



# CAMELFORD TOWN COUNCIL

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## Minutes of the Strategic and Economic Development Committee Meeting – 4<sup>th</sup> November 2022

### 1. To note Councillors present

Cllr Rotchell opened the meeting at 10am with 3 other Councillors present: Cllrs Burgis, Coombes, Hewlett, Shaw. Clerk: Esther Greig. SED22/040

### 2. To receive Apologies for absence with reasons

None SED22/041

### 3. To receive Declarations of Interest & Approve Dispensations

None SED22/042

### 4. Public question time (15 minutes allowed for this)

None SED22/043

### 5. The Minutes of 7<sup>th</sup> October were received

It was **resolved** to approve the minutes of 7<sup>th</sup> October 2022

**Proposed: Cllr Hewlett      Seconded: Cllr Shaw      unan      SED22/044**

### 6. To receive Clerk's report

Shared prosperity fund - expressions of interest have come back from CC invitation to apply to the fund for both EOIs. The application is a standard grant application but quite complex. Next deadline for response is 2<sup>nd</sup> December. Will require extra staff hours in November – at least 40 for both bids – due to the short turnaround. Town Centre bid – this can be pulled together by staff for the deadline The office has updated most of the quotes from the Welcome Back application but some further information will be needed. Cllr Rotchell noted that there is an opportunity to add to this bid by the way of modifications to the Town Hall to accommodate additional uses – book club meetings, tourist information etc.

Camelford Hall bid – Clerk noted she has spoken to Roger Gates (CLO) regarding lack of facts available for design, and therefore, costs breakdown etc. for the application form. Have requested assistance from CC regarding this bid but expect to wait 5 days for a response! Need to know whether we can apply initially for £50k (ish) for professional fees for architects, surveyors and planning applications, in order to get correct information for delivering the project. And then to make a further application in the new year. Having skim read the application guidance, it would make sense that CTC is the lead applicant for VAT purposes and being owner of land and buildings. A partnership agreement is required and the various policies needed are already in place. Work is required to ensure that the application matches the criteria as noted in the SPF guidelines and that the deliverables are SMART. Cllr Rotchell noted that coordination should come from CTC but each partner has to work on their own needs and outcomes over the next few weeks. A meeting has been scheduled for next Thursday; agenda to be published on Monday. Clerk has arranged to speak with solicitor regarding the partnership agreement on Tuesday. Cllr Hewlett noted that the Pop-in may wish to change venue to Camelford Hall.

It was **resolved** to put £1000 into staff overtime and ask Camelford Hall to put £500 towards this cost (will be noted as match funding in the application)

**Proposed: Cllr Rotchell      Seconded: Cllr Hewlett      unan      SED22/045**

It was **resolved** that Cllr Rotchell approach Camelford Town Trust and the Pop-in regarding their thoughts about being included in either bid.

**Proposed: Cllr Rotchell      Seconded: Cllr Hewlett      unan      SED22/046**

### 7. Agenda Items

a. To **discuss** Riverside walk – next agenda SED22/047

b. Budget for marketing and strategic items 2023-24 were **discussed**. Marketing budget £1500, increased stationery budget – lots of copying for posters etc. Laptop for DC £850, DC laptop has died and the desktop is too slow (could be resold). CTC website needs updating as its not totally compliant with accessibility etc. – was set-up over 10 years ago.

**8. Items, time and date for next meeting.**

Riverside Walk

25<sup>th</sup> November 2022, 10am Town Hall