	Time	Name	Information	Done

7.2 Evacuation assembly point building details

Location Information	
Name of Building:	Camelford Hall
Address of Building: Including postcode & grid reference if known	Cleese Road, Camelford Postcode: PL32 9QX Grid ref: SX 10418 83460
Telephone Number:	01840 211114
Fax Number:	n/a
Is it accessible by car?	Yes wheelchair/prams: Yes
Is it accessible by bus?	Yes
No. of car parking spaces:	30 approx
Building Information	
Maximum Capacity:	150 seated 40 seated
Number of Rooms:	1 large hall 1 small room
Any potential sleeping areas? <i>(if bedding were to be provided)</i>	Large Hall area – possibility of sectioning off areas for sleeping/eating
Wheelchair Access:	Yes
Number of toilets:	Male 2 Female 3 Disabled 1
Bath / Shower-rooms:	No
Kitchen:	Facilities: full kitchen available
	Is the kitchen powered by: Electric yes
Water:	Yes
Heating type:	radiators
Is there Mobile phone /Broadband service available	Yes provider : BT wifi
Key holder Information	
<i>Please provide details of 2 key holders for this building:</i>	
Key holder 1 Peggy Ellison 01840 213729 07709 624130	Key holder 2 Kirsty Ferguson 01840 212015 07725 191210

Buildings Information – Evacuation Assembly Points

If any Risk Assessments have been carried out for this building/area, will we be able to have access to them in the event of the building being used during an emergency?

No

If YES, please note down in the Additional Information box below, where we can obtain copies from.

If NO please contact your Health and Safety expert to undertake the Risk Assessment required.

Please enter any additional details or information about the nominated Evacuation Assembly Point in the box provided below (for example: the type of rooms or accommodation the building could provide; the approximate sq. footage; any additional office space or outside areas that could be used; is there somewhere that could be used as a reception area or information point; are there any additional telephone points etc).

Additional Information
Entrance Hall/Area Toilets Large Hall Small Room Separate preschool Area (out of bounds) Kitchen Area

Data Protection Information for Key holders

The information entered on this form may be required to be accessed in the event of an emergency and / or in any future emergency planning. The information which you (the key holders) have provided (i.e. your name, address and telephone numbers), is classed as 'publicly available' information, and as such you **do not need to sign the Data Protection release statement below unless the telephone number you have supplied is ex-directory**. If you (the key holder) have given an ex-directory telephone number, please read the following information carefully and sign on the relevant line below.

I, the undersigned, give permission for the information I have provided to be used in the Community Emergency Plan, to be accessed and used in the event of an emergency and/or matters pertaining to emergency planning

Key holder 1

Name: Peggy Ellison_____

Signed: ___P.Ellison_____

Date: ___01/04/2019_____

Location Information	
Name of Building:	Camelford Football Club
Address of Building: Including postcode & grid reference if known	Trefew Park, Trefew Road, Camelford Postcode: PL32 9TS Grid ref: SX 11245 84328
Telephone Number:	07798 918360
Fax Number:	n/a
Is it accessible by car?	Yes wheelchair/prams yes
Is it accessible by bus?	Yes
No. of car parking spaces:	Parking space on entrance lane & onsite
Building Information	
Maximum Capacity:	100
Number of Rooms:	Changing rooms, club house, toilets
Any potential sleeping areas?(if bedding were to be provided)	Limited space for sleeping arrangements in clubhouse
Wheelchair Access:	yes
Number of toilets:	Male 1 Female 1 Disabled 1
Bath / Shower-rooms:	No (only payer showers)
Kitchen:	Facilities: club house Small area in club house – no cooking facilities Is the kitchen powered by: Electric y
Water:	Yes
Heating type:	electric
Is there Mobile phone /Broadband service available	No
Key holder Information	
<i>Please provide details of 2 key holders for this building:</i>	
Key holder 1: Sam Brown 07798 918360	Key holder 2: tbc

Buildings Information – Evacuation Assembly Points

If any Risk Assessments have been carried out for this building/area, will we be able to have access to them in the event of the building being used during an emergency? Yes
If YES, please note down in the Additional Information box below, where we can obtain copies from.

If NO please contact your Health and Safety expert to undertake the Risk Assessment required.

Please enter any additional details or information about the nominated Evacuation Assembly Point in the box provided below (for example: the type of rooms or accommodation the building could provide; the approximate sq. footage; any additional office space or outside areas that could be used; is there somewhere that could be used as a reception area or information point; are there any additional telephone points etc).

Additional Information
Held onsite

Data Protection Information for Key holders

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Key holder 1

Name: _____ Sam Brown _____

Signed: _____ S.Brown _____

Date: _____ 01/04/2019 _____

Location Information	
Name of Building:	Camelford Leisure Centre
Address of Building:	Station Road, Camelford
Including postcode & grid reference if known	Postcode: PL32 9UE Grid ref: SX 10129 83691
Telephone Number:	01840 213118
Fax Number:	n/a
Is it accessible by car?	Yes wheelchair/prams y
Is it accessible by bus?	Yes
No. of car parking spaces:	10 directly outside, more in primary school carpark. Also large parking area adjacent at Sir James smith School
Building Information	
Maximum Capacity:	
Number of Rooms:	1 large hall & small reception area. Pool area & changing rooms
Any potential sleeping areas?(if bedding were to be provided)	Large Hall area – possibility of sectioning off areas for sleeping/eating
Wheelchair Access:	Yes
Number of toilets:	Male 2 Female 2 Disabled 2
Bath / Shower-rooms:	If Yes, how many? 6 communal
Kitchen:	Facilities: vending machine in reception
	Is the kitchen powered by: n/a
Water:	Yes
Heating type:	electric
Is there Mobile phone /Broadband service available	No
Key holder Information	
Please provide details of 2 key holders for this building:	
Key holder 1: Patrick Lucas Telephone: 07470 242392	Key holder 2: Peter Hamilton-Toohey Telephone: 07828 284354

Buildings Information – Evacuation Assembly Points

If any Risk Assessments have been carried out for this building/area, will we be able to have access to them in the event of the building being used during an emergency? Yes
If **YES**, please note down in the Additional Information box below, where we can obtain copies from.

If **NO** please contact your Health and Safety expert to undertake the Risk Assessment required.

Please enter any additional details or information about the nominated Evacuation Assembly Point in the box provided below (for example: the type of rooms or accommodation the building could provide; the approximate sq. footage; any additional office space or outside areas that could be used; is there somewhere that could be used as a reception area or information point; are there any additional telephone points etc).

Additional Information

Risk Assessment held in Managers Office

Data Protection Information for Key holders

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I, the undersigned, give permission for the information I have provided to be used in the Community Emergency Plan, to be accessed and used in the event of an emergency and/or matters pertaining to emergency planning

Key holder 1

Name: _____ Patrick Lucas _____

Signed: _____ P.Lucas _____

Date: _____ 01/04/2019 _____

Location Information	
Name of Building:	Camelford Town Hall/Library
Address of Building: Including postcode & grid reference if known	Market Place, Camelford Postcode: PL32 9PD Grid ref SX 10579 83757
Telephone Number:	01840 212880
Fax Number:	n/a
Is it accessible by car?	Yes wheelchair/prams yes
Is it accessible by bus?	Yes
No. of car parking spaces:	6
Building Information	
Maximum Capacity:	50
Number of Rooms:	Downstairs – computer area upstairs – library & CTC office
Any potential sleeping areas?(if bedding were to be provided)	Library if shelves pushed back or use shelves to divide areas
Wheelchair Access:	Yes
Number of toilets:	Unisex 1 Disabled 0
Bath / Shower-rooms:	No
Kitchen:	Facilities: small kitchen area with microwave & kettle Is the kitchen powered by: Electric yes
Water:	Yes
Heating type:	Radiators storage heaters x 6
Is there Mobile phone /Broadband service available	Yes provider: Plusnet
Key holder Information	
<i>Please provide details of 2 key holders for this building:</i>	
Key holder 1: Bronwen Hockerday 01840 211284 07949 294755	Key holder 2: Kirsty Ferguson 018410 212015 07725 191210

Buildings Information – Evacuation Assembly Points

If any Risk Assessments have been carried out for this building/area, will we be able to have access to them in the event of the building being used during an emergency? Yes
If YES, please note down in the Additional Information box below, where we can obtain copies from.

If NO please contact your Health and Safety expert to undertake the Risk Assessment required.

Please enter any additional details or information about the nominated Evacuation Assembly Point in the box provided below (for example: the type of rooms or accommodation the building could provide; the approximate sq. footage; any additional office space or outside areas that could be used; is there somewhere that could be used as a reception area or information point; are there any additional telephone points etc).

Additional Information

Risk Assessment held in CTC Office

Data Protection Information for Key holders

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I, the undersigned, give permission for the information I have provided to be used in the Community Emergency Plan, to be accessed and used in the event of an emergency and/or matters pertaining to emergency planning

Key holder 1

Name: _____Bronwen Hockerday_____

Signed:_____B.Hockerday_____

Date: _____01/04/2019_____

Section 9: Camelford Town Council – Initiation Procedure

In the event of an emergency the Community Emergency Plan (CEP) will be initiated as follows:

- The Co-ordinator & Deputy co-ordinators will meet at the Town Hall/Library to discuss if the CEP Telephone Tree needs to be initiated.
- Once initiated – Alert blue light services using 999 – ask them to notify the Emergency resilience Team at Cornwall Council
- Liaise with local PCSO & Other Emergency services
- Co-ordinators will ring the telephone tree asking volunteers to liaise with them either at the Town Hall/library or the designated Rest Centre if required
- Alert the British Red Cross who will be able to mobilise those volunteers who are registered with the Volunteer reserve Scheme
- Co-ordinators to be given radios & Hi Vis tabards to be worn at all times – Radio channel 5 will be the designated CEP channel
- Key holders for the Rest centre will be notified
- When rest centre is opened designated areas will need to be organised
- Help Desk for General Public Enquiries
- Volunteer Check In/Check Out Desk
- Refreshment Area
- Rest Area (If required)
- Play area
- Quiet Area for Nursing Mothers
- First Aid Area

Contact local schools/care homes/carers to ascertain if assistance is required.

Any local residents requiring evacuation will be urged to make their way to the designated rest centre. If assistance required volunteers will be sent to assist if safe to do so.

Any businesses requiring help/assistance/evacuation will contact the Rest Centre to request help. If urgent help required advised to ring 999

Once volunteers have arrived & registered – relevant roles can be given out. These may include:

- Tractor drivers able to help clear roads

- 4x4 drivers able to offer assistance with evacuations or able to drive care staff/doctors/nurses to vulnerable residents
- Doctors/nurses able to offer First Aid or medical advice
- Refreshment Team – liaise with local shops for provisions
- Faith Support – local minister
- Youth Support/Playworkers – able to assist with children & young adults

Once the Emergency Resilience Team/Blue Light services arrive – control of the situation is handed over & further instructions will be given as to how we are able to best assist.

When the situation is over or there is no longer a need for a rest centre it should be closed down & left as it was found ensuring all members of the public have left safely.

Ensure all volunteers are accounted for at the end of the emergency & have checked out/been declared safe

CEP Co-ordinator will be responsible for notifying the Emergency services & Emergency Resilience Team that all volunteers have been stood down once the situation is over

Section 9: Distribution list & review date:

Distribution List:

NAME	LOCATION	CONTACT NUMBER	EMAIL ADDRESS
Cornwall Council	Emergency Resilience Team	07817 877273	claire.penellum@cornwall.gov.uk
Camelford Town Council	Town Hall, Camelford, PL32 9PD	01840 212880	admin@camelford-tc.gov.uk
John Gilbert	Offsite – Private Address	07506 481167	john.gilbert@camelford-tc.gov.uk

Plan review date:

This plan is to be reviewed on: April 2020

NOT LATER THAN 12 MONTHS AFTER DATE AGREED OF PLAN

Section 10: Acknowledgements and disclaimer

Acknowledgement

This document is based on an original version prepared by Nottinghamshire County Council, Emergency Planning Team.

This Draft Template has been prepared by Cornwall Council Emergency Management.

The information contained in this document is for guidance only.

It is acknowledged and accepted that Cornwall Council will not be liable, either under this Guidance or otherwise, for any actions or omissions of any community groups or volunteers in an emergency situation. The suitability of the application of this Guidance to the emergency situation shall be entirely for the determination of the communities themselves. This Guidance does not constitute legal advice in relation to emergency planning.

Endorsed by Community Emergency Planning Management Group in **March 2019**

