



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy

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TO MEMBERS OF THE COUNCIL:

Councillors: R Rotchell (Mayor), M Coombes (Deputy Mayor), S Bond, A Burgis, S Elford, M Ginger, E Grigg, C Hewlett, A Scawn, A Shaw, J Thomson.

Dear Members,

I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on **19th March 2024 at Town Hall, Camelford at 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

- 1. To note Councillors present**
- 2. To receive Apologies for absence with reasons**
- 3. To receive Declarations of Interest & Approve Dispensations**
- 4. Public question time (15 minutes allowed for this)**
- 5. To receive and approve the Minutes of:**
Ordinary Meeting 20th February 2024

6. To receive Clerk's report

Matters arising from the Minutes.

Electricians quote- JB managed to get one- included in correspondence- for bandstand, town hall. Drain at OCM, been investigated, non-urgent- blanking caps now in place- discussed Fat disposal with Danio. CLUP application was submitted on 05/03/2024. Lottery funding submitted 04/03/2024. Town Accelerator fund application- meeting arranged with them to discuss requirements. Allotments- tenancy agreement updated- included in correspondence, moved to automated system, going well, New Admin assistant is taking the lead. Public toilets- drain issue- investigation underway.

7. Planning

PA24/01111 – Boots 25 Market Place Camelford Cornwall PL32 9PD Listed building consent for external redecoration of ground floor level of front elevation shopfront, colour white to match existing. Redecoration of shop entrance door, colour white to match existing. Redecoration of shopfront windows, colour grey to match existing.

For Information:

PA23/07597 Mr & Mrs Smeeth. Highermead House, College Road- Change of use – Approved.

PA21/03910 Jacksons Barn Ltd. Land to East of Higher Cross Lane- Construction of 39 dwellings (including affordable housing) Approved.

8. Portfolio Reports

- a. Mayor's report – Cllr Rotchell.

9. Correspondence

- a. To **Resolve** on email from Jill Jeffs regarding 6.4% increase in library rent.
- b. To **Note**- Email from Sam Mccoy re accounts.
- c. To **Note CC Modification order 2024**- Upgrade of a footpath to restricted byway at Treveans in the Parish of Delabole)

10. Agenda Items

- a. To **note** Strategic & Economic minutes from 20th February 2024
- b. To **note** Events Committee Minutes from 13th February 2024
- c. To **note** Events Committee Minutes from 6th March 2024
- d. To **resolve** on allotment tenancy 2024-25 price increase from £24 to £25.
- e. To **resolve** to approve Energy Renewal from Octopus (Enfield Park) £114.61 per month.
- f. To **note** Barclays Mandate change to Laura Murphy.
- g. To **note** Transfer from Barclays to new CCLA account, £42869.23 from Current account, £7130.77 from Barclays savings account- total £50,000.

11. Accounts

- a. To **note** Balances at 12th March 2024
 - Current Account £98214.19
 - Tracker Account £45030.54
 - NS&I closed
 - CCLA £80,000.00
 - CCLA £50,000
- b. To **resolve** to authorise the payments of Accounts Outstanding

Staff	February Wages & expenses	BACS	£8868.01
HMRC	February Tax & NI	BACS	£3048.67
Cornwall Pensions	February Pension contributions	BACS	£3531.68
Jewson	Supplies for Toilet Refurb	BACS	£186.02
R.Sleep	Maintenance Supplies Hose, Washer..	BACS	£220.71
R.Sleep	Maintenance Supplies, Tape, Pliers..	BACS	£35.82
Western Supply	Maintenance Supplies, Paint	BACS	£101.84
Clear Flow	CCTV pushrod 1 hr 30 mins	BACS	£588.00
Yesss Electrical	CCTV camera	BACS	£194.63
Tindle Newspapers	"Camelford Parking Ad"	BACS	£436.80
Voipfone	Renewal	BACS	£11.40
Octopus Energy	Electricity (Cleas RD CP)	DD	£180.23
Octopus Energy	Electricity Public Conveniences	DD	£168.78
Devon & Cornwall Exterior	Window Clean	BACS	£25.00
Wallgate (washrooms)	Automatic handwash & Installation	BACS	£4564.62
Driver & Vehicle Licencing	Vehicle Tax renewal (Van)	DD	£320.00
Debt Management Office	Loan Repayment	DD	£4862.42
Spa	Office Supplies	BACS	£24.66
Spa	Office Supplies	BACS	£12.98
Yeti Serve	Various – door control, installation	BACS	£408.82
Beiran Martlew	New Meter box door	BACS	£85.28
Ness- community outreach	18/02/2024-10/03/2024	BACS	£1011.05
Barclays	Account Fee	DD	£5.50
South West Water	Allotments (Account In credit)	DD	£103.53
Camelot Service Station	Diesel	BACS	£90.04
British Gas	Electricity OCM	DD	£138.15
Wellers	Quantity Surveying Camelford Hall	BACS	£5958.00
Smith Consult	Sustainability report Camelford Hall	BACS	£2400.00
O'leary Goss	Stage 2 services Camelford Hall	BACS	£4789.20
SLCC	Membership Laura Murphy	BACS	£318.00

SLCC	ILCA Laura Murphy	BACS	£144.00
Skatehut	OCM equipment	BACS	£274.85
Amazon	Office supplies (Batteries)	BACS	£8.00
Amazon	Wall Clock (Maintenance)	BACS	£13.98
Amazon	Dell Monitor (Office)	BACS	£94.99
Amazon	Punched Pockets	BACS	£6.99
Amazon	Microfibre cloths	BACS	£11.98
Amazon	OCM supplies	BACS	£46.94
Amazon	OCM supplies	BACS	£13.99
Amazon	OCM supplies	BACS	£25.99
More Handles	Aluminium Push Plates (toilets)	BACS	£30.37
Vandem	OCM Equipment (Longboards)	BACS	£314.90
Venom Skateboards	OCM Equipment	BACS	£61.85
Scribe	Allotments subscription	BACS	£253.20
Scribe	Accounts Renewal	BACS	£1419.84
3 (Mobile)	Maintenance Phone Bill	DD	£30.00
Mailchimp	Subscription	DD	£12.39
Seadog	Security Services	BACS	£155.00
Seadog	Managed Hosting (website)	BACS	£29.95
Cloudy IT	IT Services	BACS	£3357.50
Pozitive Energy	Library Electricity January	BACS	£891.97
Pozitive Energy	Library Electricity January	BACS	£168.78
		TOTAL	£50057.30

b. To **note** Income

Post office	Car Park	AC	£395.00
Revival Books	Dead Stock	AC	£20.04
McGowan	Car Park Permit	AC	£25.00
E Greig	Desktop purchase	AC	£50.00
Tracie Final	Car Park Permit	AC	£25.00
		TOTAL	£515.04

12. Public Bodies (Admission to Meetings) Act 1960.

To **resolve** that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items: Staffing.

13. To note items for 16th April 2024 Agenda.