



# CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

Town Hall  
Market Place  
Camelford  
Cornwall  
PL32 9PD

01840 212880

[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)

[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

TO MEMBERS OF THE FINANCE AND STAFFING COMMITTEE:

Councillors: C Rotchell (Town Mayor), A Burgis, M Coombes, E Grigg, A Shaw

Staff: E Greig (Town Clerk).

Dear Members

I hereby give you notice that Finance and Staffing Committee will meet on **Friday 28<sup>th</sup> April 2023 – Town Hall at 1000.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Esther Greig*

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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1. **To note Councillors present**
  2. **To receive Apologies for absence with reasons**
  3. **To receive Declarations of Interest & Approve Dispensations**
  4. **Public question time** (15 minutes allowed for this)
  5. **To receive and approve the Minutes of Finance & Staffing 10<sup>th</sup> February 2022**
  6. **To receive Clerk's report inc. Q4 budget to expenditure**
  7. **Agenda Items**
    - a. To **note** Q4 internal control rota – Cllrs Thomson & Bond
    - b. To **resolve** on utilities for Enfield Park
    - c. To **note** Fixed Assets
    - d. To **review** and **resolve** on Ear marked reserves for 2023-34
    - e. To **review** investments and resolve on general reserve level
    - f. To **review** insurance
    - g. To **review** and **resolve** on Youth Worker/Skate contract and recruitment
    - h. To **discuss** Grounds Team organisation from November 2023
    - i. To **discuss** and **resolve** on extra-statutory days holiday.

**8. Public Bodies (Admission to Meetings) Act 1960.**

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: staffing.

- a. To **discuss** DC overtime payments and potential working from home.
- b. To **discuss and resolve** on request for one months' holiday
- c. To **discuss** grounds team salaries and impact on current budget from November 2023
- d. To **resolve** on contracts for grounds team.

**9. Items, time and date for next meeting.**

21<sup>st</sup> July, 10am Town Hall