



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
Town Hall
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TO MEMBERS OF THE ESTATES AND PROPERTIES COMMITTEE:
Councillors: Cllrs Rotchell, Hewlett, Elford, Shaw, Grigg
Staff: L Murphy (Town Clerk), Neil Pearce (Maintenance and Grounds Manager).

Dear Members

I hereby give you notice that Estates and Properties Committee will meet on **Friday 24th May 2024 at 10:15am** at the Town Hall.

All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Laura Murphy

Laura Murphy, Town Clerk.

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

1. **To appoint Chair of committee**
2. **To note Councillors present**
3. **To receive Apologies for absence with reasons**
4. **To receive Declarations of Interest & Approve Dispensations**
5. **Public question time** (15 minutes allowed for this)
6. **To receive and approve the Minutes of 15th March 2024:**
7. **To receive Clerk's report**
Update regarding Churchfield car park EV charger installation.
8. **To receive Grounds Manager's report**
9. **Agenda items**
 - a. To **resolve** on quote for signage for Clease Road car park.
 - b. To **resolve** on quote for line painting Clease Road car park.
 - c. To **resolve** on quote to relocate machine from Churchfield to Clease Road.
 - d. To **resolve** on quote from JJE electrical for bandstand works.
 - c. To **discuss** Churchfield car park EV charger installation and agree desired remedial action.
 - d. To **discuss** and **resolve** on radar signs quote.
 - e. To **note** CLUP funding application has been down prioritised.
 - f. To **discuss** correspondence received around parking outside chemist/loading bay.
 - g. To **note** correspondence received noting concerns around parking on yellow lines outside Masons Arms. Reported to Cornwall Council.
 - h. To note correspondence from St Tudy regarding cemetery management.

10. To receive portfolio holder reports

Play Areas/OCM.

Enfield Park

Car Parks

Cemetery & Orchard – orchard update

Allotments & Footpaths

Town Hall

10. Date & Items for next meeting.

12th July 2024