



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 10th March 2023 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

- 1. To receive Apologies for absence with reasons**
- 2. To note Councillors present**
- 3. To receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
- 5. To receive and approve the Minutes of 20th January 2022:**
- 6. To receive Clerk's report**
Allotment gate. Bollard at Town Hall. OCM cafe. Cleave CP EV chargers. Grounds Team
- 7. To receive Grounds Manager's report**
None
- 8. To receive portfolio holder reports**
Play Areas/OCM.
Enfield Park.
Car Parks
Cemetery & Orchard
Allotments & Footpaths
Town Hall
- 9. Agenda items**
 - a. To **review** SLA agreement for Churchfield CP.
 - b. To **resolve** on free trees from Greening Camelford.
 - c. To **discuss** terrace at Entrance to park and replacement plants/EA monitoring box
 - d. To **resolve** on West Country Rivers Trust Information board
 - e. To **discuss** Cleave CP – boundary rail behind bus stop.

9. Date & Items for next meeting.

21st April 2023