



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA  
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Camelford  
Cornwall

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## Ordinary Council Meeting – 18<sup>th</sup> October 2022

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

### 1. To note Councillors present

Cllr Rotchell (Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Ackroyd-Johnson, Bond, Burgis, Coombes, Elford, Hewlett, Shaw, Thomson. 22/440

### 2. To receive Apologies for absence with reasons

Cllrs Grigg & Scawn - personal

Proposed: Cllr Ackroyd-Johnson Seconded: Cllr Elford unan 22/441

### 3. To receive Declarations of Interest & Approve Dispensations

None 22/442

### 4. Public question time (15 minutes allowed for this)

Cllr Fairman spoke regarding his interest in water quality – Camel River catchment area has a massive issue – moratorium on planning developments unless they can be proved to be phosphate neutral. Awareness of issues with combined sewage outfalls at Delabole and Camelford. Here to recruit citizen scientists. To test the rivers the locality – not enough data – Environmental agency not doing enough testing. Need to know where are the problems – bad year because of the drought. Invaluable knowledge and stewardship of the rivers needed. The anglers would be appropriate too. Cllr Rotchell suggested Estates and Properties committee for discussion. At least one of the Councillors. Top to bottom of the Camel needs testing. Not just agricultural runoff. West Country Rivers Trust will train volunteers and state where to test. Agenda for E&P. CC officers have confirmed a new phosphate calculator going to cabinet in November – might be moving the bar towards the developers. Might get planning applications moving again. Cllr Jordan noted he was very disappointed with the planning decision on PA22/01083 – was told he couldn't call it in to committee. He may need to make a complaint to the ombudsman. CC planners have taken too much notice of family planning statements and an undated photo. Cllr Jordan noted he will be attending a Community Speed watch seminar in Wadebridge this week – will be speaking with the Police Commissioner; we need more police on the road monitoring speed. Bypass – written letters to government (Transport and Treasury) as it is advertising accelerating road and rail projects – we need that bypass. Will be attending school classes to get them to write letters. Community gathering required – need to get public involvement to pressurise the government to release the money needed for the bypass. Asking PC and TC's to support as well. Cllr Rotchell will circulate letters and CTC will send its own. And individuals could write. Clerk suggested publishing open letter on Facebook. 22/443

### 5. To receive and approve the Minutes:

It was resolved to approve the Ordinary Meeting 27<sup>th</sup> September 2022

Proposed: Cllr Coombes Seconded: Cllr Thomson 8-0 (1 abs) 22/444

### 6. To receive Clerk's report

Matters arising from the Minutes. Warm banks; Joint meeting with NHS, Volunteer Cornwall, and Town and Parish Councils. Leisure Centre has funding for provision in Camelford. Clerk noted that Camelford is not part of a Primary Care Network, nor does it have a social prescriber through the GP centre. Cormac – meet the team; noted delay in lining at Fore Street car park. CCTV system being updated

Chair's Signature.....

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Dated: 15/11/22

not yet finished. Shared Prosperity Fund – 3 x expressions of interest sent in – camel trail extension (Wenford Bridge to Camelford, and on to Delabole), Regeneration of Market Place, and Camelford Hall refurbishment/extension. Coronation date – 6<sup>th</sup> May 2023 – for 2023-24 budget discussions. 22/445

## 7. Planning

a. Any late applications will be discussed under this section.

**PA22/05081. Land North West of the Old Post Office, Helstone. Mr & Mrs Brown.** Proposed conversion with extension to form residential accommodation (single bedroom). **Withdrawn** 22/446

## For Information

PA22/01083. Culloden Cottage, Mr John Smeeth. Certificate of lawful use. **Granted**

PA22/07115. Trewen Cottage. Mr & Mrs King. Rear extension. **Approved.** 22/447

## 8. Portfolio Reports

a. Mayor's Report – Cllr Rotchell noted funeral of Mrs Josie Bayliss, previous Mayor of Camelford – her name is on the mayor's regalia. School governor's meeting also attended by chief executive of the academy – rejig Board of Governors to create one board of governors to cover all the schools in the area. Visited leisure centre; where the warm bank is going to be – the recess between the gym and the pool. Will be operating a few times a week – waiting for details. The reason why there is no social prescriber in Camelford is that one of the GP practices didn't sign up for the Primary Care Network. SPF bids, appraisals. Going to Camelford Hall meeting tonight to brief them on the expression of interest for SPF. Remembrance Day service 1100 11<sup>th</sup> November. 13<sup>th</sup> Remembrance Sunday – tbc time and parade. Christmas boxes – please put your name down 22/448

## 9. Correspondence

a. Email from CC regarding PA22/01083 decision. Cllr Rotchell noted a decision has been made and Cllr Jordan has made his view clear. Clerk noted that the Enforcement Officer noted that a 5-day protocol is not normally undertaken for certificates of lawfulness, and the planning office has retrospectively justified its position/decision. The criteria for a CLU are different to full planning applications; so, it would be to decide if CTC wishes to make a complaint about the process. Cllr Shaw noted that Planning issued a five-day protocol and didn't stick to that time frame. Clerk noted that CTC had responded within the timeframe and CC planning approved the certificate after that response. Cllr Shaw noted that the enforcement is ongoing. Clerk noted that at the applicants were within a time period to appeal the enforcement notice for the tepee and associated infrastructure; this might have expired by now – but if the applicants have decided to appeal then there will be more time to hear the appeal. Cllr Elford noted she was upset that CC had called them liars. Cllr Rotchell noted we can express CTC concerns over 5 days protocol, but also do CTC need to say anything about the decision? Cllr Shaw would react to the decision too. Clerk noted that Cllr Elford needed to leave the room.

**\*\*Cllr Elford left the room\*\***

Cllr Thomson noted the process going about the decision felt wrong. Cllr Coombes agreed with Cllr Shaw. Clerk noted that CTC could make a complaint to CC Planning Department and ask for it to be investigated. Cllr Burgis noted that it sounds like a matter of principle.

It was **resolved** to write to CC Planning Department Area 8 to review the process.

**Proposed: Cllr Shaw                      Seconded: Cllr Thomson                      unan                      22/449**

**\*\*Cllr Elford returned\*\***

b. Email from CC regarding CIL payments – only entitled to 15%. **Noted** 22/450

c. Email from resident – notification of incident with dogs off lead in Enfield Park. **Noted.** Cllr Rotchell noted other dogs not on leads – to prompt central dog warden to attend. 22/451

d. Briefing note from CC – Cornwall's Home Library Service. **Noted** 22/452

## 10. Agenda Items

a. The minutes of Estates and Properties Committee Meeting 23<sup>rd</sup> September were **noted** 22/453

b. It was **resolved** to apply to FEAST for £800 grant for fun week 2023 and workshops/completing tree sculpture.

**Proposed: Cllr Bond      Seconded: Cllr Ackroyd-Johnson                      unan                      22/454**

c. Allotment holder request to keep more than 10 birds on plot – approx. 18. Clerk noted policy is maximum 10. Although don't want to see chickens come to an untimely end, other organisations

Chair's Signature.....



rehome hens. Concern for precedent. It was **resolved** to deny request to keep more than 10 chickens on plot.

**Proposed: Cllr Bond**      **Seconded: Cllr Hewlett**      **5-0 (4abs) dec carried 22/455**

d. It was **resolved** to alter the existing wiring at bandstand from Xmas lights supply to the existing public toilet system £640

**Proposed: Cllr Shaw**      **Seconded: Cllr Thomson**      **unan**      **22/456**

e. The minutes of Strategic Committee Meeting 7<sup>th</sup> October were **noted**      **22/457**

f. It was **resolved** to set a date for Annual Parish Meeting Thursday 2<sup>nd</sup> March and for the Annual Meeting of the Council 9<sup>th</sup> May 2023.

**Proposed: Cllr Hewlett**      **Seconded: Cllr Coombes**      **unan**      **22/458**

## 11. Accounts

a. Balances at 20<sup>th</sup> September 2022 were **noted**

Current Account	£165,181.41	
Tracker Account	£51,432.37	
NS&I	£42,487.74	
CCLA	£80,000.00	22/459

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	October Wages & expenses	BACS	£9,354.96
HMRC	October Tax & NI	BACS	£2,212.86
Cornwall Pensions	October Pension contributions	BACS	£2,804.91
Cornwall Council	Parking Enforcement - September	BACS	£150.60
Amazon	YW Supplies – supplies	Debit	£51.51
Amazon	Office supplies - projector	Debit	£159.99
Amazon	office supplies – headphone jack	Debit	£7.98
Amazon	Library supplies - varnish	Debit	£12.99
Amazon	Office supplies – projector/insurance	Debit	£10.69
Positive Energy	Town Hall Electricity	BACS	£118.81
Seadog IT	Website Hosting	DD	£29.95
Barclays	Bank Charges	DD	£24.56
Pennon	Town Hall Water	DD	£22.50
Pennon	Public Toilets Water	DD	£42.50
Pennon	OCM water	DD	£10.23
Plusnet	office broadband	DD	£27.55
Cornwall Council	Churchfield – Business Rates	DD	£444.00
Cornwall Council	Town Hall – Business Rates	DD	£319.00
Cornwall Council	Park Store - Business rates	DD	£51.00
Cornwall Council	Cleese – Business Rates	DD	£334.45
H3G	Youth worker mobile	DD	£18.00
Mailchimp	Enewsletter	DD	£11.21
Voiphone	Office Telephone system	DD	£9.60
Camelford Town Trust	Town Hall/Library Rent	DD	£507.81
D & C exterior cleaning	Town Hall – windows	BACS	£25.00
JRB Enterprise	Dog bags	BACS	£76.38
British Gas	OCM Electricity	DD	£96.29
Seadog IT	London Bridge protocol	DD	£95.00
Yesss Electrical	CCTV – locknut pack	BACS	£38.54
Western Supply	Maintenance supplies – postcrete	BACS	£38.83
Octopus Energy	Cleese CP	DD	£133.93
Spar	Office supplies	Debit	£6.92
TLC holdings	OCM Website	BACS	£35
Portalplanquest Ltd	Planning OCM variation application	Debit	£149.20
GritBins	Small salt bin OCM	Debit	£78.17
Bodmin Town Band	Events - Winter festival	BACS	£300.00
R Sleep Ltd	Maintenance supplies – screws/bolts	BACS	£84.82
Camelot Garage	Fuel for van	BACS	£136.43
All in 1 Building SW Ltd	Churchfield CP - bury mains cable	BACS	£912.00
Cornwall Council	Churchfield CP enforcement	BACS	£109.20
Jag Signs	Carnival and Christmas Banners	BACS	£54.00

Chair's Signature.....

Dated 15/11/22

Celebration Pyrotechnics	Deposit for fireworks	BACS	£640.00
		<b>TOTAL</b>	<b>£19,747.37</b>
<b>Proposed: Cllr Ackroyd-Johnson</b>	<b>Seconded: Cllr Bond</b>	<b>unan</b>	<b>22/460</b>

Income was **noted**

Post Office deposit	Churchfield CP tickets/permits/cups	cash	£285.00
Residents/businesses	Churchfield CP permits	AC	£25.00
Barclays	Interest	AC	£15.85
Bunzl cleaning and Hygiene	Credit – microburst duet	AC	£53.06
Revival books	Dead stock	AC	£15.42
		<b>TOTAL</b>	<b>£394.33</b>
			22/461

## 12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Contracts.

<b>Proposed: Cllr Thomson</b>	<b>Seconded: Cllr Burgis</b>	<b>unan</b>	<b>22/462</b>
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a. Lease for café was **discussed**. Cllr Shaw noted that the free rent period was too long and that the ratepayer deserves good value. Clerk noted that the terms and conditions had been agreed by CTC previously.

It was **resolved** to approve Lease for Café at OCM.

<b>Proposed: Cllr Ackroyd-Johnson</b>	<b>Seconded: Cllr Burgis</b>	<b>8-1 dec carried 22/463</b>
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## 13. To note items for 16<sup>th</sup> November 2022 Agenda.

Review meeting frequency.

**The Mayor closed the meeting at 19.51 pm**

Chair's Signature.....

Dated. 15/11/22.