



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:
Councillors: Cllrs Rotchell, Burgis, Hewlett, Elford, Shaw
Staff: E Greig (Town Clerk), John Gilbert (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 15th September 2023 – Town Hall at 10am.**

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Esther Greig

Esther Greig, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. **To note Councillors present**
2. **To receive Apologies for absence with reasons**
3. **To receive Declarations of Interest & Approve Dispensations**
4. **Public question time** (15 minutes allowed for this)
5. **To receive and approve the Minutes of 7th July 2023:**

6. To receive Clerk's report

Community hub progress - Coffee machine and tables in Town Hall – emergency lighting to be moved. Garage at Clease – asset of community value nomination. War memorial – need contact details. Defib at Tregoodwell. Enfield Park – restrictive covenants (report in due course). Boundary fence at St.Thomas Church – CTC responsibility. CLUP application (replacement for rejected BUS006) submitted. Proposed emergency planning group (Launceston TC)

7. To receive Grounds Manager's report

8. Agenda items

- a. To **discuss** extra charging points location at Churchfield CP and heads of terms with PoGo
- b. To **discuss** lease surrender by CC (7th December) and use of land/existing equipment.
- c. To **discuss** use of bench budget for this year.
- d. To **review** response from residents regarding environmental policy
- e. To **discuss** banger for Remembrance Day
- g. To **resolve** on Parking Order Consultation publication
- h. To **discuss** permits, ticket machine, signage details for Clease CP
- i. To **review** response from Podpoint regarding EV charger complaint
- j. To **discuss** allowing dogs on leads in the library.

9. To receive portfolio holder reports in consideration of CTC budget 2024-25

Play Areas/OCM. - Enfield Park phase 3

Enfield Park – benches, pond path

Car Parks – ticket machine and information point at Churchfield, buffer bollards.

Cemetery & Orchard

Allotments & Footpaths – paths and boundaries (strimming/weeding), and willow screening. Fencing and numbering.

Town Hall

10. Date & Items for next meeting.

3rd November 2023 10am – finalising budget wish list for FC discussions