



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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The minutes of the Estates and Properties meeting held on 23rd August 2024 at 10am.

1. **To note Councillors present**
Cllrs Shaw, Rotchell, Hewlett, Grigg
2. **To receive Apologies for absence with reasons – Sue Elford – Personal**
Proposed to accept: Cllr Shaw Seconded: Cllr Rotchell Unan **EP/24/059**
3. **To receive Declarations of Interest & Approve Dispensations- None** **EP/24/060**
4. **Public question time (15 minutes allowed for this) – None** **EP/24/061**
5. **To receive and approve the Minutes of 25th June 2024:**
Proposed to accept: Cllr Shaw Seconded: Cllr Grigg Unan **EP/24/062**
6. **To receive Clerk's report-**
EV charger switch on has been delayed due to issues encountered from POGO charge seeking authorisation from third party land owners. As they are unable to give us an idea of when this will be resolved this will need to be discussed by council (See Agenda item 8.d). Receiving feedback from residents regarding Enfield bridge still being closed. We are still seeking a resolution for this but it will take some time. Council do not have the funds for the repairs/replacement therefore we are considering all funding options including crowd funding. Clerk to seek advice around the accessibility of the bridge, as it would reduce the costs to install steps up to the bridge as opposed to the large ramps there at present- as the other side of the bridge isn't wheelchair friendly. CLUP funding has been secured thanks to great efforts from the previous deputy clerk and current deputy clerk. **EP/24/063**
7. **To receive Grounds Manager's report**
Enfield park- grass cutting continuing- lots of growth due to weather, Himalayan Balsam growing rapidly which is of concern- letters have been sent to residents neighbouring Enfield Park- Market place the removable bollard has been damaged, it was completely snapped off, this has been temporary fixed it but will need replacing eventually. There is a wider section between two bollards which vehicles can get through – the maintenance and Grounds manager questioned whether it worth installing an extra bollard to prevent access, Cllr Shaw questioned whether the cost of putting in a new bollard was justified by a few vehicles getting through, it was agreed to leave it as it is for now. The bench on Main Street is back in place- OCM bins are damaged due to commercial waste from the café being forced into them. This has been discussed with café tenant. Clerk to follow up in writing. Overgrown ivy behind bins at OCM- this is being cut at present. Churchfield car park, hedge has been cut back on the left hand side to make visibility better going in and out of the car park. Gully's are full and will need clearing. Cemetery orchard has been mowed. Area at cemetery has been tested with salt water weed killer, this hasn't been successful due to the excess rain. Jet wash has been serviced. Bench at Sportsman's road bus stop, damaged, when repair work was taking place it was identified that the bench was not secured into the concrete, bench is damaged and irreparable, spare bench from storage will be put in place. Clease car park, issues with ticket machine, Metric have been out to look at it, the issues is the damp - clerk and MGM to seek alternatives. **EP/24/064**
8. **Agenda items**
 - a. To **resolve** on locations for speed radar signs.
Proposed to accept victoria road location 1
Proposed: Cllr Rotchell Seconded: Cllr Grigg Unan **EP/24/065**
Proposed to try for Location 1 Helstone with Landowners permissions- alternately Location 2 Helstone using highways existing post.

Signed:

Date: 23-9-24

- Proposed to accept: Cllr Rotchell Seconded: Cllr Grigg Unan EP/24/066
- b. To **resolve** on quote from Cormac re installing posts for radar signs. – This has been deferred awaiting the decision from highways regarding using existing posts. EP/24/067
- c. To **resolve** on quote from CSG for clearing the interceptor in Churchfield car park.
Proposed to accept quote: Cllr Rotchell Seconded: Cllr Grigg Unan EP/24/068
- d. To **resolve** on Churchfield ticket machine- install separate meter or wait for Pogo charge.
It was proposed to wait for POGO charge to turn on their supply due to the costs involved with installing a separate meter.
Proposed: Cllr Shaw Seconded: Cllr Rotchell Unan EP/24/069
- e. To **resolve** on joint tenancies for allotments.
A conversation regarding the implications of joint tenancies took place resulting in the Committee opposing joint tenancies.
Proposed: Cllr Shaw Seconded: Cllr Rotchell Unan EP/24/070
- f. To **note** new fridge required for Town Hall. EP/24/071
- g. To **resolve** on adopting notice board outside Churchfield Car Park.
Proposed to accept: Cllr Rotchell Seconded: Cllr Grigg EP/24/072
- h. To **resolve** on toilets opening hours over Christmas
Proposed to close the toilets Christmas day, Boxing day, New Years day
Proposed to accept: Cllr Rotchell Seconded: Cllr Hewlett. 1 abs EP/24/073
- i. To **resolve** on correspondence from Anvil Court resident requesting Clease Road Permit. A discussion took place around this request, the committee felt that considering Anvil Court have their own car park it would not be possible to extend permits for Clease Road due to limited parking spaces. Permits for Churchfield car park are available for residents of Anvil court.
Proposed: Cllr Rotchell Seconded: Cllr Hewlett EP/24/074
- j.. To start budget/wish list **discussion** for 2025/26 Deferred to next meeting. EP/24/075
- k. To **resolve** on planning app **PA24/05552** Application for Outline Planning Permission for the Construction of up to 39 new dwellings (including affordable housing), all matters reserved, other than access without compliance with conditions 3, 4, 6, 7, 8 and 11 of decision notice PA17/04617 dated 27.04.18. Location Land To The East Of Higher Cross Lane Camelford Cornwall PL32 9PU
The committee felt that they needed more information on the conditions before making a decision.
Clerk to seek more information. EP/24/076
- l. To **resolve** on planning application **PA24/06031** Proposal Reserved Matters application for the construction of 39 dwellings (including affordable housing). Details following application no. PA17/04617 dated 20/04/18 without compliance with condition 1, 3, 4 and 5 of decision notice PA21/03910 dated 27/02/2024 Location Land To The East Of Higher Cross Lane Camelford Cornwall PL32 9PU
The committee felt that they needed more information on the conditions before making a decision.
Clerk to seek more information. EP/24/077
- m. To **resolve** on planning application **PA24/05445** Proposed Installation of Solar PV Array and Associated Infrastructure. Location Bowood Golf Club Bowood Park Lanteglos Camelford.
Proposed to accept: Cllr Shaw, Seconded: Cllr Grigg Unan EP/24/078

9. To receive portfolio holder reports

Play Areas/OCM. – Cllr Shaw discussed the recent councillor volunteer day in the park, Cllr Shaw was disappointed that the power washer required buckets of water. Cllr Shaw discussed this with Cllr Bond, who know of large water containers which could be purchased to go in the back of the van, and enable the grounds team to take the pressure mobile.

Proposed to purchase container: Cllr Rotchell Seconded: Cllr Grigg Unan EP/24/079

OCM fence- The contractor started work- council are not happy with the work that has been done, after multiple attempts to get the work complete with no avail council will seek a different contractor to complete the work.

Enfield Park- The park is looking good- Himalayan balsam is becoming an issue, letter have been sent to all neighbouring properties. EP/24/080

Car Parks – Clease car park- weeds are an issue. Multiple cars have been parked in Clease road without permits, tax or insurance. These will be reported. EP/24/081

Cemetery & Orchard – orchard update- recently mowed and strimmed- looking good. Cllr Shaw has two oak trees he would like to plant in the orchard- clerk to consult Grave plan to check locations. EP/24/082

Allotments & Footpaths - Allotment inspection due to take place week commencing 26th August Wood chippings building up outside allotments- clerk to post offering it out to anyone who wishes to collect.

Town Hall – A local shop closing has offered space for meetings and groups. EP/24/083

Signed: 

Date: 20-9-24

10. Date & items for next meeting.
Friday 20th September 10am

Meeting closed 11.34am.

Signed: 

Date: 20-9-24