

RESKAMMEL



# CAMELFORD TOWN COUNCIL

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## Minutes of the Estates and Properties Committee Meeting – 28<sup>th</sup> October 2022

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### 1. To note Councillors present

Cllr Shaw opened the meeting at 10am with 4 other Councillors present: Cllrs Burgis, Elford, Hewlett, Rotchell and Clerk, MGM. EP/22/075

### 2. To receive Apologies for absence with reasons

None EP/22/076

### 3. To receive Declarations of Interest & Approve Dispensations

None EP/22/077

### 4. Public question time (15 minutes allowed for this)

None EP/22/078

### 5. To receive and approve the Minutes of:

It was **resolved** to approve the Meeting minutes of 23<sup>rd</sup> September 2022  
Proposed: Cllr Shaw                      Seconded: Cllr Hewlett                      5-0 (1abs)

**EP/22/079**

### 6. To receive Clerk's report

Car Park lining not done yet – have chased as have received invoice! Secondary glazing has been installed to Library window. Outdoor gym equipment service and new equipment installed. The rower will need to be replaced next. Rotary bench in Enfield Park has been installed and Rotarty have made a donation. Clease EV Chargers are working – Podpoint have requested copy electricity statements for compensation award. Public benches – in hand. Bracken cuts have been done and the trees are looking healthy. Wildflowers – Cllr Hewlett to forward some information about the planting for the Camelford and Delabole post. Rats completed – one plot still causing a few issues and they have been given notice to deal with the problem, allotment gate chain not been replaced yet. Town Hall rent has been agreed by the TT at 4%. Bollard at Town Hall knocked over by a rolling car – handbrake fail; with the insurers. Salt bin at Scouts has been installed and they have been given a key. CTC have asked for information on utilities and a meeting with Scouts. New developer as OCM neighbour. Pond clearance has been delayed. EP/22/080

### 7. To receive Grounds Manager's report – Clerk.

OCM benches and gravel edging to be done. Broadwood bridge completed. Wet pour removal – not happened yet. Yellow plants have been planted. Tree inspections – still working through. CCTV note finished. Cladding at Scout Hut – Scouts to provide their one length to MGM. EP/22/081

### 8. To receive portfolio holder reports

Play Areas/OCM. Cllr Elford noted that the wet pour needs jet washing Enfield Park. Cllr Shaw noted that the grass on cobbled area at market place needs strimming. Waiting for quotes for the pond path. Discussion on the willow arch – to be cut back to re-sprout and to be threaded after appropriate growth. Buddleia in boundary wall by public toilets to be cut down as ruining the wall. Low hanging cherry tree branch at the entrance to be pruned. Hedge at entrance to be pruned hard and potentially replaced.

Cllr Hewlett to bring proposal to next meeting. Dogs off lead were discussed, MGM does address when they are observed. Some owners take no notice.

Car Parks – Cllr Burgis has proposals to be discussed at the budget meeting.

Cemetery & Orchard. Nice and tidy. Clerk noted that a skip does need ordering – that time of year.

Allotments & Footpaths – Most doing well, one or two need rechecking – 1<sup>st</sup> November.

Town Hall – Cllr Rotchell noted future proposal for sharing the space with the pop-in, following discussion with Librarian. EP/22/082

## 9. Agenda items

a. Pond path – waiting for quotes. EP/22/083

b. Storage requirements at the Cemetery and OCM were discussed.

It was **resolved** to install extra mezzanine floor area about 4ft wide along the bank of the shed.

Proposed: Cllr Rotchell                      Seconded: Cllr Hewlett                      unan                      **EP/22/084**

Cllr Rotchell to cost 10ft and 20ft containers to store maintenance equipment and supplies.

c. Cllr Fairman's proposal for citizen scientists was discussed.

It was **resolved** that Cllrs Shaw and Bond should be put forward.

Proposed: Cllr Rotchell                      Seconded: Cllr Burgis                      unan                      **EP/22/085**

## 10. Date & Items for next meeting.

9<sup>th</sup> December 10am

Pond path quotes

DRAFT