

RESKAMMEL



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CILCA
Town Hall
Market Place
Camelford
Cornwall

PL32 9PD

01840 212880
clerk@camelford-tc.gov.uk
www.camelford-tc.gov.uk

Ordinary Council Meeting – 21st March 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Burgis, Coombes, Elford, Ginger, Grigg, Hewlett, Scawn, Thomson 23/066
Cllr Bond welcomed Cllr Ginger to her first meeting

2. To receive Apologies for absence with reasons

Cllrs Rotchell, Shaw – personal.

Proposed: Cllr Hewlett **Seconded: Cllr Elford** **unan** **23/067**

3. To receive Declarations of Interest & Approve Dispensations

None 23/068

4. Public question time (15 minutes allowed for this)

Police attended to update on crime – fairly successful winter regards to anti-social behaviour. OCM ASB orders have been issued, their engagement and working with Youth Worker helped. Issue have dropped off and a lot more kids are using the park rather than just the teenagers using the shelter. Very low crime rates in Camelford. Clerk had previously noted to the Police that they aren't responding/doing anything – people need to be reporting incidents if they happen; if they don't know about problems they can't be addressed – not getting reports. Complaints - need to be aware of it. Maybe not an initial contact, does eventually come through to Camelford station. ASB now not a priority for the area – suspect will pick up over the summer but can be reassessed. Cllr Jordan spoke regarding changing rubbish collection. Starting in October 2024, everyone will get a new wheelie bin, food waste collected weekly, recycling and black bags fortnightly. Mayor for Cornwall – looks like there will be a referendum. CNP – one more meeting then changes to an area partnership with Bude. £52,000 each to spend under CAPs. Opeways - meeting today with Roger Gates; CC won't adopt them. Double yellows on Oakwood Rise and Treclago - needs a TRO for the lines. Also had a meeting Roger Gates & David Rodda regarding the community funds under the SPF. 23/069

5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 21st February 2023 following an amendment
Proposed: Cllr Grigg **Seconded: Cllr Thomson** **7-0 (2abs)** **23/070**

6. To receive Clerk's report

Matters arising from the Minutes. Reaching communities application – top up on the existing application due to the cost-of-living crisis and post-Covid situation – applied for 22%, will be able to look at the terms and conditions on whether to accept grant once have CTC has the paperwork. OCM café hoping to open for Easter. Youth club sessions going well. Easter activities in Library. Home Library service. Mayoral chain has been sent to Fattorini for engraving and repair. Deputy Clerk attended recent CALC AGM. Presentation from Rhys Hobbs, (Environmental Resilience and Adaptation Manager, Cornwall Council) outlined the headlines from their recently published Climate

Chair's Signature.....

Dated...18/4/23

Change Risk Assessment Report detailing how the region will be impacted by climate change which underlines the need to act now to reduce emissions and tackle climate risks. CC is the first in the country to publish a Climate Change Risk Assessment Report which looks at the regional effects of rising sea levels and more extreme weather in Cornwall. This report can be accessed via <https://www.cornwall.gov.uk/environment/climate-emergency/the-impact-of-climate-change/> It is also encouraging people who have been affected by flooding in the past to get in touch with them to receive grant funded help to mitigate future flooding (specialist flood doors etc). This information will also be used to further inform their flood risk mapping.

23/071

****Police left the meeting****

7. Planning

a. Any late applications will be discussed under this section.

PA23/00406. 3 Trefew Road. Sunnie Jarvis. Internal alterations, ground floor rear extensions and the conversion/change of use of an existing outbuilding into living accommodation for personal and business use. Cllr Hewlett concerned about the business letting – Air bnb? – parking is an issue. Cramped site. Cllr Bond concerned over development, small space, lack of amenity space, lack of parking.

It was **resolved** to Object

Proposed: Cllr Hewlett **Seconded: Cllr Thomson** **unan** **23/072**

PA23/01133. 11 High Street. Miss Becky Spencer. The proposals are for a roof space conversion with a rear dormer. Cllr Bond noted in the buffer zone for dark skies – conservation officer should comment on that. Suggest blackout blind. Similar to others on that stretch

It was **resolved** to Support

Proposed: Cllr Bond **Seconded: Cllr Grigg** **unan** **23/073**

Proposed Upgrade of CS123730_22) the existing base station site at land at Castle Goff Farm, Helstone.

It was **resolved** to reply with no comment

Proposed: Cllr Coombes **Seconded: Cllr Thomson** **unan** **23/074**

For Information only.

PA22/10961. Old Museum. J Morton. Details to discharge condition 4 to decision notice PA15/09161. **23/075**

8. Portfolio Reports

none

23/076

9. Correspondence

a. Email from Friends of Lanteglos Church – update from APM. **23/077**

b. Email from NHS Primary Care – update on future of Churchfield Practice. **23/078**

c. Letter from Cornwall Council – Notification on consultation 2023 Off-Street Parking Order **23/079**

d. Email from Cornwall Council – updated Protocol for local councils and Chief Planning officer advice note. **23/080**

e. Email from Cornwall Council – response to application for Good Growth Fund for Camelford Hall Project. Require planning permission in place and business plan. **23/081**

10. Agenda Items

a. It was **resolved** to apply for £25k from the SPF Community Capacity Fund with £10k match funding from CTC (already identified) in order to achieve planning permission.

Proposed: Cllr Hewlett **Seconded: Cllr Burgis** **unan** **23/082**

b. The **Minutes** of Estates and Properties Committee 10th March 2023 were **noted**. **23/083**

i. To **resolve** to contract with Cornwall Council SLA agreement for Churchfield CP enforcement.

Proposed: Cllr Burgis **Seconded: Cllr Coombes** **unan** **23/084**

ii. That the West Country Rivers Trust Information board would go adjacent to the path (not on the terrace) at the entrance to Enfield Park was **noted**. **23/085**

c. The **Minutes** of Events Committee 8th March 2023 were **noted**. **23/086**

i. Location of information/marketing banner was **discussed**. Look into a replacement pulley system for over the road. Otherwise, Cllr Scawn can't think of a better place for the banner other than the bollards. **Back to Events Committee**. **23/087**

d. It was **resolved** to appoint Cllrs Burgis and Shaw for shortlisting 24th March and Coombes and Grigg interviews 28th March for Grounds Person position.

Proposed: Cllr Bond **Seconded: Cllr Elford** **unan** **23/088**

Chair's Signature.....

Dated...18/4/22

11. Accounts

a. Balances at 15th March 2023 were **noted**

Current Account	£86,444.44
Tracker Account	£51,476.90
NS&I	£42,527.28
CCLA	£80,000.00

23/089

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	March Wages & expenses	BACS	£10,909.83
HMRC	March Tax & NI	BACS	£3,379.86
Cornwall Pensions	March Pension contributions	BACS	£3,376.06
Pennon	Water	DD	£19.00
Pennon	Public Toilets Water	Debit	£100.91
Camelford Town Trust	Town Hall/Library Rent	DD	£507.81
Positive Energy	Town Hall Electricity – March	DD	£317.94
Positive Energy	Town Hall Electricity – March	DD	£131.37
British Gas	OCM Electricity	DD	£103.73
Octopus Energy	Cleese CP EV chargers	DD	£119.16
Barclays	Bank Charges	DD	£10.60
Plusnet	office broadband February	DD	£27.55
Mailchimp	Marketing – visitcamelford	DD	£13.15
Voiphone	Office Telephone system	DD	£11.40
H3G	CTC mobiles	DD	£40.64
Highfield Motors	Replacement van battery	BACS	£227.29
Cloudy Group	Annual services	BACS	£2,766.93
Post Office	Special delivery – Fattorini	Debit	£11.95
In Safe Hands	Staff First Aid training balance	BACS	£27.00
Bunzl	public toilets – air freshener	BACS	£55.82
Cornwall Council	Event Notification	Debit	£21.00
Everflow	Enfield Park Water	DD	£53.28
JRN Enterprises	Dog gloves	BACS	£76.68
DVLA	Van fleet vehicle tax	DD	£290.00
UKDMO	PWLB Churchfield CP	DD	£4,862.42
All in One building SW Ltd	Level cemetery compound (container)	BACS	£432.00
All in One building SW Ltd	Replacement water pipe OCM	BACS	£144.00
All in One building SW Ltd	OCM Café fit out	BACS	£1,656.00
All in One building SW Ltd	Replacement lock Enfield Store	BACS	£156.00
All in One building SW Ltd	Churchfield CP – Signage	BACS	£2,088.00
Jason Ryan	Town Hall – window cleaning February	BACS	£25.00
Ritherdon	Electrical cabinet OCM	BACS	£2,001.95
Vanessa Harrison	community outreach and OCM	BACS	£415.89
Next Level Lifts	Town Hall lift repair	BACS	£1,140.00
Corserv	Public toilets x2 keys	BACS	£21.89
Spar	Office supplies	Debit	£10.56
Camelot Garage	Fuel for van	BACS	£90.04
Jag Signs	Tree Planting Plaque	BACS	£93.54
Washware essentials	OCM Café – hand wash basin	Debit	£150.00
ECatering	OCM Café – stainless steel wall table	Debit	£171.59
Cornwall Council	Parking Enforcement – February	BACS	£167.40
Amazon	Memory card for Mevo	Debit	£11.59
Amazon	Steel Jack for tractor	Debit	£26.94
Amazon	2 x steel jacks for tractor	Debit	£53.88
Scrapstore	Annual access to materials	Debit	£45.00
Cormac Solutions	1 tonne salt	BACS	£211.20
Amazon	Disposable gloves	BACS	£13.98
TOTAL			£36,376.63
Proposed: Cllr Grigg			unan
Seconded: Cllr Coombes			23/090

Income was **noted**

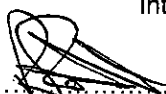
Barclays

Interest

AC

£63.89

Chair's Signature.....



Dated 18/4/22

Post Office deposit	Churchfield CP tickets/permits	cash	£165.00
Post Office deposit	Churchfield CP tickets/permits	cash	£95.00
Cllr B Jordan	Youth Work donation	AC	£200.00
		TOTAL	£523.89
			23/091

12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

Proposed: Cllr Hewlett **Seconded: Cllr Coombes** **unan** **23/092**

a. An update on staffing matters was **received** from Clerk. Groundsperson, youth worker. 23/093

b. It was **resolved** to vire £5k from staff EMR into main staff and OCM budget

Proposed: Cllr Burgis **Seconded: Cllr Thomson** **unan** **23/094**

13. To note items for 18th April 2023 Agenda.

Complaint from Mr Smeeth

Correspondence regarding Farriers Green.

CPRE AGM report

Home Library service

Cllr Hewlett - apologies

The Deputy Mayor closed the meeting at 20.01pm

Chair's Signature.....



Dated... 18/4/22