



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

Town Hall
Market Place
Camelford
Cornwall
PL32 9PD

01840 212880

clerk@camelford-tc.gov.uk

www.camelford-tc.gov.uk

TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:

Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw

Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 26th May 2023 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

- 1. To receive Apologies for absence with reasons**
- 2. To note Councillors present**
- 3. To receive Declarations of Interest & Approve Dispensations**
- 4. Public question time** (15 minutes allowed for this)
- 5. To receive and approve the Minutes of 21st April 2023:**
- 6. To receive Clerk's report**
Bollard at Town Hall. OCM cafe. Please CP EV chargers and parking complaints. Not able to use the Pop-in on Wednesdays for community groups.
- 7. To receive Grounds Manager's report**
ROSPA report, tractor update. Allotment gate.
- 8. To receive portfolio holder reports**
Play Areas/OCM.
Enfield Park.
Car Parks
Cemetery & Orchard
Allotments & Footpaths
Town Hall
- 9. Agenda items**
 - a. To **discuss** tracker system/immobiliser for the tractor
 - b. To **discuss** volunteer gardener request and **resolve** on Fore Street beds and shrub in park.
 - c. To **discuss** and **resolve** on 1 x memorial shrub and 1 x Oak at Enfield Park

- d. To **discuss** and **resolve** on an application for 'gold' level Community Hub funding –in partnership with the Leisure Centre. £20k.
- e. To **discuss** parking at Clease CP and enforcement.
- f. To **resolve** on timing for the replacement fence at OCM.

10. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Appeal against notice of eviction – allotment.

11. Date & Items for next meeting.

7th July 2023