



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
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Ordinary Council Meeting – 27th September 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 9 other Councillors present: Cllrs Bond, Burgis, Coombes, Elford, Grigg, Hewlett, Scawn, Shaw, Thomson. 22/406

2. To receive Apologies for absence with reasons

Cllrs Ackroyd-Johnson - personal

Proposed: Cllr Coombes Seconded: Cllr Bond unan 22/407

3. To receive Declarations of Interest & Approve Dispensations

Cllr Hewlett 10d. Old Bank grant pecuniary to leave the room 22/408

4. Public question time (15 minutes allowed for this)

John Andrews spoke regarding A39 Bypass. He quoted Cornwall live, Helen Morris. Complete incompetence causing overall cost increases due to time delays. Suggested that both parties in breach of CDM regulations 2015 - communication and cooperation elements. All the pre-construction information may have to be done again. Residents adversely impacted by the project – compulsory purchase of their land and property. Damage to our mental health, blight on property sales, loss of forward planning, endemic communications issues - CC refuses to speak to the land agent and Scott Mann refuses to speak to him. Unacceptable. What is CTC doing to expediate this impasse, residents should be supported by CTC. Whole life moving forward has been damaged, maybe irreparably. According to the CAAV – the Camelford bypass not listed in the top 80 priority projects by this new government.

Cllr Rotchell noted that every time CTC are approached to supply information – it has. Asked for more information in 2021. Treasury and Department of transport have had all the information they need for a year. Regularly meet Ward councillor and MP to chase – we're always told 'soon' – which is becoming meaningless. Meetings with our MP within next 3 weeks – it is on the agenda for that. Cllr Jordan sent his apologies.

Cllr Rotchell noted the official period of mourning for the late Queen is over 22/409

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 16th August 2022

Proposed: Cllr Bond Seconded: Cllr Coombes 8-0 (2 abs) 22/410

6. To receive Clerk's report

Matters arising from the Minutes. Staff payroll/pension webinar details will be submitted online monthly. Internal Auditor visiting October. Living wage has increased – will cost up for next agenda – CTC has committed to this previously. Police update on youth shelter vandalism over the summer – identification issues but will be interviewing someone this week. Estate and Properties Committee has instructed contractor to bury the mains cable in Churchfield CP. 22/411

7. Planning

a. Any late applications will be discussed under this section.

PA22/05099. Lane End Farm, Victoria Road. Mr S Brown, Cheldon Barton Ltd. Outline application with some matters reserved for development of up to 25 (market and affordable housing) together

Chair's Signature..........

1

Dated.....18/10/22

with nursing home with dementia unit, including access, parking, landscaping, infrastructure and ancillary works. Cllr Shaw noted all traffic through Oakwood drive could be up to 500 vehicle movements a day. 10 spaces for Oakwood drive residents allowing better access to single track road. 25 or 55 residences? Whole area SWW DG5 hydro overload area – liable to flood – could be local flooding as the climate change. SUDS systems to mitigate run off. welcome employment, but there is a desperate shortage of care staff. If the nursing home not built, would it turn into another estate? another public consultation needed. Cllr Burgis understood houses were for the carers – confused. Cllr Shaw of the 25 60% affordable for local. Cllr Hewlett noted amount proposed employees – amazing – 75 FT, 25 PT but where is parking for employees? 25 housing mix 10 x 4+ bedrooms market led housing, social affordable intermediate rent 6 x 3, 9 x 4 beds, needs nailing down. Cllr Hewlett's concerns traffic, parking, designing out crime – lack of security fences around the dementia unit. Cllr Coombes queried the access at the consultation; noted that highways wouldn't let them have an access further up. Cllr Rotchell asked about 20 of his questions at the consultation - didn't get answers. An application should outside space is critical – garden space for people with dementia on the roof! Staffing - there are no nurses about – they would be working at local hospitals. In principle employment opportunities is welcome, but unrealistic. Doesn't like indicative designs – can't make a decision on it. People in and out 24 hours a day and that bend in dangerous for pedestrians. If they are for staff they are not for locals – ill conceived.

It was **resolved to Object** - location of car parking areas, access to site, clarity of number of houses required, number of journeys through a housing estate, housing for locals or staff – can't necessarily comply with the local resident clause if for staff, potential flood risk, outside the NDP area

Proposed: Cllr Shaw Seconded: Cllr Hewlett unan 22/412

For Information

PA22/05682. Tor Cottage. Mr & Mrs Millward. Extension/re-model. **Approved**

PA22/03795. Land Adj to Pastures cottage. Mark Benettar. Reserved matters **Approved**. 22/413

8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted busy month. 19th August had a meeting with Scott Mann, Barry Jordan and Carl McCartney (Undersecretary of State for Transport) visited town with a view to hastening the bypass decision with transport; new to the job and didn't know the full details. Was fully briefed - was going to go to do what he could; an announcement soon. St.Julitta flower festival – impressive; Kirst Ferguson created the display for CTC. Successful music on the bandstand season. Lighting committee meeting. Teams meeting about warm banks – driven by library service. Only really applicable to full-time libraries. Smaller part-time library – not appropriate. Other CTC meetings. 11th September Proclamation regarding accession of King Charles II – 90 people attended. 14th Memory café – grant from CTC for sculpture workshop, participated and created a head! Meeting with Cllr Fairman to get clarity for extending cycle rail. Civil memorial ceremony at St.Julitta church; Visitor had bag pipes with him. Met with potential café tenant at OCM. Joint meeting with Cllrs Jordan and Gardener, CIC and Council – more information on the Shared Prosperity and Levelling up fund. Substantial £127m coming to Cornwall. Cllr Gardener noted that previous European funding, following a geographical audit – 83% of funds went west of Truro... Initial budget discussion with Cllr Coombes. Meeting with Cornish Guardian reporter doing a piece on Camelford. Walk about to reflect Camelford today. Josie Bayliss died - was Mayor from 1995-1997 Cllr Rotchell will represent CTC at her funeral.

22/414

b. Christmas Lights Report – Cllr Bond reported 8th September – formally form a committee for Christmas lights. Becoming more structured and organised. 12 committee members. Talked about finances going forward; fundraising. Charity status or CIC. Procurement – last year lamps £2 each lamp in the festoon. Ordered 2000 new lamp at 60p, much more energy efficient – lights change colour at the same time. Install plan – to get everything to work as it should – reanimated. Meeting next week to finalise the dates for putting the up. Considering contactless payments for donations – some people don't carry cash. Prize bingo, darts competitions. Mark chapman in charge of road closures. Competition with schools to design a logo for Christmas lights.


22/415

9. Correspondence

a. Email from resident. Request for traffic calming or 20mph zone at Newhall Green & Clerk's response. **Noted** 22/416

b. Letter from National Association of Local Councils. Quality award achievement. **Noted** 22/417

c. Consultation request from Cornwall Council. Statement of Principles under the Gambling Act. **Noted**. 22/418

Chair's Signature..........

Dated. 18/10/28

- d. Letter of thanks from Lanteglos Flower Festival – raised £2,880. **Noted** 22/419
- e. Email from Defra – confirming registration as user of professional plant protection products. **Noted.** 22/420
- f. Letter from Mr Gonian – noting online issues for Elderly. Cllr Thomson noted that from the letter that every 40 seconds an older person got scammed. Gave his learners/class a remit to make a smaller leaflet for their information. To forward on CTC platforms and to advertise in house. 22/421
- g. Clerks and Councils Direct magazine. **Noted.** 22/422

10. Agenda Items

- a. The minutes of Events Committee Meeting 7th September were **noted** 22/423
- i. Bandstand events - this year had to pay for a couple and there were. Cllr Shaw noted the original idea was to have open mike session on a Friday night was the idea; they could put a bucket out. What benefit does the town get? Cllr Rotchell noted up to 250 people attend in town benefit businesses. Response from locals and visitors is positive. Cllr Bond noted a lot of the bands that had previously played for free, giving them back something. People praising the town, us trying to do something. Cllr Coombes suggested putting out a bucket every time. Some did perform for nothing, some money for sponsorship was collected. Collected donations. Tried to support new talent/bands and have competitions – but hasn't been successful. To do it every Friday. In principle supportive to it. It was **resolved** to discuss bandstand events budget £1000 and bands for summer 2023 at budget discussions

Proposed: Cllr Rotchell Seconded: Cllr Coombes unan 22/424

- ii. It was **resolve** on amendments to advertising banners £55 + VAT. Unbudgeted item.

Proposed: Cllr Burgis Seconded: Cllr Thomson unan 22/425

- iii. Cllr Rotchell noted will be 70 years since 1954 2 x Formula One grand prix races won by Lotus Connaught have written to them about doing a – 10k run. No idea about costing/hosting a 10k run – out of Parish – Cllr Hewlett noted land not in Camelford Parish. Spoke to Camelford aeroclub - supportive. Running events – need to have the all the plans in place by spring next year for the following summer as the calendar books.

It was **resolved** to approve in principle to organise Lotus Race at Davidstow in 2024, subject to budget details

Proposed: Cllr Bond Seconded: Cllr Shaw unan 22/426

- iv. Cllr Rotchell noted sadly Camelford don't have a town band. Quotes from St.Gennys, St.Breward, and Bodmin

It was **resolved** to instruct Bodmin Brass Band for Winter Festival.

Proposed: Cllr Bond Seconded: Cllr Thomson 9-0 (1abs) 22/427

- b. Clearing the leat in Enfield Park £2,688.00 + VAT. Unbudgeted item was discussed at Estates and properties committee meeting. For next year's budget discussion. 22/428

- c. The CTC official responses to negative social media posts by individuals was **discussed**. Can report to the Police – take screenshots, lesser issues – not breaking the law; how or whether to respond. Cllr Shaw - if you react you've done what they want to do; if you ignore them, they may go away. Cllr Hewlett noted today's news is tomorrow chip wrappers. The other approach is if it's libellous send to the Police. Cllr Thomson noted that all data stays for ever on the internet. Two choices - ignore it or action it. Cllr Grigg noted finding it increasingly difficult to keep quiet and not react when its aimed at members of staff and Councillors. Councillors work voluntarily, staff don't deserve abuse. Cllr Rotchell noted previous example where member of public was given two choices – apologise and withdraw it or be taken to court. How do officers decide in the office – as Clerk has to use her judgement; where is the line? Cllr Grigg - close to resigning – sick tired of being treated like this. Cllr Scawn - expanding staffing committee into councillor welfare – and produce a blanket template reply to invite commentators to further justify their accusations. Lots of people use social media - other people's opinions do influence others. Cllr Shaw noted incident prior to social media, member of public sent letter from a solicitor and then publicly apologised in the paper. Cllr Bond getting more and more stand uniformly on this. Standard response, Councillor support - set of proposals for another agenda. Cllr Grigg – noted thanks for taking the issue so seriously. 22/429

****Cllr Hewlett left the room****

- d. The grant application from The Old Bank, Camelford was **discussed** - £439.92 for 8 folding tables for community larder. Remaining budget in grants - £517. Cllr Shaw noted still 6 months left of

Chair's Signature.....

Dated 18/10/22

this financial year and may get other requests. Cllr Scawn – noted some now and balance later? Cllr Grigg asked whether CTC could lend them some?

It was **resolved** to offer 4, come back towards end of year for balance if there is a budget remaining. To note on the tables that they were contributed by CTC

Proposed: Cllr Coombes Seconded: Cllr Shaw unan 22/430

** Cllr Hewlett returned**

e. The warm banks idea – whether people can sit in the warm - was **discussed**. Cllr Rotchell attended a Teams meeting. Clerk noted had discussed the idea with the librarian a few months ago when CC first flagged the idea. They were signposted to Camelford Hall and Old Bank – Cllr Hewlett noted the trustees have replied to CC noting help with costs required heating etc. They can't staff the building on current volunteer levels and it's not that warm. Cllr Rotchell noted that town hall doesn't tick the boxes for the facilities required. Cllr Shaw noted that perhaps the pop-in centre suit?

Signposted to them? Might struggle to get volunteers to man it. 22/431

f. The minutes of Strategic Committee Meeting 5th September were **noted**. 22/432

i. The recruitment of a BID manager, further to discussion with CC, is not required, CTC were concerned about writing bids but CC will take the lead on that. 22/433

g. A follow up leaf workshop was discussed. Enfield Park centenary tree. Cllr Shaw noted that everybody thought it was magnificent – continuation of the work. £150 in to match fund. To be scheduled with fun week 2023.

It was **resolved** to approve and apply for funding

Proposed: Cllr Thomson Seconded: Cllr Coombes unan 22/434

11. Accounts

a. Balances at 20th September 2022 were **noted**

Current Account	£165,181.41		
Tracker Account	£51,432.37		
NS&I	£42,487.74		
CCLA	£80,000.00		22/435

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	September Wages & expenses	BACS	£8,888.93
HMRC	September Tax & NI	BACS	£2,204.27
Cornwall Pensions	September Pension contributions	BACS	£2,676.34
Cornwall Council	Parking Enforcement - July	BACS	£150.60
Cornwall Council	Parking Enforcement - August	BACS	£123.00
SWW	Allotments – water	DD	£96.32
EDF Energy	OCM electricity	BACS	£125.48
Amazon	Library - Duct Tape	Debit	£6.45
Duchy Defibrillators	Annual monitoring – Con club	BACS	£228.00
Old Bank	Room Hire – Events – dance	BACS	£80.00
Barclays	Bank Charges	DD	£8.08
D & C exterior cleaning	Town Hall – windows	BACS	£25.00
H3G	Youth worker mobile	DD	£18.00
UK Debt management office	PWLB – Churchfield car park	DD	£4,862.42
Positive Energy	Town Hall Electricity	BACS	£168.77
Positive Energy	Town Hall Electricity	BACS	£129.77
Broxap	Blackburn bench – Enfield Park	Debit	£898.80
Bunzl cleaning and hygiene	Public toilet supplies	BACS	£199.65
Bunzl cleaning and hygiene	Public toilet supplies	BACS	£55.09
Amazon	Town Hall – Blackout blind	Debit	£46.05
Yesss Electrical	CCTV – replacement camera Churchfield	BACS	£182.38
Yesss Electrical	CCTV – wall mounts	BACS	£139.54
Amazon	YW supplies - whiteboard	Debit	£64.00
Amazon	YW supplies – Tag Rugby set	Debit	£85.00
Amazon	YW supplies – wrist pads and Guards	Debit	£138.95
Amazon	YW supplies – Dodgeball set	Debit	£52.99
Amazon	YW supplies – knee pads	Debit	£49.98
Amazon	YW supplies – whiteboard markers	Debit	£7.76
Seadog IT	Website Hosting	DD	£29.95
Pickle design	YW supplies – membership cards	BACS	£33.60

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Dated 21/9/22

Thrussells	Completion of artwork and installation	BACS	£2,500.00
SW Hygiene	Town Hall – Sanitary unit rental/service	BACS	£119.42
British Gas	OCM Electricity	DD	£87.38
Camelford carnival	Carnival programme advertisement	BACS	£60.00
Wynnstays	Cemetery – fence posts and rails	Debit	£223.00
Dave Bass	Polishing and repairing paintwork	BACS	£550.00
Cormac Solutions	Bracken removal 1 st Cut	BACS	£636.00
Camelot Garage	Fuel for van	BACS	£30.00
Agent Print	Office supplies 500 compliment slips	BACS	£48.00
Agent print	Office supplies letterheaded paper 1000	BACS	£126.00
Etsy	YW supplies – wrist bands	Debit	£18.35
Kirsty Ferguson	Flower festival arrangement	BACS	£44.72
C F Services	repair ride on mower	BACS	£396.14
Green Scheme solutions	6 recycled bench boards	BACS	£661.92
Hooke Highways	Events – road signs	BACS	£1778.79
Staples	Office supplies – rubber bands/storage	BACS	£91.70
Staples	Office supplies – ink cartridges	BACS	£35.06
Landlife wildflowers	Wildflowers - 300 plug plants	Debit	£288.99
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cornwall Council	Park Store - Business rates	DD	£51.00
Cornwall Council	Cleaze – Business Rates	DD	£334.45
Camelford Town Trust	Town Hall/Library Rent	DD	£507.81
Pennon	Town Hall Water	DD	£22.50
Pennon	Public Toilets Water	DD	£42.50
Tesco Mobile	Grounds Manager Mobile	DD	£7.50
Voiphone	Office Telephone system	DD	£9.60
Voiphone	Office Telephone system	DD	£50.00
Plusnet	office broadband	DD	£27.55
Mailchimp	Enewsletter	DD	£9.20
Spar	Office supplies	Debit	£14.53
Post Office	10 x large 2 nd class stamps	Debits	£10.50
Kernow Training	Control rats & mice course	BACS	£120.00
Bruallen	Wreath HM the Queen	Debit	£56.00
Positive Energy	Town Hall Electricity	BACS	£154.80
Positive Energy	Town Hall Electricity	BACS	£121.62
Source for business	Water and Sewage OCM	DD	£30.84
R Sleep Ltd	Maintenance supplies – screws/bolts	BACS	£177.51
Beiran Martlew	Electrics – upgrade park submain	BACS	£870.90
Beiran Martlew	Electrics – OCM toilet connection	BACS	£350.00
Beiran Martlew	Electrics – OCM cafe submain	BACS	£1,950.00
	TOTAL	unan	£35,149.25
Proposed: Cllr Bond	Seconded: Cllr Thomson		22/436

Proposed: Cllr Bond

Income was noted

Post Office deposit

Post Office deposit

Post Office deposit

Post Office deposit

Residents/businesses

Cornwall Council

Cornwall Council

Cornwall Council

Cornwall Council

FEAST

Podpoint

Post Office deposit

Churchfield CP tickets/permits

tickets/permits/cups/printing/map/events

Churchfield CP tickets/permits

Churchfield CP tickets/permits

Churchfield CP permits

Community chest grant

Council Tax Support grant

Precept

Welcome back grant

Tree sculpture grant

EV Chargers revenue Dec-May

Churchfield CP tickets/permits

cash

cash

cash

cheques

AC

AC

AC

AC

AC

AC

AC

cash

TOTAL

£345.00

£849.60

£500.00

£200.00

£1495.00

£250.00

£2566.16

£143,127.50

£16,079.02

£2000.00

£81.60

£330.00

£167,823.88

22/437

12. Public Bodies (Admission to Meetings) Act 1960.

Chair's Signature.....

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts.

Proposed: Cllr Burgis Seconded: Cllr Coombes unan 22/438

a. It was resolved to approve upon heads of terms for Café at OCM and to apply for planning amendment to café opening hours from 7am (breakfast service) £234.

Proposed: Cllr Scawn Seconded: Cllr Thomson unan 22/439

b. It was **resolved to complete** expressions of interest for projects identified through place-shaping.

Proposed: Cllr Bond Seconded: Cllr Grigg unan 22/440

13. To note items for 18th October 2022 Agenda.

The Mayor closed the meeting at 20:55 pm

Chair's Signature..........

Dated 12/10/22