



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 23rd September 2022 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To receive Apologies for absence with reasons

2. To note Councillors present

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of 5th August 2022:

6. To receive Clerk's report

Car Park lining, Library window, Outdoor gym equipment. Replacement fingers for town centre signs. Rotary bench in Enfield Park. Clease EV Chargers. Public benches. Outdoor gym equipment. Bracken. Wildflowers. Rats, allotment gate chain.

7. To receive Grounds Manager's report

OCM benches. Gravel edging at skatepark. Broadwood bridge – painting. Wet pour removal. Gift of yellow plants. Tree inspections. CCTV. Bike racks. Picnic bench under lime tree. Swing in play area

8. To receive portfolio holder reports

Play Areas/OCM.
Enfield Park.
Car Parks
Cemetery & Orchard
Allotments & Footpaths
Town Hall

9. Agenda items

- a. To **discuss and recommend** on Aquatics South West quote – Leat £2668 +VAT
- b. To **resolve** on burial of electrical cable in Churchfield car park £760 + VAT

- c. To **discuss** sensory garden.
- d. To **discuss** Items for budget 2023-24

9. Date & Items for next meeting.

28th October 10am

Pond path quotes