



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 20th January 2023 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. To receive Apologies for absence with reasons

2. To note Councillors present

3. To receive Declarations of Interest & Approve Dispensations

4. Public question time (15 minutes allowed for this)

5. To receive and approve the Minutes of 28th October 2022:

6. To receive Clerk's report

Car Park lining. Wildflowers. Allotment gate chain. Bollard at Town Hall. Meeting with Scouts. OCM cafe. Cemetery and OCM storage.

7. To receive Grounds Manager's report

OCM benches. Gravel edging at skatepark. Wet pour removal. Tree inspections. CCTV. Cladding at Scout Hut. Ticket machine. Buddleia, Cherry tree at park entrance

8. To receive portfolio holder reports

Play Areas/OCM.

Enfield Park.

Car Parks

Cemetery & Orchard

Allotments & Footpaths

Town Hall

9. Agenda items

a. To **review** SPF town centre regeneration application.

b. To **resolve** on date for pruning trees at cemetery.

c. To **discuss** hedge at Entrance to park and replacement trees

d. To **discuss** air quality. No exceedance of objectives in 2021. [Weblink to latest report](#)

- e. To **resolve** on shipping container for cemetery from the 3 quotes provided.
- f. To **discuss** options (including electrics and CCTV?) and **resolve** on OCM storage container.
- g. To **discuss** placement of memorial trees in Enfield Park

9. Date & Items for next meeting.

3rd March 2023