



CAMELFORD TOWN COUNCIL

Town Clerk: Esther Greig

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Minutes of the Estates and Properties Committee Meeting – 10th March 2023

1. To note Councillors present

Cllr Shaw opened the meeting at 10am with 1 other Councillor present: Cllrs Burgis and Clerk. EP/23/021

2. To receive Apologies for absence with reasons

Cllrs Elford, Hewlett, Rotchell, MGM - personal EP/23/022

3. To receive Declarations of Interest & Approve Dispensations

None EP/23/023

4. Public question time (15 minutes allowed for this)

None EP/23/024

5. To receive and approve the Minutes of:

It was **resolved** to approve the Meeting minutes of 20th January 2023

Proposed: Cllr Burgis Seconded: Cllr Shaw unan EP/23/025

6. To receive Clerk's report

Car Park lining done. Bollard at Town Hall – completed. Allotment gate post has rotted out – Cllr Shaw has a spare 6" post – will check if its suitable. OCM café – hoping to open at Easter. Clease CP EV chargers – still not communicating with Podpoint; not had any response from the data or accounts team. Have been chasing for months – have sent an official complaint to Podpoint. Grounds Team – no correspondence received from grounds person regarding a change of mind so will be advertising the position today. Will a view for candidate selection on 24th March and interviews on the 28th. Good Growth team want more information with the application (planning consent, business plan, other/match funding) and applying to a different fund – BUS003 - will talk this through with the project team next week. Noted other opportunity in good growth - community capacity fund of up to £25k for architect's fees and planning apps etc. Will work up a proposal for the 21st March meeting. Library evening opening hours – meeting with staff that proposed a Wednesday evening; working on content for a full proposal to come to Council in April/May to include community outreach to cover identified need in the reaching communities bid and in the SPF town regeneration bid. EP/23/026

7. To receive Grounds Manager's report.

None EP/23/027

8. To receive portfolio holder reports

Play Areas/OCM. None EP/23/028

Enfield Park. Cllr Shaw noted 2 memorial trees have been planted. One more to plant. Brambles and bull rushes need attention once the ground has dried out enough to get the tractor in. EP/23/029

Car Parks – Cllr Burgis noted that motorcycles are still parking at the front of Churchfield CP as the lining wasn't removed. Clerk noted that the contract hadn't included removal of any lines. Cllr Burgis noted that cycle racks need to be installed in that area. Cllr Shaw noted that the new bike racks at market place are not that well used – not necessary at the moment – can be reviewed if the Camel trail extension ever gets going. Cllr Burgis suggested a notice to inform motorcyclists of the additional spaces at the rear of the CP. EP/23/030

Cemetery & Orchard. Cllr Shaw noted that planks for the Darley Oak protection are on order. Grass needs to be kept down in the orchard. Will try to straighten the tree with Cllr Rotchell when he returns from holiday.

EP/23/031

Allotments & Footpaths – Cllr Shaw will liaise with Librarian and MGM for an inspection before the end of the month. Clerk noted tenancies are renewed April.

EP/23/032

Town Hall – Clerk noted that officers are feeling uncomfortable using the pop-in for extra space for community engagement/library events; but are prepared to 'see how it goes' in the first instance.

EP/23/033

9. Agenda items

a. The SLA agreement for Churchfield CP was **reviewed**. To go to FC.

EP/23/034

b. The free trees from Greening Camelford were **discussed**. Not much space in Enfield Park – memorial trees only. Potential for bringing on a replacement cherry tree for the entrance though. Otherwise clearing back the hedge at valley truckle to make that area more interesting. Cllr Shaw will consider other possibilities.

c. The terrace at Entrance to park and replacement plants/EA monitoring box was discussed. Cllr Shaw will talk with Cllr Hewlett. Next agenda

EP/23/035

d. It was **resolved** that the West Country Rivers Trust Information board would go adjacent to the path (not on the terrace) at the entrance to Enfield Park.

EP/23/036

e. The boundary rail behind bus stop at Clease CP was **discussed**. Cllr Shaw noted that folk are stepping over bent rail and using the slope as a short cut – this is potentially dangerous. He will liaise with MGM to get this repaired.

EP/23/037

10. Date & Items for next meeting.

21st April 10am.