



Minutes of the Estates and Properties Committee Meeting – 15th September 2023

1. To note Councillors present

Cllr Shaw opened the meeting at 1015 with 2 other Councillor present: Cllrs Burgis, Rotchell. Grounds person and Clerk. EP/23/102

2. To receive Apologies for absence with reasons

Cllr Hewlett, MGM – personal.

It was **resolved** to accept the apologies

Proposed: Cllr Rotchell **Seconded: Cllr Burgis** **unan** **EP/23/103**

Cllr Elford none received.

3. To receive Declarations of Interest & Approve Dispensations

None

EP/23/104

4. Public question time (15 minutes allowed for this)

None

EP/23/105

5. To receive and approve the Minutes of:

It was **resolved** to approve the Meeting minutes of 7th July 2023

Proposed: Cllr Burgis **Seconded: Cllr Rotchell** **unan** **EP/23/106**

6. To receive Clerk's report

Community hub progress - just emergency lighting to be removed – not replaced as there is sufficient light from other sources. Garage at Clease – asset of community value nomination; Clerk to write to current owner (requires address) War memorial – need contact details for letter. Defib at Tregoodwell – to be discussed as part of future CIL monies from adjacent development. Enfield Park – restrictive covenants; only that the land should be used for public recreation (report in due course). Boundary fence at St. Thomas Church – clear in the title deeds that it is CTC responsibility. CLUP application (replacement for rejected BUS006) submitted. Proposed emergency planning group (Launceston TC); Cllrs Coombes and Rotchell to attend. Marquee for Crackington Carnival – Clerk to offer to St. Gennys PC for £200 inc. staff set-up/mileage. Clerk noted that the staff radios are giving up – have got the spare set from the emergency bag to see if they work and will purchase replacement set. EP/23/107

7. To receive Grounds Manager's report

NP identified several benches that need attention. Cllr Rotchell noted Cllr Lessels bench needs attention - grounds team will remove to the cemetery where Cllr Shaw will maintain it. Churchfield hedge has been trimmed back, ticket machine is working. Electric strip lighting in bandstand needs replacing. Received report that there are rats at allotments but having checked – can't see any signs. Growing season has been particularly vibrant this year – general maintenance tasks will be started soon. Cllr Shaw will ring farmer to arrange trimming of Cemetery hedge. Clerk to look into skip hire and potential for annual hire EP/23/108

8. Agenda items

a. The charging points location at Churchfield CP was **discussed**. Overall happy with the placement – can add to it later, gain disabled spaces back and potentially will be able to get more blue spaces in the middle section of CP. EP/23/109

b. The lease surrender by CC (7th December) and use of land/existing equipment was **discussed**. Agreed to negotiate keeping the electric connection in place for electrical equipment such as ticket machine and information point. Clerk to contact Metric to see if conversion to mains is possible. To discuss what will be attached over next few months. EP/23/110

c. The bench budget for this year was discussed. Clerk requested that the benches identified last year be completed ASAP. Cllr Shaw – noted that the wood at cemetery is ready to be installed. Current year budget is to be spent half on wood/ half on recycled slats. Cllr Shaw and grounds team to identify specific benches and to let the office know exactly what needs to be ordered. EP/23/111

d. The response from residents regarding environmental policy was **reviewed**. The only item identified for additional action at this time is a replacement van. Grounds team to produce options report for next E&P meeting. Clerk to contact Torpoint TC for details on its hybrid van. Clerk to thank residents for their input. EP/23/112

e. The banger for Remembrance Day was **discussed**. Costs to go to next FC - £80+ for banger and specialist to attend event with relevant insurance and risk assessments. EP/23/113

g. The Parking Order Consultation publication was **noted**. EP/23/114

h. Permits, ticket machine, signage details for Cleave CP. Committee discussed area for permits – 2 blocks totalling 15 would be pay and display tickets only, Permits as discussed; 1 to be issued per household and business respectively - as per map. EP/23/115

i. The response from Podpoint regarding EV charger complaint was **reviewed**. Clerk summarised that it couldn't cover electricity costs, but was offering addition warranty. EP/23/116

It was **resolved** to accept the offer of two-year additional warranty (to go to FC)

Proposed: Cllr Rotchell Seconded: Cllr Burgis unan EP/23/103 117

j. Allowing dogs on leads in the library was discussed. To allow only in the downstairs area – to next FC.

Clerk to report steps opposite Camelford Bike Bits to CC as being overgrown.

9. To receive portfolio holder reports

Play Areas/OCM. – none EP/23/104 118

Enfield Park – NP has list following the walk round this morning. EP/23/105 119

Car Parks – Buffer bollards – Cllr Shaw noted that the original design would have been more efficient. Clerk to costs up the system for further discussion. EP/23/106 120

Cemetery & Orchard – Cllr Shaw asked how well is the wildflower experiment working? Not seen many flowers. Cllr Hewlett to report next meeting. EP/23/107 121

Allotments & Footpaths – inspection due soon for No.35? although not too bad overall. EP/23/108 122

Town Hall – Clerk noted that the front door and window will be replaced over the next few weeks. EP/23/109 123

11. Date & Items for next meeting.

3rd November 2023 10am – finalising budget wish list for FC discussions.

To arrange orchard site meeting regarding replacing trees.

Cllr Shaw closed the meeting at 1215.

To note grounds walkround additional items noted to previous meetings - to be discussed at next meeting:

Corner of bridge measuring to replace rotten section of wood

Replait willow hedge

Weed kill library entrance

Remove tree left hand side after waterfall

Stakes and ties for trees at cemetery