



Minutes of the Estates and Properties Committee Meeting – 15th December 2023

1. To note Councillors present

Cllr Shaw opened the meeting at 1000 with 3 other Councillor present: Cllrs, Burgis Elford and Hewlett. GM, Clerk. EP/23/141

2. To receive Apologies for absence with reasons

Cllr Rotchell, none received. EP/23/142

3. To receive Declarations of Interest & Approve Dispensations

None EP/23/143

4. Public question time (15 minutes allowed for this)

None EP/23/144

5. To receive and approve the Minutes of:

It was resolved to approve the Meeting minutes of 3rd November 2023

Proposed: Cllr Hewlett Proposed: Cllr Elford 3-0 (1abs) EP/23/145

6. To receive Clerk's report

Community hub progress -- emergency lighting still to be moved – 3rd electrician visited last week – awaiting quotes. Repair to Churchfield wall in new year. Waiting for Cormac quotation for Clease, Churchfield paint and barriers and OCM drainage. Have moved expenditure around in budget between OCM RC uplift and OCM reserves to pay for the tarmac levelling at OCM and ensure spend of the uplift budget by March 2024. Bench boards have been ordered – 8-week delivery time. EP/23/146

7. To receive Grounds Manager's report

Enfield Park cameras and tower repair – waiting for contractor still. Some of the resin has been treated for weeds but waiting for further dry weather to finish. SW Aquatics have cleared the leat and pond. Cllr Shaw noted that the water running nicely. Brambles have been cut back in the park and starting to remove dead branches now that the leaves have fallen. Tree expert visited and GM has recommendations for trees and locations in the wet park areas. Also details on tree grants from Forest for Cornwall. Cemetery – annual skip hire and clear up has been completed. Vincents have viewed one of the flails with a view to someone buying it. Churchfield CP gully cleared of silt and weeds. Started servicing the strimmers. EP/23/147

Holly trees in Churchfield should stay as standards rather than be hedged. Clerk noted these trees were part of damage prevention system (due to handbrake fails).

Clerk noted that there is no hand dryer in the disabled toilet – look into installing or continuing with paper towels? As is for the moment (no budget). EP/23/148

8. Agenda items

a. CCTV, Tourist information point, and electric/data cabling in Churchfield car park was **discussed**. Clerk updated that there are no data cables to the feeder pillar/existing EV chargers. Will liaise with PoGo/Yetiserve to get the data cable laid at the same time as the electric trench. The position of the tourist information point will be dictated by the trenches required for the new EV chargers. Clerk due to have a site meeting with the contractor in January – date tbc. Cllr Shaw requested to be present. Committee felt it necessary to install cameras to cover ticket machine and info point only. Recommend scheme to FC (when ready). EP/23/149

Signature/Date

b. Broadwood path – fallen tree was **discussed**. Landowner has been contacted by neighbour. They will be removing the wood for fire wood. Clerk will inform them that CTC is happy to allow the same for the section on its land. EP/23/150

9. To receive portfolio holder reports

Play Areas/OCM. – none

EP/23/151

Enfield Park – Cllr Shaw noted the park looks alright; good that the pond and bird hide can be seen – improved visibility now that the brambles have been cleared. Rain erosion on paths. Clerk noted that additional material needs to be put down. Cllr Shaw noted that tampers can be rented from local shop.

EP/23/152

Car Parks – Cllr Burgis requested the hardstanding in Cleese meadows be costed up for future reference.

Clerk noted that this has been requested from Cormac already

EP/23/153

Cemetery & Orchard – Cllr Shaw noted 5-7 trees need replacing – office to order as instructed with posts and guards. Bracken growing along lower fence needs strimming back.

EP/23/154

Allotments & Footpaths – Cllr Shaw reported relatively tidy apart from no.35

EP/23/155

Town Hall – none

EP/23/156

11. Date & Items for next meeting.

26th January 2024 10am Town Hall.

Cllr Shaw closed the meeting at 1100.

Signature/Date

