



Minutes of the Estates and Properties Committee Meeting – 3rd November 2023

- 1. To note Councillors present**
Cllr Shaw opened the meeting at 1100 with 2 other Councillor present: Cllrs Elford and Hewlett. Clerk.
- 2. To receive Apologies for absence with reasons** EP/23/124
Cllr Rotchell, Burgis, MGM – personal.
It was **resolved** to accept the apologies
Proposed: Cllr Rotchell **Seconded: Cllr Burgis** **unan** **EP/23/125**
- 3. To receive Declarations of Interest & Approve Dispensations**
None EP/23/126
- 4. Public question time (15 minutes allowed for this)**
None EP/23/127
- 5. To receive and approve the Minutes of:**
It was **resolved** to approve the Meeting minutes of 15th September 2023
Proposed: Cllr Shaw **1-0 (2abs)** **EP/23/128**
- 6. To receive Clerk's report**
Community hub progress — emergency lighting to be moved; in with the electricians quotes Bandstand lights have been fixed. Garage at Clease – asset of community value not possible. War memorial & Garage – still need contact details for both. Remembrance service details noted. EP/23/129
- 7. To receive Grounds Manager's report**
Clerk noted that benches have been identified for repair – Cllr Shaw added locations - 2 at Lanteglos and 2 in park. Issue with the plinths need to be addressed. Materials to be ordered. Willow arch has been re-platted. Noticeboard and metal benches have been installed at OCM. Will be reinstating fence between allotments 34/35. Ticket machine has been serviced and the donations box made safe. Cllr Shaw noted that it can stay in situ until the EV chargers are installed. EP/23/130
- 8. Agenda items**

 - a. Clerk will ask Cormac to quote for the best solution for Churchfield wall EP/23/131
 - b. Bench budget for this year – benches identified above. EP/23/132
 - c. Orchard site meeting regarding replacing trees – Wednesday 15th November 10am. EP/23/133
 - d. Budget wish list was discussed – land for services, sustainable heating to Town Hall, increasing biodiversity – wet woodland (find growing advice), wildflower meadow and standing budget items reviewed. EP/23/134
- 9. To receive portfolio holder reports**

Play Areas/OCM. – none EP/23/135
Enfield Park – market place needs attention – moss and edges encroaching onto cobbles EP/23/136
Car Parks – none EP/23/137
Cemetery & Orchard – Cllr Shaw noted that the rosa regossa needs trimming back and 5 trees need replacing. Bracken growing along lower fence needs strimming back. Orchard hedge boundary needs weeding, hedge has been cut. Cemetery gate has been rubbed down and stained. Cllr Hewlett gave wildflower meadow update - some flowers came through but not all; grass is too rice. 2 cuts with cuttings removed. Mow as short as possible now and again in February/March. Possibility of cutting strips in orchard for wildflowers. EP/23/138

Signature/Date

 15/12/23

Allotments & Footpaths – none
Town Hall – none

EP/23/139
EP/23/140

11. Date & Items for next meeting.
15th December 2023 10am Town Hall.

Cllr Shaw closed the meeting at 1130.

A handwritten signature in blue ink, appearing to be 'OJSA'.

15/12/23

Signature/Date