



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig, BA (Hons) CiLCA  
Town Hall  
Market Place  
Camelford  
Cornwall

PL32 9PD

01840 212880  
[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)  
[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

## Ordinary Council Meeting – 21<sup>st</sup> March 2023

Minutes of the Ordinary Meeting of the Council, held at Town Hall.

### 1. To note Councillors present

Cllr Bond (Deputy Mayor) opened the meeting at 7.00pm with 8 other Councillors present: Cllrs Burgis, Coombes, Elford, Ginger, Grigg, Hewlett, Scawn, Thomson 23/066  
Cllr Bone welcomed Cllr Ginger to her first meeting

### 2. To receive Apologies for absence with reasons

Cllrs Rotchell, Shaw – personal.

**Proposed: Cllr Hewlett** **Seconded: Cllr Elford** **unan** **23/067**

### 3. To receive Declarations of Interest & Approve Dispensations

None 23/068

### 4. Public question time (15 minutes allowed for this)

Police attended to update on crime – fairly successful winter regards to anti-social behaviour. OCM ASB orders have been issued, their engagement and working with Youth Worker helped. Issue have dropped off and a lot more kids are using the park rather than just the teenagers using the shelter. Very low crime rates in Camelford. Clerk had previously noted to the Police that they aren't responding/doing anything – people need to be reporting incidents if they happen; if they don't know about problems they can't be addressed – not getting reports. Complaints - need to be aware of it. Maybe not an initial contact, does eventually come through to Camelford station. ASB now not a priority for the area – suspect will pick up over the summer but can be reassessed.  
Cllr Jordan spoke regarding changing rubbish collection. Starting in October 2024, everyone will get a new wheelie bin, food waste collected weekly, recycling and black bags fortnightly. Mayor for Cornwall – looks like there will be a referendum. CNP – one more meeting then changes to an area partnership with Bude. £52,000 each to spend under CAPs. Opeways - meeting today with Roger Gates; CC won't adopt them. Double yellows on Oakwood Rise and Treclago - needs a TRO for the lines. Also had a meeting Roger Gates & David Rodda regarding the community funds under the SPF. 23/069

### 5. To receive and approve the Minutes:

It was **resolved** to approve the Ordinary Meeting 21<sup>st</sup> February 2023 following an amendment

**Proposed: Cllr Grigg** **Seconded: Cllr Thomson** **7-0 (2abs)** **23/070**

### 6. To receive Clerk's report

Matters arising from the Minutes. Reaching communities application – top up on the existing application due to the cost-of-living crisis and post-Covid situation – applied for 22%, will be able to look at the terms and conditions on whether to accept grant once have CTC has the paperwork. OCM café hoping to open for Easter. Youth club sessions going well. Easter activities in Library. Home Library service. Mayoral chain has been sent to Fattorini for engraving and repair.  
Deputy Clerk attended recent CALC AGM. Presentation from Rhys Hobbs, (Environmental Resilience and Adaptation Manager, Cornwall Council) outlined the headlines from their recently published Climate

Change Risk Assessment Report detailing how the region will be impacted by climate change which underlines the need to act now to reduce emissions and tackle climate risks. CC is the first in the country to publish a Climate Change Risk Assessment Report which looks at the regional effects of rising sea levels and more extreme weather in Cornwall. This report can be accessed via <https://www.cornwall.gov.uk/environment/climate-emergency/the-impact-of-climate-change/> It is also encouraging people who have been affected by flooding in the past to get in touch with them to receive grant funded help to mitigate future flooding (specialist flood doors etc). This information will also be used to further inform their flood risk mapping.

23/071

**\*\*Police left the meeting\*\***

## 7. Planning

a. Any late applications will be discussed under this section.

**PA23/00406. 3 Trefew Road. Sunnie Jarvis.** Internal alterations, ground floor rear extensions and the conversion/change of use of an existing outbuilding into living accommodation for personal and business use. Cllr Hewlett concerned about the business letting – Air bnb? – parking is an issue. Cramped site. Cllr Bond concerned over development, small space, lack of amenity space, lack of parking.

It was **resolved** to Object

**Proposed: Cllr Hewlett                      Seconded: Cllr Thomson                      unan                      23/072**

**PA23/01133. 11 High Street. Miss Becky Spencer.** The proposals are for a roof space conversion with a rear dormer. Cllr Bond noted in the buffer zone for dark skies – conservation officer should comment on that. Suggest blackout blind. Similar to others on that stretch

It was **resolved** to Support

**Proposed: Cllr Bond                      Seconded: Cllr Grigg                      unan                      23/073**

**Proposed Upgrade of CS123730\_22) the existing base station site at land at Castle Goff Farm, Helstone.**

It was **resolved** to reply with no comment

**Proposed: Cllr Coombes                      Seconded: Cllr Thomson                      unan                      23/074**

**For Information only.**

PA22/10961. Old Museum. J Morton. Details to discharge condition 4 to decision notice PA15/09161. 23/075

## 8. Portfolio Reports

none 23/076

## 9. Correspondence

- a. Email from Friends of Lanteglos Church – update from APM. 23/077
- b. Email from NHS Primary Care – update on future of Churchfield Practice. 23/078
- c. Letter from Cornwall Council – Notification on consultation 2023 Off-Street Parking Order 23/079
- d. Email from Cornwall Council – updated Protocol for local councils and Chief Planning officer advice note. 23/080
- e. Email from Cornwall Council – response to application for Good Growth Fund for Camelford Hall Project. Require planning permission in place and business plan. 23/081

## 10. Agenda Items

a. It was **resolved** to apply for £25k from the SPF Community Capacity Fund with £10k match funding from CTC (already identified) in order to achieve planning permission.

**Proposed: Cllr Hewlett                      Seconded: Cllr Burgis                      unan                      23/082**

b. The **Minutes** of Estates and Properties Committee 10<sup>th</sup> March 2023 were **noted**. 23/083

i. To **resolve** to contract with Cornwall Council SLA agreement for Churchfield CP enforcement.

**Proposed: Cllr Burgis                      Seconded: Cllr Coombes                      unan                      23/084**

ii. That the West Country Rivers Trust Information board would go adjacent to the path (not on the terrace) at the entrance to Enfield Park was **noted**. 23/085

c. The **Minutes** of Events Committee 8<sup>th</sup> March 2023 were **noted**. 23/086

i. Location of information/marketing banner was **discussed**. Look into a replacement pulley system for over the road. Otherwise, Cllr Scawn can't think of a better place for the banner other than the bollards. **Back to Events Committee**. 23/087

d. It was **resolved** to appoint Cllrs Burgis and Shaw for shortlisting 24<sup>th</sup> March and Coombes and Grigg interviews 28<sup>th</sup> March for Grounds Person position.

**Proposed: Cllr Bond                      Seconded: Cllr Elford                      unan                      23/088**

## 11. Accounts

a. Balances at 15<sup>th</sup> March 2023 were **noted**

Current Account	£86,444.44	
Tracker Account	£51,476.90	
NS&I	£42,527.28	
CCLA	£80,000.00	23/089

b. It was **resolved** to authorise the payments of Accounts Outstanding

Staff	March Wages & expenses	BACS	£10,909.83
HMRC	March Tax & NI	BACS	£3,379.86
Cornwall Pensions	March Pension contributions	BACS	£3,376.06
Pennon	Water	DD	£19.00
Pennon	Public Toilets Water	Debit	£100.91
Camelford Town Trust	Town Hall/Library Rent	DD	£507.81
Positive Energy	Town Hall Electricity – March	DD	£317.94
Positive Energy	Town Hall Electricity – March	DD	£131.37
British Gas	OCM Electricity	DD	£103.73
Octopus Energy	Cleese CP EV chargers	DD	£119.16
Barclays	Bank Charges	DD	£10.60
Plusnet	office broadband February	DD	£27.55
Mailchimp	Marketing – visitcamelford	DD	£13.15
Voiphone	Office Telephone system	DD	£11.40
H3G	CTC mobiles	DD	£40.64
Highfield Motors	Replacement van battery	BACS	£227.29
Cloudy Group	Annual services	BACS	£2,766.93
Post Office	Special delivery – Fattorini	Debit	£11.95
In Safe Hands	Staff First Aid training balance	BACS	£27.00
Bunzl	public toilets – air freshener	BACS	£55.82
Cornwall Council	Event Notification	Debit	£21.00
Everflow	Enfield Park Water	DD	£53.28
JRN Enterprises	Dog gloves	BACS	£76.68
DVLA	Van fleet vehicle tax	DD	£290.00
UKDMO	PWLB Churchfield CP	DD	£4,862.42
All in One building SW Ltd	Level cemetery compound (container)	BACS	£432.00
All in One building SW Ltd	Replacement water pipe OCM	BACS	£144.00
All in One building SW Ltd	OCM Café fit out	BACS	£1,656.00
All in One building SW Ltd	Replacement lock Enfield Store	BACS	£156.00
All in One building SW Ltd	Churchfield CP – Signage	BACS	£2,088.00
Jason Ryan	Town Hall – window cleaning February	BACS	£25.00
Ritherdon	Electrical cabinet OCM	BACS	£2,001.95
Vanessa Harrison	community outreach and OCM	BACS	£415.89
Next Level Lifts	Town Hall lift repair	BACS	£1,140.00
Corserv	Public toilets x2 keys	BACS	£21.89
Spar	Office supplies	Debit	£10.56
Camelot Garage	Fuel for van	BACS	£90.04
Jag Signs	Tree Planting Plaque	BACS	£93.54
Washware essentials	OCM Café – hand wash basin	Debit	£150.00
ECatering	OCM Café – stainless steel wall table	Debit	£171.59
Cornwall Council	Parking Enforcement – February	BACS	£167.40
Amazon	Memory card for Mevo	Debit	£11.59
Amazon	Steel Jack for tractor	Debit	£26.94
Amazon	2 x steel jacks for tractor	Debit	£53.88
Scrapstore	Annual access to materials	Debit	£45.00
Cormac Solutions	1 tonne salt	BACS	£211.20
Amazon	Disposable gloves	BACS	£13.98
	<b>TOTAL</b>		<b>£36,376.63</b>
<b>Proposed: Cllr Grigg</b>	<b>Seconded: Cllr Coombes</b>	<b>unan</b>	<b>23/090</b>

Income was **noted**

Barclays	Interest	AC	£63.89
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Post Office deposit	Churchfield CP tickets/permits	cash	£165.00
Post Office deposit	Churchfield CP tickets/permits	cash	£95.00
Cllr B Jordan	Youth Work donation	AC	£200.00
		<b>TOTAL</b>	<b>£523.89</b>
			23/091

## 12. Public Bodies (Admission to Meetings) Act 1960.

It was **resolved** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing

**Proposed: Cllr Hewlett**      **Seconded: Cllr Coombes**      **unan**      **23/092**

a. An update on staffing matters was **received** from Clerk. Groundsperson, youth worker. 23/093

b. It was **resolved** to vire £5k from staff EMR into main staff and OCM budget

**Proposed: Cllr Burgis**      **Seconded: Cllr Thomson**      **unan**      **23/094**

## 13. To note items for 18<sup>th</sup> April 2023 Agenda.

Complaint from Mr Smeeth


Correspondence regarding Farriers Green.

CPRE AGM report

Home Library service

Cllr Hewlett - apologies

**The Deputy Mayor closed the meeting at 20.01pm**



Camelford Town Council  
6 Market Place,  
Camelford  
Cornwall  
PL32 9PB

14 March 2023

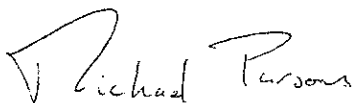
Dear Councillors

Can I first thank the council with their help in parking the Camelford and District Age Concern Mini Bus in the Church Field Car Park over the couple of years. As a parking area it has been very convenient and simple to use.

However unfortunately we are now having to find and make alternative arrangements. The reason for this is that we have, over the period that the bus has been park in Church Fields, suffered from theft of fuel and damage to the bus while it has been parked in the car park. Initially we had the fuel tank drilled and the fuel removed. Recently the main fuel pipe has been cut so that a tube could be introduced into the tank and fuel removed. Also this year we has a tyre slashed (air was still coming out of the tyre when we took the bus up for its MOT) and had to be replaced. Although I cannot be sure I suspect that another tyre was damaged last year as we had to do an emergency repair while the bus was out on a trip. I know that some of our passengers are now feeling unsafe to travel on the bus for fear that damage has been done that might result in an accident with the bus. I fully understand that you are not responsible or liable for this damage but felt you should be made aware as to the reasons why we will no longer be using the car park.

Once again can I thank you for your help over the last few years and are sorry that we have had to make this difficult change.

Yours sincerely



Revd. Michael Parsons  
Administrator for the Camelford and District Age Concern Mini Bus.

## Esther Greig

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**From:** Jon Smeeth  
**Sent:** 15 March 2023 08:55  
**To:** Esther Greig  
**Subject:** Re: Complaint to CTC - College road.

Dear Town clerk,

I do not believe the complaint has been dealt with correctly, and am certainly not satisfied you have answered it correctly.

Therefore I ask that it is dealt with by the council, I also ask that it waits until Rob Rotchell is available to chair the meeting to ensure it is dealt with in the proper manner.

Regards


Jon Smeeth

On Mon, 27 Feb 2023 at 15:17, Esther Greig <[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)> wrote:

Dear Mr Smeeth,

Please find attached letter in response to your complaint.

Best regards



Esther Greig. PSLCC

Camelford Town Clerk and Responsible Financial Officer

Town Hall

Market Place

Camelford

Cornwall

PL32 9PD

Tel: 01840 212880

Email: [clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)

Website: [www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)



**From:** Esther Greig

**Sent:** 22 February 2023 10:23

**To:** Jon Smeeth <[jon@tregath.com](mailto:jon@tregath.com)>; Rob Rotchell <[rob.rotchell@camelford-tc.gov.uk](mailto:rob.rotchell@camelford-tc.gov.uk)>

**Subject:** RE: Complaint to CTC - College road.

Dear Jon,

I acknowledge receipt of your complaint and your wish for a public apology at the next meeting on the 21<sup>st</sup> March.

I will investigate the points raised in your letter, discuss with the Mayor, and revert to you prior to the agenda being released on the 15<sup>th</sup> March.

Best regards

A handwritten signature in black ink, appearing to read 'E Greig'.

Esther Greig. PSLCC

Camelford Town Clerk and Responsible Financial Officer

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Website: [www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)



**From:** Jon Smeeth [REDACTED]

**Sent:** 21 February 2023 19:02

**To:** Esther Greig <[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)>; Rob Rotchell <[rob.rotchell@camelford-tc.gov.uk](mailto:rob.rotchell@camelford-tc.gov.uk)>

**Subject:** Complaint to CTC - College road.

Dear Rob and Esther,

Please find attached a letter of complaint regarding the town councils conduct regarding one of my previous planning permissions.

I have emailed it this evening just prior to the council meeting as Kasey has applied to be a councillor and I didnt want this complaint to jeopardise that, equally if she was unsuccessful I didnt want this complaint to be seen as a 'revenge' complaint.

If you require anymore information or clarification from me please dont hesitate to contact me.



Kind regards

Jon

--

Jon Smeeth

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

PLS2 91X

[jon@tregath.com](mailto:jon@tregath.com)

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\*\*\*\*\*  
This email and any attachments are confidential to the intended recipient and may also be privileged. If you are not the intended recipient please delete it from your system and notify the sender. You should not copy it or use it for any purpose nor disclose or distribute its contents to any other person.  
\*\*\*\*\*

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Jon Smeeth

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Samenord

[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

21<sup>st</sup> February 2023

**RE: PA22/01083 Certificate of lawful development for an existing use for a self-contained residential annexe - Culloden Cottage, College Road, Camelford.**

Dear Town Clerk,

Firstly, I would like it noted that this letter was emailed prior to the Camelford Town Council meeting of 21<sup>st</sup> February 2023. If my wife, Kasey was not co-opted onto the Camelford Town Council this letter was by no means written in retaliation.

I write regarding the above Certificate of Lawfulness for an existing use for a self-contained residential annexe that was granted by Cornwall Council.

The complaint made at the 18<sup>th</sup> October 2022 council meeting - watched by many on Facebook - was full blooded. The discussion by councillors challenged the good names of me and my mother by doubting our sworn statements, and in effect called us both liars who would lie in a sworn statement.

The council have chosen to make this stance with absolutely no evidence, this is appalling conduct and brings the town councils name into disrepute.

I am aware that the council and our local MP were stirred up/led/influenced by two councillors in particular, neither of which are fit to hold their positions due to their inability to carry out their responsibilities in the professional and unbiased manner that is required of them (these councillors will be the subject of separate complaints).

The only objection from members of the public to the application was from the next-door neighbours at Oriel House (Mr and Mrs Lie-Edmunds), who within a few weeks of moving into their new home lodged an enforcement complaint with Cornwall Council about the annexe, rather than speaking to Kasey or myself directly. Mr and Mrs Lie-Edmunds have objected through their own submissions and through their solicitors (Kingsley Smith), and they are the only members of the public to have passed comment.

The certificate of lawfulness covers the period 2006 to 2016. Mr and Mrs Lie-Edmunds moved to Camelford in 2021. They have no first-hand knowledge whatsoever of the period 2006 to 2016 at the site location, despite this they submitted several statutory declarations challenging the application.

The Officer's Delegated Report goes into great detail in addressing each area of objection and finds them all wanting, including the following excerpts: "The objectors to the development have submitted their own sworn statements in an attempt to contradict the applicant's version of events. Response: Whilst it is accepted that the objectors have made their own statutory Declarations, the declarations are only considered to attract limited weight. This is because, firstly, the declarations do not provide any clear evidence of their own such as photographs or evidence from those with direct knowledge of the site during the requisite period. Point 1 in each of the declarations refer to third party knowledge of the site, but the third party has not actually submitted any of their own evidence and therefore point 1, can only be considered as hearsay." In addition, the Officer's Delegated Report notes that the hearsay included within the multiple statements from the same couple

includes inconsistencies on the main issue: "However, this element contradicts the sworn statement of 3rd March in that within that statement previous owners had no knowledge of any structure within the site." It is of note that the only people to have introduced contradictions in their evidence are Mr and Mrs Lie-Edmunds.

Given the nature of the discussion at the Town Council meeting, it is apparent that many if not all of those who commented had not even read the Officer's Delegated Report or chose to ignore the facts in an attempt to incorrectly influence the planning decision.

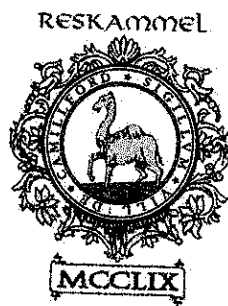
The application took over 8 months (rather than the standard 8 weeks) to determine, so anyone who had any reason to doubt the application details had more than a fair chance to do so. Not one member of the public with first-hand knowledge of the site has submitted a comment on the application. The fact is that no one came forward because our statements are accurate. It is disappointing that Mr and Mrs Lie-Edmunds appear to have been quite effective in lobbying local councillors, and our local MP, to advocate their preferred outcome, but the planning officer made the correct decision, there is no evidence whatsoever to suggest otherwise and Camelford Town Council act wholly improperly in challenging the decision.

Accordingly, we require that the Town Council takes the opportunity at the next Camelford Town Council Ordinary Meeting (understood to be taking place on Tuesday 21<sup>st</sup> March 2023) to offer a public apology to me and most importantly to my mother, both publicly at the meeting and in writing.

I trust the council will take this opportunity to put things right and can see that is preferable to this matter being escalated further.

Yours sincerely

Jon Smeeth



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig (BA Hons), CILCA

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[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

27<sup>th</sup> February 2023

Dear Mr Smeeth,

I note that your complaint was received via email on 21<sup>st</sup> February 2023 at 7.03pm and I acknowledge receipt of the email on 22<sup>nd</sup> February 10.23am. I am following CTC's complaints procedure and will try to settle this complaint directly.

I have investigated the points raised in your email. I have attached excerpts from minutes and relevant correspondence in an appendix.

The first point:

*That "discussion by councillors challenged the good names of me and my mother by doubting our sworn statements, and in effect called us both liars who would lie in a sworn statement."*

Statements made by individuals during debate in council and committee meetings are subject to the general principles of law relating to defamation. However, Lord Denning in *Horrocks v Lowe* (1972) noted:

*"It is of the first importance that the members of a local authority should be able to speak their minds freely on a matter of interest to a locality. So long as they honestly believe what they say to be true, they are not to be made liable for defamation. They may be prejudiced and unreasonable. They may not get their facts right. They may give offence to others. But so long as they are honest, they go clear. No councillor should be hampered in his criticisms by fear of an action for slander. He is not to be forever looking over his shoulder to see if what he says is defamatory. He must be allowed to give his point of view, even if it hotly disputed by others. This is essential to free discussion."*

**The law covering defamation and qualified privilege is complex and I am not able to comment on this matter further. I would advise writing to the Monitoring Officer at The Monitoring Officer, Cornwall Council, Treyew Road, Truro, TR1 3AY.**

The second point:

*"The council have chosen to make this stance with absolutely no evidence"*

Minutes are formal records of official acts and decisions taken, and are not meant to be a verbatim record of a whole meeting. Some background context of the decision taken is sometimes included. Declarations of interest are usually made at the beginning of meetings under CTC meeting agenda item 3. You will see, from the excerpts in the appendix, the points at which Cllr Elford leaves the room because she has declared an interest in the planning item PA22/1083. If Cllrs have not declared an interest formally under item 3, they should leave the room if they become aware that discussion has inadvertently moved towards content in which they would have ordinarily declared an interest at the beginning of the meeting. Minutes are approved at the meeting following for accuracy and signed by the Chair.

**The minutes do not show evidence of defamation of the characters of neither yourself nor your mother. At no point is the official CTC position that you or your mother are liars.**

The third point:

*"Attempt to incorrectly influence the planning decision"*

CTC resolved to Object to this application for the following reasons: it is outside the development boundary - contrary to CTC NDP, previous planning applications on this site do not show this building on the plans, original summerhouse was elsewhere on site, this structure has not been there for 10 years.

These reasons are material considerations. Camelford Town Council is a consultee, applications are decided by Cornwall Council – as the planning authority. CTC can object to an application without giving any reasons or it may give reasons that are not material considerations; the planning officers at Cornwall Council address consultee comments within their reports.

**This planning response does not show incorrect influence. If a planning officer decides that comments are incorrect or not relevant, they will disregard them.**

The fourth point:

*Camelford Town Council act wholly improperly in challenging the decision.*

On the 18<sup>th</sup> October correspondence between Cllr Jordan and Cornwall Council planning was considered – CTC resolved to ask CC planning to review its processes.

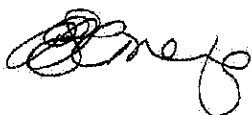
On the 14<sup>th</sup> November 2022 an email was sent to planning to make a complaint and asking for the process to be reviewed. The email read as follows:

Camelford Town Council (CTC) wish to make a complaint regarding the process and decision on this case. CTC are aware that the decision notice has been published and may not be able to be revoked. CTC has received copy of the explanation/justification for the decision from Davina Pritchard, Group Leader area 7 & 8. CTC is concerned that affidavits are not given equal weight; it seems that objectors are not given the same weight as the applicants. CTC note that Planning issued a five-day protocol and didn't observe that time frame. CTC note that an enforcement case is ongoing on that site. CTC replied to a 5-day protocol stating that it maintained its objection and would attend a planning committee hearing. CTC were not given this opportunity as the officer issued the decision without further reference to CTC. CTC would request that the process is reviewed urgently as a matter of principle

**CTC did not challenge the decision, nor did CTC act improperly by making a complaint and asking that the process be reviewed.**

Having responded to points within your letter, I hope I have answered your complaint satisfactorily. Please let me know if you feel that you would like your complaint and my subsequent response to be brought before Council on the 21<sup>st</sup> March. I will note that the Mayor will be absent for the March meeting – he will preside at the subsequent meeting on 18<sup>th</sup> April; if that would suit better.

Yours sincerely



Esther Greig (BA Hons), CiLCA  
Town Clerk, Camelford Town Council

THIS AGREEMENT is made the 8<sup>th</sup> day of June  
Two thousand and five BETWEEN (1) **STRONGVOX LIMITED** whose  
registered office is at The Old Bank House High Street Chalfont St Giles  
Buckinghamshire HP8 4QA (hereinafter called "the Owner") and (2) **NORTH  
CORNWALL DISTRICT COUNCIL** of Higher Trenant Road Wadebridge  
Cornwall PL27 6TW (hereinafter called "the Council") and (3) **THE ROYAL  
BANK OF SCOTLAND PLC** of Bristol Corporate Office 4<sup>th</sup> Floor Castlegate  
House Tower Hill Bristol BS2 0JA (hereinafter called "the Mortgagee")

**WHEREAS:-**

- (1) The Owner entering this Planning Obligation is the owner in fee simple in possession of ALL THAT land and premises known as **LAND AT VALLEY TRUCKLE CAMELFORD IN THE COUNTY OF CORNWALL** and shown for the purposes of identification only on the plan annexed hereto and thereon edged red (hereinafter called "the Land")
- (2) The Owner has entered into a legal charge secured on the Land dated 19 November 2004 in favour of the Mortgagee ("the Charge")
- (3) The Council is the Local Planning Authority for the purposes of the Town and Country Planning Act 1990 and this Planning Obligation
- (4) An application in respect of reserved matters has been received dated the 8<sup>th</sup> day of July 2004 and numbered 2004/01614 in the Register of Planning Applications maintained by the Council applying to the Council for planning permission for the development of the Land in accordance with plans and particulars deposited with the Council as part of the said application namely the erection of twenty-eight two- and three-storey houses and flats together with an open space parking landscaping and associated works (hereinafter called "the Development")
- (5) The Owner has submitted and the Council has approved a landscaping scheme ("the Landscaping Scheme") including specification and plans for the provision and maintenance of the public open space comprising the area shown edged green on the plan annexed hereto (hereinafter


called "the Open Space") which for the avoidance of doubt includes the surrounding Cornish stone wall and the paved area within the green edging and immediately adjoining the entrance to the Open Space

- (6) The Council has indicated that subject to this Planning Obligation being entered into it is prepared to grant planning permission in respect of the reserved matters for the Development ("the Permission") and the Owner has agreed to join in in manner hereinafter appearing

NOW THIS DEED WITNESSETH as follows:-

1. This Agreement is a Planning Obligation for the purposes of Section 106 of the Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991 and any subsequent legislation) and all other enabling powers
2. The Owner hereby covenants with the Council so as to bind the Land and each and every part thereof that :-
  - (a) The Owner will carry out and complete the Landscaping Scheme prior to the 31<sup>st</sup> March 2007 or within three months of completion of the 28th dwelling unit comprised in the Development whichever is the earlier
  - (b) The Owner shall serve notice on the Council upon the completion of the Landscaping Scheme and subject to the Director of Community Services of the Council ("the Director") being reasonably satisfied that the Landscaping Scheme has been completed the Council will provide the Owner with a written notice to this effect ("the Notice") and any trees or plants which within a period of three years from the date of the Notice die are removed or become seriously damaged or diseased shall be replaced by the Owner in the next planting season with others of similar size and species unless the Council gives written consent to any variation of this Agreement
  - (c) The Owner will establish and maintain the Open Space in accordance with the Landscaping Scheme for a period of three

years from the date of the Notice (hereinafter called "the Three Year Period") to the reasonable satisfaction of the Director and hereafter continue to maintain the Open Space unless and until it is transferred to the Council or Camelford Town Council ("the Town Council")

- (d) In the event that all the dwellings forming the Development are not constructed and ready for occupation during the aforesaid Three Year Period the Owner will continue to maintain the Open Spaces in accordance with the approved scheme until the dwellings are constructed as aforesaid
-  (e) Upon the expiry of the Three Year Period or when all the dwellings forming the Development are constructed and ready for occupation if later the Owner will offer a transfer of the Open Space to the Town Council upon the terms set out in the Schedule to this Agreement
- (f) If the Town Council should decline to accept a transfer as aforesaid the Owner shall offer a transfer of the Open Space to the Council and if such offer should be accepted the Open Space shall be transferred to the Council upon the terms set out in the Schedule hereto
- (g) In the event that the Council should decline to accept the offer of the transfer of the Open Space as aforesaid the Owner shall thereafter maintain the Open Space to the Council's reasonable satisfaction in accordance with a specification to be agreed between the Owner and the Council
- (h) Prior to the transfer of the Open Space to the Town Council or the Council the Town Council or the Council as appropriate will inspect the Open Space and may require any reasonable remedial works to be carried out by the Owner so that the Open Space complies with the Landscaping Scheme and in this event the Owner will complete the reasonable remedial works within twenty-eight days and the transfer shall be completed within thirty days of the remedial works being satisfactorily completed



- (i) Prior to the completion and occupation of the first dwelling the Owner will pay a commuted sum of Seventeen thousand one hundred and ninety one pounds and ninety one pence (£17,191.91) ("the Commuted Sum") to the Council for the maintenance of the Open Space.
- (j) If the transfer of the Open Space takes place after the Three Year Period has expired but prior to the expiration of a further fifteen year period therefrom then the Commuted Sum payable by the Owner is to be reduced pro rata to the number of years after the Three Year Period expires when the transfer takes place and the Council will reimburse the Owner accordingly (for example: if the transfer takes place after two years from the expiry of the Three Year Period then two-fifteenths of the Commuted Sum will be reimbursed by the Council to the Owner)
- (k) If the transfer of the Open Space to the Town Council or the Council takes place after fifteen years from the expiration of the Three Year Period then no Commuted Sum is payable and the Open Space will be transferred to the Town Council or the Council upon completion in accordance with the Schedule and the whole of the Commuted Sum will be reimbursed by the Council to the Owner
- (l) Upon completion of the Landscaping Scheme the Owner will make the Open Space available at all times for public recreation as a public open space and will not do or permit anything to obstruct the access of the public thereto free of charge
- (m) The Owner will allow the Director for the time being and his authorised representatives to have such access as he or they may reasonably require to the Land at all reasonable times for the purpose of ensuring compliance by the Owner with its obligation herein

3. The Council hereby covenants with the Owner that:

- (a) Upon the transfer of the Open Space taking place after the expiry of the Three Year Period the Council shall reimburse the Owner part or all of the Commuted Sum in accordance with the provisions of clauses 2(j) together with any interest accrued thereon within 30 days of completion of the transfer
  - (b) Upon the Open Space being transferred to the Town Council the Council shall pay to the Town Council the Commuted Sum less any amount reimbursed to the Owner under clause 3(a) above together with any interest accrued thereon within 30 days of completion of the transfer
  - (c) Upon the transfer of the Open Space to the Town Council or the Council not taking place within fifteen years from the expiration of the Three Year Period the Council shall reimburse the Owner the whole of the Commuted Sum in accordance with clause 2(k) together with any interest accrued thereon within 30 days of the expiration of the aforesaid fifteen year period
  - (d) The Council shall not unreasonably withhold or delay any consent approval notice decision or expression of satisfaction required under the terms of this Agreement and shall act reasonably in discharging any functions in relation to this Agreement
4. This Planning Obligation shall be enforceable by the Council in accordance with Section 106(3) of the Town and Country Planning Act 1990 as substituted by Section 12 of the Planning and Compensation Act 1991 against the Owner and against any person deriving title from the Owner save that if the Owner shall divest himself whether by transfer conveyance or otherwise of ownership of the Land then its liability under this Agreement shall cease without prejudice to any antecedent breaches of the covenants herein
5. The Mortgagee hereby consents to the Owner entering into this Agreement and acknowledges that this Agreement binds the Land and that the Charge on the Land shall take effect as if such charge had been executed after the date of this Agreement

6. The Owner will pay to the Council the proper and reasonable legal costs incurred in the preparation of this Agreement in the sum of Six hundred and seventeen pounds and fifty pence (£617.50)
7. The County Court in whose district the Land is situated shall have full power and jurisdiction to hear and determine any proceedings arising from or relating to this Agreement or the enforcement of its terms or any of them
8. Where the context so requires in this Agreement the singular shall include the plural and the masculine shall include the feminine
9. Save for the Town Council in relation to clause 3(c) above a person who is not a party to this Deed shall have no right under the Contract (Rights of Third Parties) Act 1999 ("the Act") to enforce any of its terms but for the avoidance of doubt it is agreed that the exclusion of the application of the Act shall not prevent all or any future successors in title to any of the parties to this Deed from being able to benefit from or to enforce any of the obligations of this Deed
10. The Council hereby acknowledges that as a consequence of the planning permission numbered 88/3923 which related in part to the Land being no longer capable of implementation the Agreement dated 5 December 1990 between Downderry Construction Company Limited (1) and North Cornwall District Council (2) made pursuant to Section 52 of the Town and Country Planning Act 1971 in connection with that permission is hereby revoked
11. The Council further acknowledges that the planning obligations contained in the Agreement dated 15 January 2001 between Downderry Construction Company Limited (1) and North Cornwall District Council (2) made pursuant to Section 106 of the Town and Country Planning Act 1990 in conjunction with the grant of planning permission numbered 93/2271 have been satisfactorily discharged
12. Any reference to the parties or any other legal or natural person shall unless the context indicates otherwise include his her its or their heirs

assigns and successors in title and in the case of any local authority shall also include any successor in function

13. The provisions of this Agreement shall be conditional upon the grant of the Permission and shall come into force immediately upon the grant of the Permission save for clauses 6, 10 and 11 which shall come into force immediately upon the execution of this Agreement.

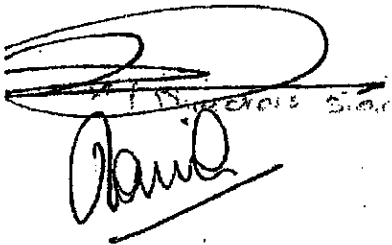
### **THE SCHEDULE** **(Terms of Sale of Open Space)**

The Open Space will be transferred to the Council or Town Council upon the following terms:-

1. The land to be transferred will be the Open Space shown edged green on the Plan
2. The consideration for the transfer will be the sum of ONE POUND (£1.00)
3. The transfer will be with full title guarantee
4. The Council or Town Council will covenant in the transfer of the Open Space not to use the Open Space except as amenity land for the use by the general public
5. In the event that any services or conducting media are laid in under or through the Open Space during the course of development of the Land the transfer will contain the appropriate exceptions and reservations to enable the Owner or the owners and the occupiers for the time being of the land not transferred to the Council or the Town Council to use repair maintain inspect replace and relay any such services and conducting media.

IN WITNESS whereof the parties hereto have executed and delivered this Agreement as a Deed the day and year first before written

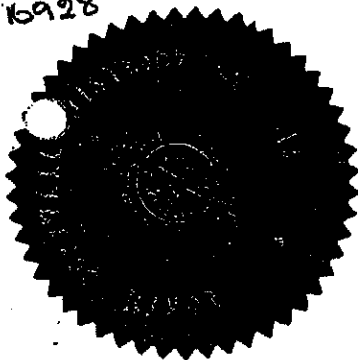
(SIGNED as a Deed by **STRONGVOX**  
( **LIMITED** was hereunto affixed in the  
( presence of:-

  
David

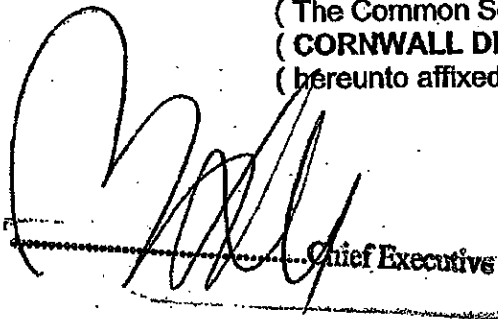
Director

Director/Secretary

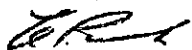
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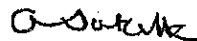
( The Common Seal of **NORTH**  
( **CORNWALL DISTRICT COUNCIL** was  
( hereunto affixed in the presence of:-

  
Chief Executive

( SIGNED and delivered as a DEED  
( for and on behalf of  
( **THE ROYAL BANK OF SCOTLAND PLC**  
( by a duly authorised Attorney  
( in the presence of:-

  
Documentor

Documentor



Witness' Signature - Bank Employee

1635296/002/CSP/RSCOTL

ARTISTS ARE WARNED THAT THIS IS A WORKING DRAFTING, AND NOT INTENDED TO BE TREATED AS A NEGOTIATED ARTISTAL AGREEMENT, IN RELATION TO ANY PARTIAL OR PROPORTIONATE DEVELOPMENT, ANY OF THE SPECIFIED MATERIALS REQUIRED BY ANY ORDER MADE UNDER THE ABOVE ACT.

THE CONTENTS OF THIS DRAFTING MAY BE SUBJECT TO CHANGE AT ANY TIME AND ALTERATIONS AND VARIATIONS CAN OCCUR DURING THE PROGRESS OF THE WORKS WITHOUT NOTIFICATION OF THE DRAFTING. CONSEQUENTLY THE LAYOUT, FORM, CONTENT AND DIMENSIONS OF THE PROPOSED CONSTRUCTION MAY DIFFER MATERIALLY FROM THOSE SHOWN AND/OR INDICATED HEREON. THE ARTISTAL AGREEMENT, IF ANY, SHALL NOT DO THE CONTENTS OF THIS DRAFTING CONSTITUTE CONTRACT, PART OF ANY CONTRACT OR A WARRANTY.

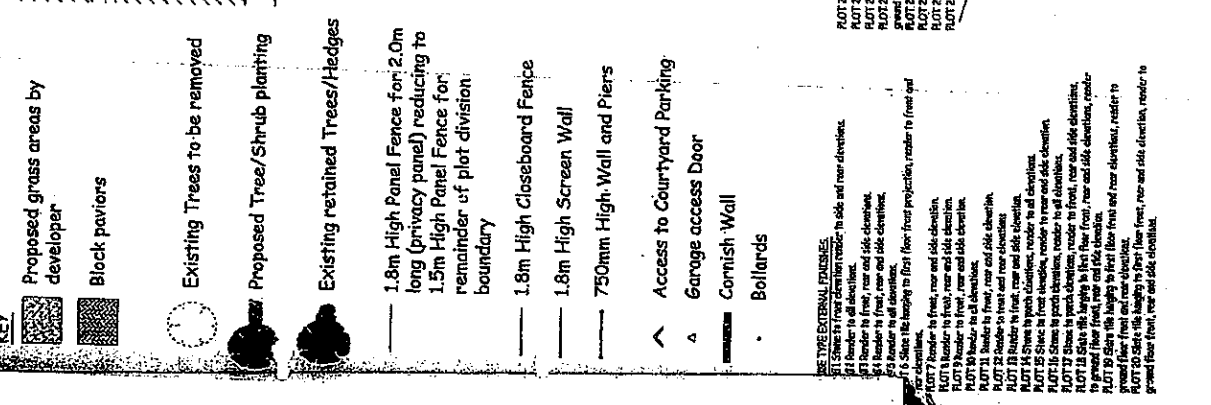
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3H01.2	4
3H02.1	3
3H03.1	4
4H02.1	1
4H03.1	1
4H03.2	3

project  
VALLEY TRUCKLE,  
CAMELFORD

## SITE LAYOUT

6-9 Anna Road, Clarendon, Iowa 52516 US  
e-mail : cpl.d.rago@nrc.gov  
date : 1/500  
date 04/06/02  
74401275341116

g. no.	671/01E	chain	checkbox
		AS	PS







TOWN AND COUNTRY PLANNING ACT, 1990

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 1995

## SECTION 106

### Notice of Approval of Matters Reserved by Outline Permission

Agent  
A.P.T. Design (SW) Ltd  
6-8 Kenn Road  
Clevedon  
Somerset  
BS21 6EL

Applicant  
Strongvox Ltd  
Penn House  
30 High Street  
Rickmansworth  
Hertfordshire

NORTH CORNWALL DISTRICT COUNCIL, being the District Planning Authority **HEREBY APPROVE** the matters contained in your application dated the 16 July 2004 in respect of land at: **Land At, Valley Truckle, Camelford** in the Parish of Camelford namely: **Phase 2 - Erection of 28 two and three storey houses and flats, together with open spaces, parking, landscaping and associated works.**

Approve subject to the following conditions and reasons:

- 1 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 1995 or any order revoking or re-enacting that order, no window(s) other than those shown on the approved plan shall be inserted in the west elevation of Plot 14 or the south elevation of Plot 1 hereby permitted. Reason: In order to protect the privacy and amenities currently enjoyed by the adjoining property.
- 2 Before the development hereby permitted is commenced a sample of the facing materials and surfacing materials to be used in the construction shall be submitted to and approved in writing, by the Local Planning Authority. Reason: To ensure the development is completed in a satisfactory and acceptable manner.
- 3 Prior to the commencement of site works full details of the Cornish Walls to be constructed shall be submitted to and approved in writing by the Local Planning Authority. the walls shall be a minimum of 1.8 metres high unless otherwise agreed in writing by the Local Planning Authority and shall be constructed prior to the occupation of any dwelling or as agreed in writing by the Local Planning Authority. Reason: In the interests of amenity.
- 4 The development hereby permitted shall not commence until a scheme for the protection of the existing trees within the site during the course of development has been submitted to and approved by the Local Planning Authority and subsequently implemented. Reason: In order with the requirements of Section 197 of the Town and Country Planning Act 1990 and in the interests of visual amenity.





**i) INFORMATIVE:**

The applicants attention is drawn to other outstanding conditions of the outline consent including 9 landscaping including protection to be afforded to existing trees.

**ii) INFORMATIVE:**

This Decision Notice is related to a Section 106 Planning Obligation.

**CONDITIONS NOT COMPLIED WITH MAY BE SUBJECT TO LEGAL ACTION**

**Summary of the Reasons for Approval**

In accordance with the requirements of Town and Country Planning (General Development Procedure) (England) (Amendment) Order 2003 having regard to the pattern of existing development in the area and the relevant provisions of the Development Plan, namely policies 8, 9 and 10 of the 2004 County Structure Plan and policies DVS1 and DVS3 of the District Local Plan, it is considered that subject to compliance with the conditions (if any) attached to this permission, the proposed development would, where relevant, be in accordance with the Development Plan, would not materially harm the character or appearance of the area or the living conditions of neighbouring occupiers and would be acceptable in terms of traffic safety and convenience. Full regard has been paid to any other material considerations which might have indicated otherwise.

Your attention is drawn to the enclosed notes.

*N. Pendlebor*

01 July 2005

Authorised Officer



THIS AGREEMENT is made the 15th day of January Two thousand and one BETWEEN DOWNDERRY CONSTRUCTION COMPANY LIMITED whose registered office is situate at Beeching Park Kelly Bray in the County of Cornwall (hereinafter called "the Owner") of the one part and NORTH CORNWALL DISTRICT COUNCIL of Higher Trenant Road Wadebridge in the County of Cornwall (hereinafter called "the Council") of the other part

WHEREAS:-

- (1) The Owner entering this Planning Obligation is the owner in fee simple in possession of ALL THAT land and premises known as LAND AT VALLEY TRUCKLE CAMELFORD IN THE COUNTY OF CORNWALL and shown for the purposes of identification only on the plan annexed hereto and thereon as edged red (hereinafter called "the Land")
- (2) The Council is the Local Planning Authority for the purposes of the Town and Country Planning Act 1990 (as amended) and this Agreement
- (3) An application has been received dated the 12th day of October 1993 and numbered 93/2271 in the Register of Planning Applications maintained by the Council applying to the Council for planning permission for the development of the Land and premises in accordance with plans and particulars deposited with the Council as part of the said application namely residential development (hereinafter called "the Development")
- (4) The Council has indicated that subject to the completion of this Agreement it is prepared to grant planning permission for the Development and the Owner has agreed to join in in manner hereinafter appearing

NOW THIS DEED WITNESSETH as follows:-

1. This Agreement is a Planning Obligation for the purposes of Section 106 of the Town and Country Planning Act 1990 (as amended by the Planning and Compensation Act 1991 and any subsequent legislation)

2. The Owner hereby covenants with the Council so as to bind the Land and each and every part thereof to comply with the following:-

(a) Not to commence any of the dwellings forming the Development until the Owner has either:-

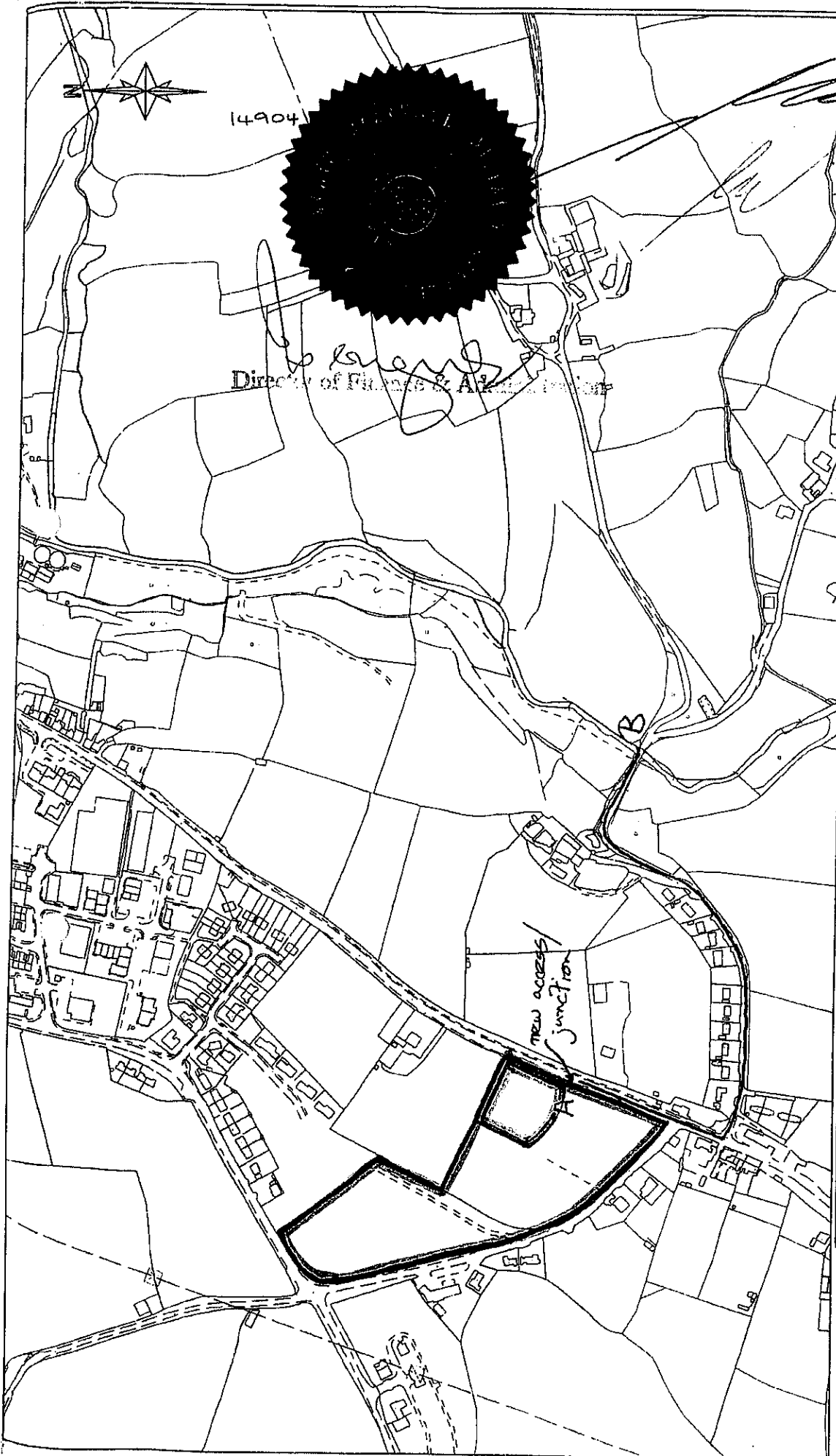
(i) transferred at market value for affordable housing to a registered social landlord an area of land delineated in blue on the attached plan comprising approximately three thousand nine hundred square metres being a fully serviced site for fifteen affordable houses (as defined by the Council's policy in the District Local Plan adopted in 1999) either for immediate development or retention by the registered social landlord in its land bank; or

(ii) transferred to the Council at market value for affordable housing an area of land delineated in blue on the attached plan comprising three thousand nine hundred square metres being a fully serviced site for the purpose of providing or securing provision of affordable housing (as defined by the Council's policy in the District Local Plan adopted in 1999)

(b) Prior to commencement of the dwellings forming the Development (other than the fifteen affordable dwellings which are permitted to be commenced beforehand) the Owner will close the existing B3266 junction with the A39 and will complete and bring into use the new access road and junction as shown on the attached plan and shall thereafter retain the new access

(c) The Owner will allow the Director of Community Services of the Council for the time being and his authorised representative to have such access as he or they require to the Land and premises at all reasonable times for the purpose of ensuring compliance by the Owner with its obligation herein

3. This Planning Obligation shall be enforceable by the Council in accordance with Section 106(3) of the Town and Country Planning Act 1990 as substituted by Section 12 of the Planning and Compensation Act 1991 against



Residential Development Valley Truckle Camelford

Section 106 Obligation SX 1083

User: DGM

Date : 17/07/2000

Ref.No. 93/2271 S 106

Scale: 1:5000

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North Cornwall District Council  
LA 078751  
1999



planning &  
development

the Owner and against any person deriving title from the Owner save that if the Owner shall divest itself whether by transfer conveyance or otherwise of ownership of the Land then its liability under this Agreement shall cease without prejudice to any antecedent breaches of the covenants herein

4. The Owner will pay to the Council the proper legal costs incurred in the preparation of this Agreement in the sum of Two Hundred and Fifty Pounds (£250.00)
5. The County Court in whose district the Land is situated shall have full power and jurisdiction to hear and determine any proceedings arising from or relating to this Agreement or the enforcement of its terms or any of them
6. Where the context so requires in this Agreement the singular shall include the plural and the masculine shall include the feminine

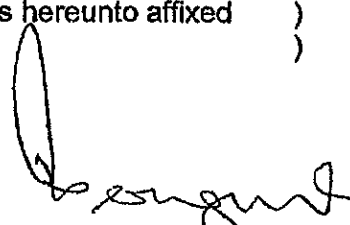
IN WITNESS whereof the Owner and the Council have caused their Common Seals to be hereunto affixed the day and year first before written

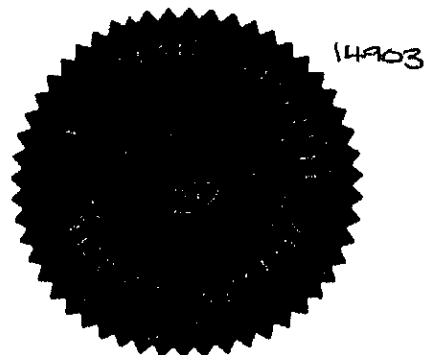
Signed as a Deed by the said  
**DOWDERRY CONSTRUCTION COMPANY**  
LIMITED in the presence of:-

B.E. RICHARDSON  
(Secretary)

E.H.W. MARSHALL  
(Director)

The Common Seal of **NORTH CORNWALL**  
**DISTRICT COUNCIL** was hereunto affixed  
in the presence of:-

  
Director of Finance & Administration



DO NOT WRITE

THIS AGREEMENT is made the 7th day of December  
One thousand nine hundred and ninety BETWEEN DOWNDERRY  
CONSTRUCTION COMPANY LIMITED whose registered office is situate at  
31 Grand Parade Plymouth in the County of Devon (hereinafter  
called "the Owner") of the one part and NORTH CORNWALL DISTRICT  
COUNCIL of Priory House Bodmin in the County of Cornwall  
(hereinafter called "the Council") of the other part

WHEREAS:

1. The Owner is the owner in fee simple in possession of ALL  
THAT land and premises known as land at Valley Truckle Camelford  
in the County of Cornwall and shown for the purposes of  
identification only on the plan annexed hereto and thereon edged  
red (hereinafter called "the said land")
2. The Council is the Local Planning Authority for the purposes  
of the Town & Country Planning Act 1990 and this Agreement
3. An application has been received dated the Third day of  
October One thousand nine hundred and eighty eight and numbered  
6/88/3923 in the Register of Planning Applications maintained by  
the Council applying to the Council for planning permission for the  
development of the said land and premises in accordance with plans  
and particulars deposited with the Council as part of the said  
application namely residential development
4. The Council has indicated that subject to the completion of  
this Agreement it is prepared to grant planning permission for the  
development and the Owner has agreed to join in in manner  
hereinafter appearing.

NOW THIS DEED WITNESSETH as follows:-

1. This Agreement is made pursuant to Section 106 of the Town &  
Country Planning Act 1990 and Section 111 of the Local  
Government Act 1972 and Section 33 of the Local Government  
(Miscellaneous Provisions) Act 1982 and all other enabling  
powers
2. The Owner hereby covenants with the Council so as to bind the  
said land and each and every part thereof:-
  - (a) prior to commencement of the construction of any dwellings  
the Owner will close the existing B3266 junction with the A39  
and will complete and bring into use the new access road and  
junction as shown on the attached plan to the satisfaction of  
the Planning & Development Officer for the time being of the  
Council



(b) prior to commencement of the development the Owner will provide an off-site surface water sewer between the points marked A and B on the attached plan to the satisfaction of the aforesaid Planning & Development Officer and to the satisfaction also of the National Rivers Authority and South West Water Services Limited \_\_\_\_\_

(c) the Owner will not commence development of more than five acres of the said land prior to the 1st day of January 1995 and prior to commencing any development before the 1st day of January 1995 the Owner will submit a plan to the aforesaid Planning & Development Officer showing the five acres of the said land which will be developed prior to 1st day of January 1995 and will obtain the approval thereof of the aforesaid Planning & Development Officer and will not thereafter develop any of the land other than the approved five acres of the said land until after the 1st day of January 1995 \_\_\_\_\_

(d) the Owner will allow the Planning & Development Officer for the time being of the Council and his authorised representatives to have such access as he or they require to the said land and premises at all reasonable times for the purpose of ensuring compliance by the Owner with its obligation herein \_\_\_\_\_

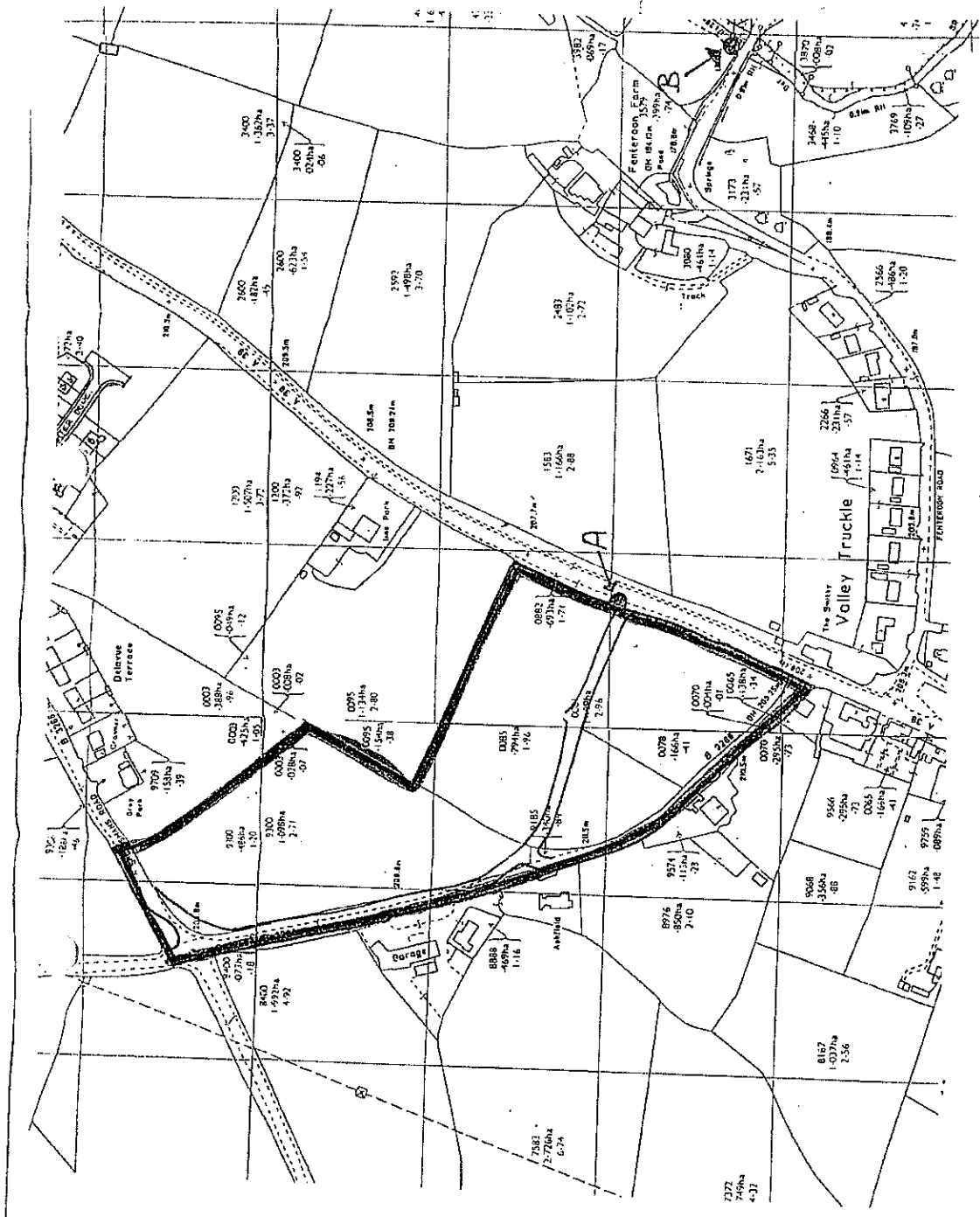
3. The expression "the Owner" and "the Council" shall include their successors in title and all persons having an interest in the said land and premises and this Agreement is made with the intent that it shall be enforceable without limit of time against the Owner \_\_\_\_\_

4. The Owner will pay to the Council the proper legal costs incurred in the preparation of this Agreement in the sum of Thirty Pounds \_\_\_\_\_

5. The County Court in whose district the said land is situated shall have full power and jurisdiction to hear and determine any proceedings arising from or relating to this Agreement or the enforcement of its terms or any of them \_\_\_\_\_

I N W I T N E S S whereof the Owner and the Council have caused their respective Common Seals to be hereunto affixed the day and year first before written \_\_\_\_\_

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**North Cornwall District Council**

A.C. Philip, B.Sc., M.R.T.P.I.  
 3 & 5 Barn Lane, Bodmin, Cornwall, PL31 1LZ

Planning & Development Officer  
 tel: Bodmin 74121

Residential Development at Valley Trunkle, Camelford  
 Downberry Construction Ltd

Section 52 Agreement

Scales 1:2500

Drwg. No. 88/2992

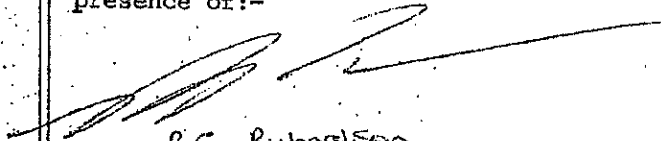
Date June 1990

Chkd. X

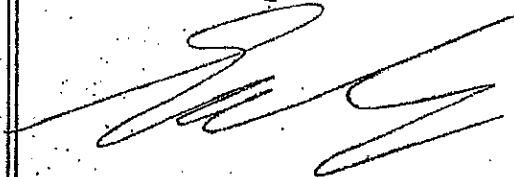
Dis. No. 88/2992

2/7/97

THE COMMON SEAL of DOWNDERRY  
CONSTRUCTION COMPANY LIMITED  
was hereunto affixed in the  
presence of:-



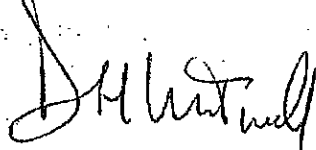
B.E. Richardson  
Secretary



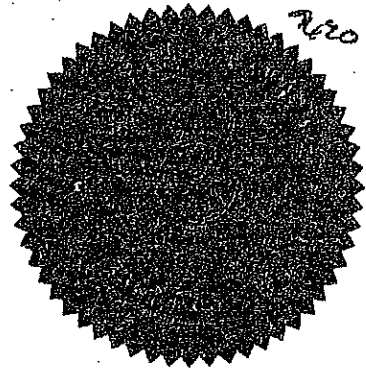
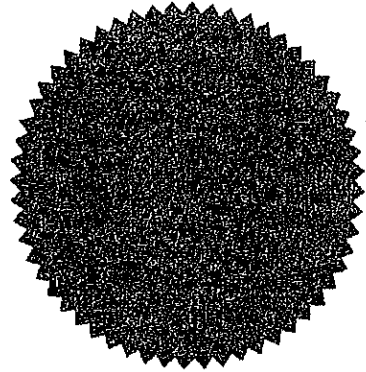
E.H.W. Marshall  
Director

THE COMMON SEAL of NORTH CORNWALL  
DISTRICT COUNCIL was hereunto  
affixed in the presence of:-

Chairman H.S. Medhurst



Chief Executive Officer



DATED 5<sup>th</sup> of December 1990

DOWNDERRY CONSTRUCTION CO. LTD.

- and -

NORTH CORNWALL DISTRICT COUNCIL

A G R E E M E N T

Section 106 Agreement

Town and Country Planning Act, 1990

Land at

Valley Truckle

CAMELFORD

in the County of Cornwall

## Bronwen Hockerday

---

**From:** Esther Greig <clerk@camelford-tc.gov.uk>  
**Sent:** 11 April 2023 14:53  
**To:** Bronwen Hockerday  
**Subject:** FW: The Green at Farriers Green  
**Attachments:** s106s.pdf

**CAUTION:** This is an **EXTERNAL** email which was sent from outside of Cornwall Council's network. Do not click links, open attachments, or reply unless you recognise the sender and know the content is safe. Do not provide any login or password details if requested.

**From:** Helen Ashton-Smith [REDACTED]  
**Sent:** 15 March 2023 10:25  
**To:** Esther Greig <clerk@camelford-tc.gov.uk>  
**Subject:** Re: The Green at Farriers Green

Morning Esther,

Thank you so much to you all for getting back to me so quickly. It is really appreciated as feels like I have been pushing water up hill for so long.

I have attached a copy of the s106 Agreement as requested. As you can see the agreement was that the land would be offered to be transferred to the Town Council. From what I understand this transfer was offered but refused meaning that the ownership (and responsibility for maintenance) has remained with the developer who do not want anything to do with it. I have spoken to Adrian White at planning enforcement who eventually sent a letter to the developer asking that they undertake maintenance within 6 months or they may begin enforcement proceedings. This was in July 2022 and nothing has been done, I have emailed Adrian twice to ask for next steps but heard nothing in reply. This is something I have been chasing for 5 years and none of the council departments seem to know what to do. I am concerned that if the developer becomes bankrupt the land could be sold off or fall into total ruin and we wouldn't be able to do anything about it. However I do believe that if the town council were interested and asked for the land to be transferred this would be the easiest solution.

Can I please put this onto the agenda for the next CTC meeting in relation to maintaining the green. I believe we would need a ride on lawn mower and some loppers to tackle the Hawthorne, I have spoken to some residents so believe we would have help from the community as I understand you are short staffed, the difficulty is that we may need this help a few times a year, particularly for the grass. We may also need assistance with disposing of the Hawthorne because the hedges have got out of control.

Can I just say thank you again, it is so appreciated to have someone actually reply and discuss the practicalities of this. It is such a beautiful place and the children love playing there so it is really heartening to think we may be able to tidy it up again.

Many Thanks

Helen Ashton-Smith

I believe the county council may have been on touch with Camelford TC who refused to accept the land under the original s106 agreement however I am not certain of whether this issue has been brought to your attention recently. We have previously resorted to cutting hedges and grass ourselves when it has become too unruly however I was wondering if there is anyone I can speak to about any support in maintaining the Green or if Camelford TC can join with me to put some pressure on the council to sort this.

I previously worked as a Solicitor so happy to provide information about the legalities of the current ownership of the Green or about my complaints in relation to breaches of planning which have occurred.

I look forward to hearing from you.

Kind Regards

Helen Ashton-Smith

Sent from my Samsung Galaxy S8 - powered by Three  
Sent from Outlook for Android



Town and Parish Council

**Your ref:**

**My ref:** PSPO/2023 CC/SR

**Date:** 27<sup>th</sup> March 2023

Dear Town/Parish Council,

### **Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces): Renewal of the current order for October 2023.**

Cornwall Council would like your views on the renewal of the county-wide Public Space Protection Order (PSPO) prohibiting street drinking associated with Anti-Social behaviour.

The current PSPO expires on 1<sup>st</sup> October 2023 and we are seeking to renew it for 3 years until 1<sup>st</sup> October 2026. The PSPO gives the police and authorised Officers of the Council powers to confiscate alcohol from a minority of drinkers whose excessive drinking causes problems for others in public spaces.

The county-wide Designated Public Place Order (DPPO) was first introduced in 2010. The purpose of the DPPO was to ensure that the consumption of alcohol in a public place did not cause disorder, nuisance or annoyance to members of the Public.

The 2014 Act automatically transitioned the existing DPPO into a Public Space Protection Order (PSPO) on 20<sup>th</sup> October 2017, and this is required to be reviewed every three years.

#### **Background**

The PSPO is designed to ensure the law-abiding majority can use and enjoy public spaces without experiencing Anti-Social behaviour. These powers are not intended to disrupt peaceful activities and are used explicitly for addressing nuisance or annoyance associated with the consumption of alcohol in a public place. It is not a criminal offence to consume alcohol within a designated area. An offence is only committed if the individual refuses to comply with an authorised officer's request to stop drinking.

A PSPO cannot be used to restrict the consumption of alcohol where premises are licensed for the supply of alcohol as licensing law already includes safeguards against premises becoming associated with nuisance and Anti-Social behaviour.

The current Order is effective across all locations to which the public have access across the county as per the attached (Annexe 1).

Alcohol related Anti-Social behaviour can quickly escalate and have a significant and lasting impact upon communities. Whilst most residents, visitors or people living and working in the county drink socially and behave responsibly, their right to enjoyment of our public spaces can be threatened by those who behave in Anti-Social manner. The PSPO will allow Police and authorised officers to ask individuals to stop drinking and have their alcoholic drinks confiscated, if they are deemed to be acting antisocially. It is an offence to fail to comply with a request to stop drinking or surrender alcohol including any opened or sealed containers in the area covered by the PSPO.

What about street parties and events in parks?

Events within a public place authorised by a premises license or a Temporary Event Notice (TEN) will be excluded from the Police and authorised council officers PSPO powers.

We are writing to you to seek your views regarding the current Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) as we know that local Councils know the issues that affect their localities the most and are well placed to identify how best to respond to local needs.

Cornwall Council would like you to consider the attached questionnaire (Annexe 2) and share any comments that you may have with regard to the existing PSPO, any removal of identified locations or the addition of new locations based on community intelligence linked with Anti-Social behaviour.

Your views are important to us and can be recorded on the attached questionnaire or can be sent direct to: [Antisocialbehaviour@cornwall.gov.uk](mailto:Antisocialbehaviour@cornwall.gov.uk) The closing date for responses is **26<sup>th</sup> May 2023**.

Please ensure that you title your responses **PSPO 2023** so that our team can clearly identify them.

Cornwall Council are proposing to ***"Renew the PSPO under the existing terms"***

Proposals are still at a formative stage (a final decision has not yet been made).

Cornwall Council considers that there is sufficient information put forward in the proposals to allow 'intelligent consideration' and that there is adequate time for consideration and response. Conscientious consideration will be given to all the consultation responses before a decision is made, however, should you like further information or would like to discuss the matter further, please do not hesitate to contact me.

Yours sincerely

Steve Rowell  
Preventing Extremism/Terrorism Lead Cornwall & Isles of Scilly  
& Anti-Social Behaviour Team Manager

Communities & Public Protection  
Cornwall Council  
Tel: 07980 895 104  
Email: [steve.rowell@cornwall.gov.uk](mailto:steve.rowell@cornwall.gov.uk)



## ANNEXE 2

## Consultation Response Form



## Cornwall Council Public Space Protection Order (Alcohol Consumption in Designated Public Spaces) 2023 - Consultation Feedback Form

Cornwall Council and its partners welcome your feedback on the proposed renewal of the Public Space Protection Order (PSPO). Please use this form to submit your comments. Please email this form to [Antisocialbehaviour@cornwall.gov.uk](mailto:Antisocialbehaviour@cornwall.gov.uk)

The closing date for responses is 26<sup>th</sup> May 2023.

The details of the PSPO renewal proposal are outlined in The Cornwall Council Public Space Protection Order (Alcohol Consumption in Designated Public Spaces) 2020 which we recommend you read before completing this short survey.

### Privacy Notice

The data is collected by Cornwall Council as data controller in accordance with the data protection principles contained within the Data Protection Act 2018 and General Data Protection Regulations.

The purpose for collecting the data is to improve the services that Cornwall Council and its partners provide to you. Any personal data collected will not be shared with any third parties. If you have any concerns regarding the processing of your data, then please email: [Antisocialbehaviour@cornwall.gov.uk](mailto:Antisocialbehaviour@cornwall.gov.uk)

Q.1 To what extent do you agree or disagree that the PSPO is effective in managing anti-social behaviour linked to street drinking in your local area?

Very strongly agree	Agree	Neither	Disagree	Very strongly disagree

Q.2 To what extent do you agree or disagree that the areas currently included in the 2020 PSPO are the right areas to be included in the renewal PSPO?

**ANNEXE 2****Consultation Response Form**

Very strongly agree	Agree	Neither	Disagree	Very strongly disagree

Q.3 Have you identified any areas that you would like to add to the proposed PSPO 2023?

Yes	No	Comments (Include new locations here)

Q.4 Have you identified any areas that you would like to remove from the proposed renewal of the PSPO?

Yes	No	Comments (Include the locations here)

Q.5 If you have requested any changes to the proposed PSPO, what impact do you think implementing these changes would have on your local community?

A very positive impact	
A fairly positive impact	
A slightly positive impact	
No impact	
A fairly negative impact	
A slightly negative impact	
A very negative impact	
Don't Know	

Q.6 How concerned are you about anti-social behaviour resulting from street drinking (i.e. drinking in public places) in the area that you live or work?

Very Concerned		Neither		Not at all concerned
5	4	3	2	1

Q.7 Have you witnessed anti-social behaviour that you believe was a result of street drinking (i.e. drinking in public places) in the area that you live or work over the last year?

**ANNEXE 2****Consultation Response Form**

Yes	No	Don't Know

Q.8 If you answered yes to Q7, how often have you witnessed this in the last year?

1-2 times	3-4 times	5 times or more	10 times or more

Q.9 What types of anti-social behaviour have you witnessed in your local area in the last 12 months? (tick all that apply)

Anti-social parking or other vehicle related anti-social behaviour			
Being intimidated or attacked by a stranger			
Being intimidated or attacked by someone that you know			
Doorstep scams and/or illegal trading			
Drug use or dealing			
Groups of people hanging around in a public place			
Noisy neighbours or loud parties			
Harassment			
Verbal Abuse			
Vandalism/Graffiti, Flyposting and other deliberate damage to property or vehicles			
Arson			
People being drunk or rowdy in a public place			
Other		Please specify	

Q.10 Has the anti-social behaviour you have witnessed had a persistent or continuing detrimental effect on the quality of life of people in the local community?

Yes	No	N/A

**ANNEXE 2****Consultation Response Form****About You**

What is your sex? Female / Male / Prefer not to say

Is your gender identity the same as the sex you were assigned at birth? Yes / No / Prefer not to say .

Which of the following age bands do you fall into? 11-17 / 18-24 / 25-34 / 35-44 / 45-54 / 55-64 / 65-74 / 75-84 / 85-94 / 95+ / Prefer not to say 24.

Do you consider yourself to have disability? Yes / No / Prefer not to say

If you have answered 'yes', please select the definition/s from the list below that best describes your impairment:

Learning disability or difficulty / Mental health condition / Physical or mobility impairment / Sensory impairment / A long-standing illness or other health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy / Prefer not to say Information Classification:

Do you look after, or give any help or support to family members, friends, neighbours or others because of either a long-term ill-health, disability or problems related to old age? (do not count anything you do as part of paid employment) Yes / No / Prefer not to say

Which of the following best describes your sexual orientation? Straight or heterosexual / Gay or lesbian / Bisexual / Prefer not to say / Other

How do you describe your religion or belief (if any)? Buddhist / Christian / Hindu / Humanist / Jewish / Pagan / Sikh / None / Prefer not to say

Which of these best describes your ethnic origin? White Cornish / White British / White other / Asian Cornish / Asian British / Asian other / Black Cornish / Black other / Mixed British / Mixed Other / Mixed Cornish

**The person completing this response questionnaire is doing so in what capacity?**

<b>I am a resident of Cornwall</b>	
<b>I work in Cornwall but live out of the county</b>	
<b>I am responding on behalf of a community or voluntary group</b>	
<b>I am responding on behalf of a Town/Parish Council</b>	
<b>I represent or own a business in Cornwall</b>	
<b>Other (Please specify)</b>	

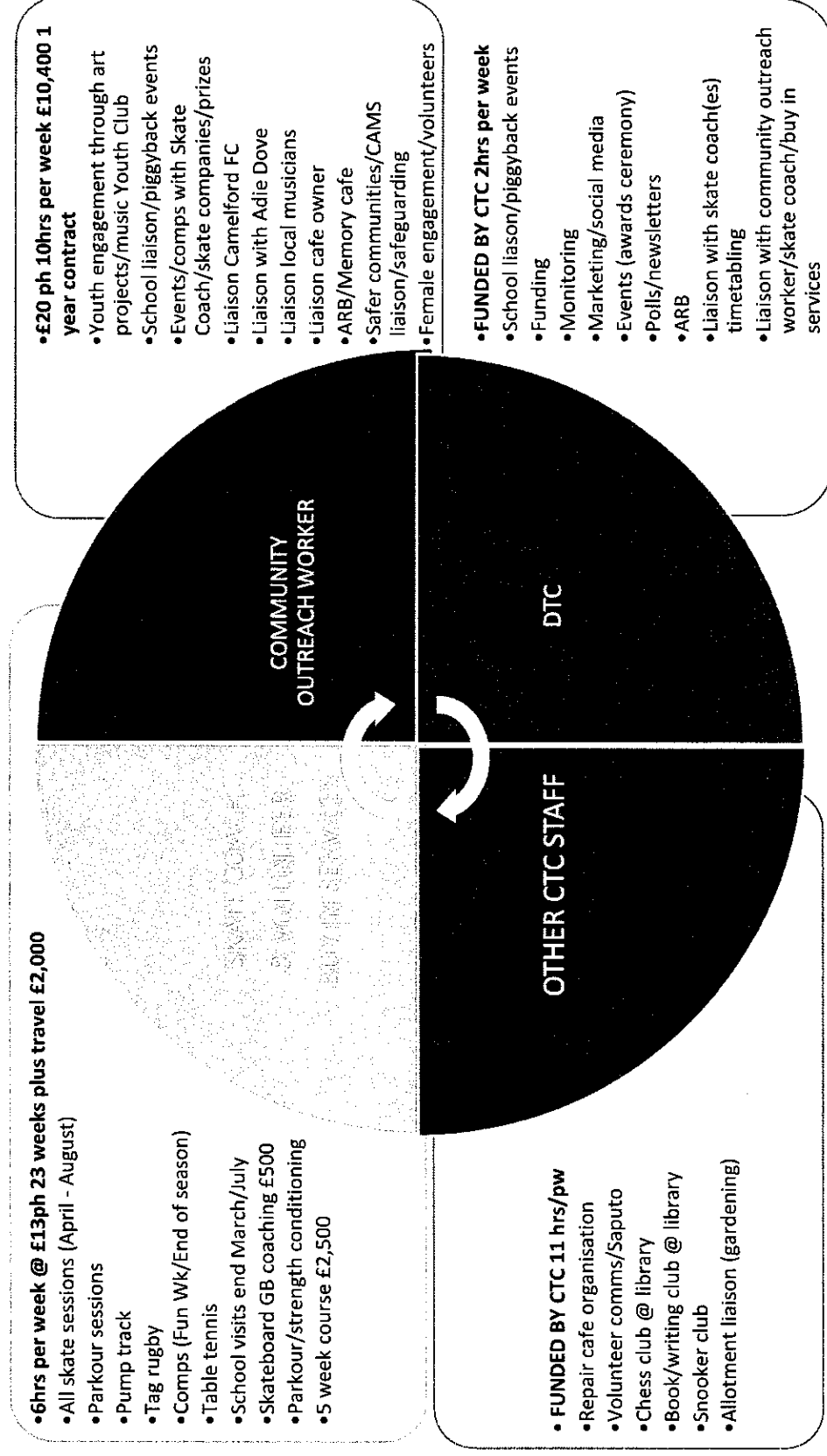
**Thank you for completing this questionnaire.**

Please email this form to:

[Antisocialbehaviour@cornwall.gov.uk](mailto:Antisocialbehaviour@cornwall.gov.uk) and title the email **PSPO 2023**

# COMMUNITY ENGAGEMENT PLAN CTC

## OCM SKATE : CREATE



**BREAKDOWN OF COMMUNITY ENGAGEMENT PLAN - REACHING COMMUNITIES FUNDING - 1 YEAR**

Skate Coach/physical activities 6hrs per week – Summer Programme (April to September ) 23 weeks	2000
Parkour strength and conditioning – 10 week course open to all	4500
Community Outreach Worker - £20ph, 10hrs per week (1-year initial contract, to include recruiting volunteers)	10400
Running costs (increase in electric, art/sports resources to support work)	5000
Skateboard coaching for volunteer £200 plus travel and accommodation	400
	22300

**RATIONALE FOR COMMUNITY ENGAGEMENT PLAN**  
**FUNDED BY REACHING COMMUNITIES UPLIFT GRANT**

**1. The cost-of-living crisis and economic uncertainty in this post-COVID world**

- (a) In the original development plan, the Youth Outreach Worker work with the management of the Youth Hub/Café in addition to the outreach work, providing (more or less) a full- time on-site buy-in to the project. This meant delivery of a number of activities such as cookery lessons, food for the elderly and the repair café have not happened. The original tenant pulled out because of construction delays due to COVID and it then became too much of an economic risk for them. The funding received for the post provided remuneration for 7hrs work, which has meant that the YOW has had to secure other work which has often taken priority. Combined with the fact that it has taken a year to get another tenant, it has pushed some Targets to Year 2.
- (b) It has also had a knock-on effect with securing volunteers, who are now unable to give up their time to do unpaid work due to the cost-of-living crisis. Despite a promising volunteering push as part of CTC's Place Shaping/Visioning work, CTC were only able to secure 2 volunteers, and have relied heavily on CTC's staffing resources. In response, CTC is investing in 11 more hours each week, but the workload is great. CTC has evaluated the workload of the Youth Outreach Worker who was running Youth Club and Skate Club. It is apparent that the workload is too much for 7hrs and needs to be split with a dedicated Community Outreach Worker (to take into account of the whole community, not just youth) and a Skateboard Coach to continue the excellent work started. Time is needed to effectively communicate, ensure "buy-in", network, plan and get support from other organisations (see 2a below) to ensure the sustainability and longevity of the project.
- (c) Electricity costs have soared. It started with a 90p standing charge per day and is now 143p. The running costs of the Youth Hub/Café in March/April have soared.

**2. Response to greater need**

- (a) The past year has been a steep learning curve, and it is apparent that more hours need to be invested to meet the need and original targets. "Tester projects" such as the Endelienta Skatepark and Mural Project, the Copper Leaf Workshops, the KBSK dance workshops and parkour workshops proved there is an appetite for creative outlets in these stressful times. People cannot afford to travel to access these kinds of activities, so bringing them to Camelford has been very much welcomed.
- (b) Early on, Young People Cornwall were approached and have supported our Youth Club. However, their team have now been reduced to 2 in North Cornwall, so their support will be greatly reduced. CTC has therefore started a process of reaching out to various people in the youth services, skating community and arts community, together with local businesses to support and fill this gap. As a result, it has secured the interest of Ness Lannen, a well-connected community-minded artist who is currently lead on the Endelienta Skatepark and Mural Project. It has also received interest from a local Skateboard GB coach to continue the skate/physical activity side of the project. However, to pay for this expertise, will require compensation greater than was budgeted for.
- (c) OCM Skateboard Club will get a rebrand/new logo in Year 2 to "OCM Skate : Create" to consider the interest seen in creative activities. This will make the Old Cattle Market more inclusive and gain a greater reach. CTC is funding this rebrand and marketing campaign.

- (d) In response, the Library will be opened for an additional 3 hrs on a Wednesday evening, to accommodate more clubs such as chess, reading and writing clubs and art. This will be particularly welcomed during the colder/wetter months. It has looked at all available buildings within Camelford to deliver a range of activities, and this seemed the logical place.

It therefore requested an uplift for Year 2 of an additional £22,300 in addition to the £5k already secured for Year 2, to support the work. It therefore proposes to:

- 1) Contract a Community Outreach Worker (Ness Harrison) for one year
- 2) Contract a Skateboard Coach (Angus Mead) to do coaching on a Monday and events during the Summer from May to September for one year
- 3) Contract Plymouth Parkour to run a parkour/fitness course (5 weeks), again over the Summer holidays, to engage a wider community.
- 4) An additional £5k to mitigate rising electricity/running costs/resources

An explanation of the breakdown of roles (including CTC involvement) is in the Community Engagement Plan and spreadsheet attached.



Beth-Shemesh.

Warrens Field,

Camelford.

9/1/2023

Dear Camelford Councillors,

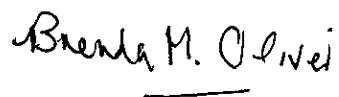
On behalf of Parish of Lanteglos by Camelford, I am writing to you to request the annual grant towards the grass cutting and maintenance of the two churches in the Parish, St.Julitta's and St Thomas'

We are very grateful to you for granting this money.

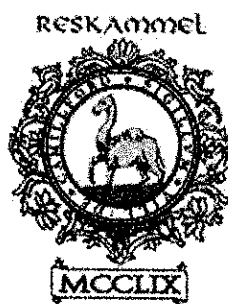
The bank details are 52-10-47 04371755 PCC of Lanteglos by Camelford Churchyard Account. I will present the details of 2022, when they are requested.

Thank you.

Best wishes

  
Brenda M. Oliver

Brenda M. Oliver Churchwarden



## **Camelford Hall Working Group Terms of Reference**

### **1. Members**

- 1.1. Membership shall comprise of 1 Councillor, 1 member of staff and 4 co-opted members – 1 from each of the following: Old Bank, Camelford Hall, Little Acorns, and the Camelford Regeneration Initiative CIC.
- 1.2. Membership of the Working Group is established at the annual meeting of the Council
- 1.3. The Working Group shall elect a Chairman and Vice-Chairman for each civic year.
- 1.4. Co-opted members may join the Group during the year if authorised by the Council.
- 1.5. 3 members shall constitute a quorum for meetings.

### **2. Frequency of Meetings**

Monthly (and ad-hoc meetings as and when necessary). Regular site inspections and meetings with contractors will be required by members of the working group.

### **3. Delegated Powers**

No delegated financial powers. Any expenditure must be authorised by the Town Clerk/Mayor/Council as per Financial Regulations.

To review and make recommendation to Council on professional services, design and project progress

### **4. Specific Functions**

- Develop and improve funding submissions for the scheme
- Assess, interview and appoint architects
- Assess, interview and appoint a Project Manager
- Agree the design of the Community Hub with the successful architect
- Assess, interview and appoint a construction contractor
- Develop and sign off a business case for the Community Hub
- Manage the architect and construction contractor through the appointed Project Manager
- Maintain an active risk register in partnership with the Project Manager and escalate unacceptable risks as appropriate



**CAMELFORD TOWN COUNCIL**  
Town Clerk: Esther Greig, BA (Hons) CiLCA  
Town Hall  
Market Place  
Camelford  
Cornwall

PL32 9PD

01840 212880  
[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)  
[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

### **Annual Parish Meeting – 2 March 2023**

In attendance Cllrs Rotchell, Coombes, Burgis, Grigg, Shaw, Thomson  
Apologies: Cllrs Elford, Hewlett

5 Members of the public

**1. Introduction and Welcome by the Mayor, Cllr Rob Rotchell**

Welcomed all to the Annual Parish Meeting. Purpose to give a flavour of work carried out over the past year. Busy year following the pandemic. Most of the council work will be reported by Chairs of the Committees. It was noted that all Committees are public and members are invited to attend. All meetings are live streamed. Thanks to Deputy Mayor, Steve Bond and other members who work hard through the year, most of the work is unseen but many of the things that happen in the town wouldn't take place without their input. Also a reminder that all their work is voluntary. Also to the Clerk and her team that make sure the Council, Library and our estate (including the skate park) run smoothly and efficiently. And Barry Jordan who works on our behalf and constantly reminds the powers that be in County Hall that there is life outside of Truro. Thanks to the volunteer gardeners who do a great job in making sure the town looks bright and cheerful. To the Camelford Christmas Lighting team who help every year to bring the Winter Festival to life. To all grant recipients who do so much to help create a sense of community. Particularly this year to the Directors, Managers and staff of the Camelford Leisure Centre as they celebrate 10 years of running independently. The single big issue that continues to be a frustration is that of the bypass. I have reaffirmed my disappointment that we still have no decision. Costs have spiralled but will continue to be the case until it is built. Particularly disconcerting to hear about the very significant financial investment in the St Austell bypass and the new train line from Falmouth with little investment happening in North Cornwall. Despite this we will continue to press for a decision.

**2. To approve minutes of the Annual Parish Meeting held on 15 March 2022**  
Approved. **Proposed:** Cllr Shaw. **Seconded:** Cllr Coombes. 5 (1abs)

**3. Annual Report Town Business including staffing and strategic development – Cllr Rob Rotchell**

Over the past year, the following has been addressed:

- Camel Cycle trail extension bid – Sustrans
- Camelford Hall regeneration bid
- Town Centre regeneration bid

Chair's Signature..... 1

Dated.....

- OCM Café
- 20mph speed limit introduction
- Riverside walk signage
- Support for Medical Centre and bypass proposals
- Increased storage at cemetery
- New and refurbished play equipment in Enfield Park
- Clease Car Park transfer
- EV chargers in Churchfield and Clease Car parks
- Website update
- CCTV monitoring
- Youth Worker development

#### 4. Annual Reports from Committees

##### (a) Estates and Properties Cllrs Shaw

Cllr Shaw personally thanked the grounds staff and volunteers for their commitment to keep the town clean and tidy, and with planting and gardening program.

This year gave planted many trees around the town with the Centenary Lime celebrating the 100 years of Enfield Park. Two commemorative Copper Beach trees. One for the Life of the Duke of Edinburgh and the 70 years of Queen Elizabeth's reign.

It has planted a Swamp Cypress to celebrate 100 years of the late queen Elizabeth's supporting the scouting movement and two donated Willow trees. In the cemetery it has planted a Darley Oak (a sapling from one of the oldest trees in the county about 1000 years of age) and renewed protective fencing around the specimen trees.

New storage container for expanding equipment. Council members, staff and volunteers have cleared the shrubs at the steps at the entry to the play area. Awaiting new planting program.

Sold the old ride-on mower and purchased a new grass cutting machine which should cut grounds staff time for grass cutting. A lot of work to do to keep on top of maintenance, but with help of volunteers it can succeed in keeping our town looking good.

##### (b) Finance – Cllr Coombes

Cllr Coombes reiterated all the work that goes on throughout the year, but this has to be paid for. Income generated from precept and grants. Run down of costs incurred throughout the year: Administration £20k. Accommodation/rent £16k, Staff £185k, car parks £29k (maintenance, earmark surfacing, loan repayment and rates), Clease Car Park handed back £4.5k, parks and recreation £25k including pond £3850. Community spend £35k including events (Jubilee, Centenary extra last year), Grants £13k, marketing and tourist information £2.5k. Town maintenance £14,150, CCTV and public toilets £7,000, waste £2,500. OCM £4,500. Finance Committee spends wisely. Clerk has given Q3 report and on budget/target. Cllr Rotchell noted that this spend gives a good indication of what the Council is involved in.

##### (c) Events

Up until recently, Ala Ackroyd-Johnson has Chaired events. Ayla resigned due to work commitments. A big thank you to Ayla and to all those businesses and organisations that helped us and particularly our Deputy Town Clerk without who these events just wouldn't happen. Over past year, it has organised the following events:

Chair's Signature.....

Dated.....

- St Piran's Day Flag workshop
- Easter
- Beating the bounds
- Queen's Platinum Jubilee
- Enfield Park Centenary including Copper Leaf workshop, time capsule in the park, tree planting, circus skills, dance workshop (KBSK)
- Fun Week – slip n slide, tug of war, beacon lighting, dog show, music in the park, mayor's afternoon tea, bird and bat walks, fun run, Brownies Bingo.
- Music in the Park
- 2<sup>nd</sup> year Friday Night music at bandstand.
- Camelford in Bloom.
- Stall at Camelford Show.
- Supported St Julittas Flower Festival
- 3<sup>rd</sup> Annual Scarecrow competition
- Halloween
- Small celebration of Quality Mark
- Winter Festival
- Senior Citizens Christmas Lunch

This year, the flags from last year's workshop will be put around town for St Piran's Day. April – Easter, crafts, competitions. Big events 6 May Coronation Event Picnic in the Park. Live Stream event onto big screen, live music Company B and SAS, food and drink. Free coronation mugs for those who turn up. 1940s fancy dress. Not compulsory.

Fun Week – starts with lighting a beacon. Follow up workshop to make more copper leaves on the tree and a trail in the park, activities in skatepark, Mayor's afternoon tea and reading, bird and bat walks, slip n slide, fun run, Brownies Bingo, Tug of War, Duck Race, MIP Bands, this year – The Prevention, The Harry Peanut Show, DJ Steve Fudge. Lots of food and drink. On Sunday there will be a dog show. Friday Night Bandstand Live Music again - 8 weeks of live music in the bandstand. Scarecrow, pumpkins on parade, Winter workshops, Senior Citizens Christmas Lunch, Winter Festival. Lots of varied activities for everyone.

**5. To receive reports from organisations that have been in receipt of Town Council Grants**

- The following grants were awarded:
- The Old Bank – tables £219.96
- Top Town Memory Café – sculpture workshop £350
- Town Trust - £4,200
- Camelford Hall toilets - £1,050
- PCC Lanteglos – grass cutting - £1,000
- Friends of Lanteglos – stained glass windows £350
- Camelford Leisure Centre – inflatable £3,000
- Camelford Christmas Lights - £3,694.34

**(a) Jane Moore and Lady Pauline Alexander – Top Town Memory Cafe**

Awarded a grant of £350 to undertake a sculpture workshop with Richard Austin. Everyone had a wonderful time including the Mayor. Well worth doing. Could not have afforded to do it otherwise. Have found an anomaly. Also did icing bunnies.

Cllr Rotchell thanked Jane for work that they do. The number of people that attend and the work that you do is appreciated. Thanks to the Leisure Centre for space.

**(b) Kasey Smeeth – Camelford Christmas Lights**

Team have struggled over past few years with COVID hindering size of working parties and ability to fundraise. Formalised a Committee September last year. As a result applied for Charity Status so following rules. Will give access to apply for more funding in areas couldn't previously. A lot of effort has gone into fundraising. Coming year, busy planning new displays and will be the best display yet. Cllr Rotchell thanked the Committee and all involved. It is hard work. Weather usually changes for the worst on the day the lights go up, so well done to everyone!

**c) Francis Bennett – Town Trust**

Francis started by explaining the £4,200 grant. Back when CTC developed skatepark, the Trust was asked (because it is the landowner) to donate 12% of grant £35k. Ultimately, the Town Trust has received this refund as a grant. Main asset is the Town Hall and due for repainting, repairs and at current prices in region of £30-£35k. But more than half is to supply temporary traffic lights. Suggested to trustees to repair and paint parts that do not need scaffold. Have quotes but intend to repair and decorate the pop in doors, two fire doors, canopy and railings but main entrance to library. To replace those parts of the wood would be too much of an expense so will replace whole of the front (apart from semi-circle). Got to apply for listed building consent. This is the first priority. In process of getting quotes for front doors. One window on fascade of building that needs replacing, so considering getting carpenter to fit a window from the inside. Anything that done from the front by the main road a traffic problem. Clerk has tried to find any roadworks that can utilise but not possible. When funds available, will put scaffold to do tower. Woodwork at top is letting birds in, but not in the actual tower. Getting "War Memorial Institute" registered in the name of Town Trust. Again, the War Memorial Institute had a grant and able to refurbish and repair. Another asset, OCM, pleased that CTC is making good use of it. Cllr Rotchell reiterated that the front door is a priority due to security (not shutting properly due to warped wood). Thanked the Town Trust for the work they do.

**6. Cllr Barry Jordan report**

Cllr Jordan recently met with Scott Bennett from the surgery. Surgery not closing. Transfer to Veor and Dr Garrod and wife working for Veor. Delabole and St Breward still working plus dispensary. New surgery plans been seen. ICB have a list of 1700 that could be registered with the new surgery.

Last year good year for Camelford. Camelford Show success. Big thanks to those involved in organising. Carnival. Devolution deal has taken up a lot of time. Want deal but not devolution. Referendum costing £1.4m. Met with Councillor from Bristol was in favour of having a mayor. Last 4 years, not so bad but now getting rid of the mayor. Council tax meeting had to vote 4.9% increase because of COVID, Ukraine War. Seen prices skyrocket. Hopefully now price of fuel and electric dropping, some money will come back. On 18 February met at Old Bank. Doing surgeries on a Wednesday. Shocked by stories. Fortunately lots of grants that people can access. List on CC website, so encouraged people to access that.

Bypass. In Council asked for update. There is a new plan, but reporting by certain media has caused issues. Vowed to keep annoying transport minister. Introduced Margaret Swarz who wanted to outline community hubs. Cllr Rotchell welcomed Margaret. Camelford a good place to start a community hub. New ICB, integrated care board. Unusually, a county and a care board, meant to be pushing services more locally.

Opening of diagnostic centre Bodmin which they put in place so people do not travel to Truro or Derriford. Community Hub idea where can relocate services that are not necessarily NHS but council services, 3<sup>rd</sup> sector, health services in one place closer to where people live that allow teams of people to be aware of local need. Either groups or individuals need help. No stigma as not NHS badge attached. Working well in Falmouth – Draceana Centre which has local mental health support, café, youth and nursery. Desert in Cornwall – if appetite amongst community makers in Camelford, could push towards a community centre here where can relocate services. Requires energy and enthusiasm. Volunteers needed. Spoke to ICB director and quite focussed on Saltash but suggested Camelford be on the list.

Cllr Rotchell spoke about bid for regeneration of Camelford Hall which included a café and expanding the nursery. £2.5m. Parallel to that, work going on in medical centre. Proposal put together with Old Bank, Camelford CIC, Nursery and Trustees of Camelford Hall. Ambitious bid to recreate a 3-storey building on site. What could go there and medical centre could accommodate everything. Will include some of that thinking as potential opportunities and growth. Cllr Rotchell with contact Camelford CIC and share this thinking so that they can continue to lobby. Margaret said looking at 40-50 hubs, so could also be funds. Cllr Shaw asked that Camelford be first. Margaret said would like both not just Saltash. Local appetite to do both. Only criticism is that it depends on passionate individuals and they are harder to find in smaller communities.

**7. Invitations to members of the public to speak**  
None.

Well done to colleagues. Deputy Mayor Cllr Bond thanked Cllr Rotchell for all his hard work.

**The Mayor closed the meeting at 7.40pm**



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig BA (Hons) CILCA

Town Hall  
Market Place  
Camelford PL32 9PD

01840 212880  
clerk@camelford-tc.gov.uk  
[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

## Grant application form

Please note that this application will not be considered unless it is accompanied by the following supporting documentation:

- The latest balance sheet of the organisation/project
- A copy of the constitution

Key details	
Name of organisation (please complete in block letters) <b>CAMELFORD HISTORY AND ARCHIVE TRUST</b>	
Name and purpose of project <b>CHAT Website</b> The purpose of the project is <b>To retain the website as a community resource</b>	
Total amount requested from the Town Council <b>£ 144-00</b>	
Contact name and position <b>VAL HOPPER</b> <b>TREASURER</b>	Telephone: <b>07939 175707</b> Email: <b>val.hopper@phonecoop.coop</b>
Address for correspondence <b>3 Crawford Cottages, The Leat,</b> <b>Stratton, Bude</b> Post code <b>EX23 9DU</b>	
Bank account name, sort code and account number <b>Camelford History and Archive Trust</b> Sort code: <b>20-074-20</b> A/c no: <b>23408639</b>	
Aims of organisation – state the aims and objectives of your organisation and the nature of its activity <b>CHAT was set up in 2013 to become custodians of the artefacts and display items from the North Cornwall Museum, when it closed. Please see attached statement re activities</b>	



Give brief details of organisation's own fundraising efforts including amount raised (eg, raffle, bucket collections, etc.)

Activity	Amount raised

**Project details**

Name of project

CHAT Website

Who will manage the project?

CHAT members

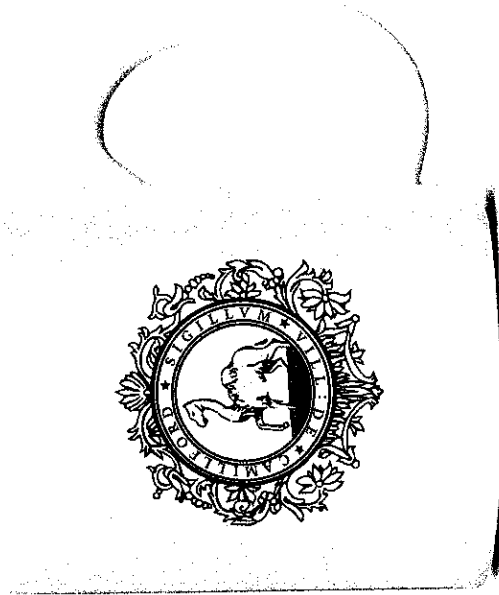
Please provide a statement of how the project will benefit residents of Camelford.

Please see attached statement.

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Valerie Hynes.....

Date.....5/2/23.....



Centre of Mug Face



MUSIC

FOOD

ART

PLUS!  
THE LAUNCH OF  
CONNECTING  
COMMUNITY  
CAMELFORD

King Charles III's

Coronation

LIVE MUSIC "COMPANY B"

SERIOUSLY AWFUL SYMPHONIA

NEW HANGER MANAGEMENT  
INDIAN KING COFFEE LOUNGE

CORNISH CREPES

CIRCUS SKILLS WORKSHOP

ART WORKSHOP NESS HARRISON



**Coronation Budget****CTC Budget**

Mugs	1281
Cake	100
Music Company B	910
	2291

**National Lottery Funding £3450**

Marketing	350
Posters/design	250
Art workshop	1000
Street entertainment	1500
Circus Skills	350
	3450

Actual will be £500 - leaving £1k towards streaming support

Due to projector not being fit for purpose, need to hire in equipment. Waiting on costs. Around £2k

**From:** ADMIN <[admin@lynher.com](mailto:admin@lynher.com)>  
**Sent:** Friday, March 24, 2023 3:16 PM  
**To:** Amanda Lash <[admin@camelford-tc.gov.uk](mailto:admin@camelford-tc.gov.uk)>  
**Subject:** Re: Chainsaw Training

Hi Amanda

Lovely to hear from you again.

The last chainsaw course that your team did was the 4 day Lantra course; maintenance, cross-cutting and felling to 200mm.

Unfortunately, we don't have the venue at Roadford any more so this course would be based at Saltram (PL7) and Gawton (PL18).

The cost is £595 per person. There is no Vat to add but the costs does not include any equipment hire. I have attached a course outline so you can see what is required.

If you would like to book a place, please let us know. Places are offered on a first come, first served basis.

Kind regards

Jane