



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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## TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 5<sup>th</sup> August 2022 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Esther Greig*

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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**1. To receive Apologies for absence with reasons**

**2. To note Councillors present**

**3. To receive Declarations of Interest & Approve Dispensations**

**4. Public question time** (15 minutes allowed for this)

**5. To receive and approve the Minutes of 24<sup>th</sup> June:**

**6. To receive Clerk's report**

Car Park lining, Library window, tree inspections. Outdoor gym equipment. Replacement fingers for town centre signs. Time capsule for centenary event. Rotary bench in Enfield Park. Interceptor done. BT cover resin repair.

**7. To receive Grounds Manager's report**

OCM benches. Gravel edging at skatepark. Broadwood bridge – painting. Wet pour removal. rubber play bark. Gift of yellow plants.

**8. To receive portfolio holder reports**

Play Areas/OCM.

Enfield Park.

Car Parks

Cemetery & Orchard

Allotments & Footpaths

Town Hall

**9. Agenda items**

a. To **resolve** on way forward for public benches

b. To **resolve** on placement of 3 cycle racks.

c. To **recommend** changes to financial regulations for contracts procedure.

- d. To **discuss** pond path – update from Cllrs Shaw and Elford.
- e. To **resolve** on swing repair. £796 +VAT
- f. To **discuss** future of youth shelter
- g. To **discuss** sensory garden
- h. To **discuss** and **resolve** on Clease car park electricity contract
- i. To **discuss** renewal of Fore Street land lease renewal
- j. To **resolve** on Aquatics South West quote – pond weed removal £856.60 +VAT

**9. Date & Items for next meeting.**

16<sup>th</sup> September 2022 10am

Items for budget 2023-24

Tree Inspections.