



CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy
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Minutes of the Events Committee 6th March 2024

1. **To note Councillors and Staff present**
Maggie Ginger (MG – Chair), Jordan Burnard (JB), Rob Rotchell (RR), Neil Pearce (NP), Alan Burgis (AB), Bronwen Hockerday (BH), Jim Thomson (JT), Steve Bond (SB),
E/24/015
2. **To receive Apologies for absence with reasons**
None.
E/24/016
3. **To receive Declarations of Interest & Approve Dispensations**
None.
E/24/017
4. **Public Question Time (15 minutes allowed for this)**
None.
E/24/018
5. **To receive and approve the Minutes of: 13th February 2024**
It was **resolved** to approve the minutes of the previous meeting.
Proposed: Jim Thomson Seconded: Alan Burgis (4 appr - 2 abs)
E/24/019
6. **Agenda Items**
 - a) **Easter Eggstravaganza**
 - i) BH provided update: Prizes have been procured and paid for using the Mayor's allowance and posters to advertise the event have been circulated on social media and around the town.
 - ii) BH queried volunteers to help with bonnet and egg judging for on the day: RR volunteered to help and SB nominated Laura Murphy as second judge. JT offered to assist in the event the Laura is unable to attend. **JB to speak to Laura re. volunteering as a judge for the event.**
E/24/020
 - b) **D-Day 80th Anniversary**
 - i. JB contacted multiple bands re. performing at the band stand for the event, however nobody available to take part. Proposal by RR for JB to contact Callum Flew re. availability and cost to attend. **JB to contact Callum Flew.**
 - ii. JB also reported that he had been in contact with 'Newton Flags' who are able to provide CTC with a flag for the occasion. Information for this was circulated around the committee (cost, size, design, etc), and unanimously agreement followed to procure a 6ft x 4ft flag. **JB to procure flag and liaise with CTC grounds staff nearer the time to organise beacon, flag & bunting.**

- iii. MG shared ideas for the event with the committee: lighting of the beacon, proclamation to be read out at the band stand, 'fish and chip supper' at Camelford Hall, 40's themed attire for the event (dress-code). BH highlighted that Camelford Hall is unavailable on Thursdays, and so the sit-down supper would likely not work. BH highlighted that number of attendees for the proclamation would likely be low due to taking place on a Thursday morning (people at work, etc.).
- iv. Suggestion by RR to have the proclamation take place in the morning at 10:30 and again in the evening from 7:30pm, along with fish and chips, music on the band stand, and the lighting of the beacon. **Agreed by committee.**
- v. Suggestion by SB to invite the honoured citizens of Camelford along to the event and provide them with free fish and chips (paid for through event budget). Follow-up suggestion by RR to speak with Peckish to see if they would be prepared to provide CTC with a 'discounted price' for fish and chips for the evening for other attendees of the event, but a ticket would be required from the library beforehand to be eligible. **JB to contact Peckish and to look through records to identify honoured citizens to be invited to the event.**
- vi. Suggestion to contact Mark Baker re. trumpet for the event. **JB to contact.**
- vii. Suggestion by RR to contact Kirsty Ferguson to provide themed cake for the event. **JB to contact Kirsty and provide image of flag for decoration.**
- viii. Suggestion to contact WI to see if they would be happy to attend to provide tea & coffee. **JB to contact WI.**

E/24/021

c) **Four Days of Fun**

- i. JB confirmed:
 - (a) Camelford Leisure Centre happy to provide an hour free swim on Wednesday 29th in the morning.
 - (b) Little Acorns are happy with proposal for Teddy Bear Picnic.
 - (c) 'Circus Skills' to run again as last year (FEAST funding applied for to cover cost).
 - (d) Prodigal UPG to join with Ness and host a skateboarding & parkour competition at OCM (FEAST funding applied for to cover cost of UPG).
 - (e) Brownies have agreed to host and run bingo at Camelford Hall.
- ii. JB still waiting on confirmation/information regarding the following events:
 - (a) Three churches community walk: **JB to liaise with RR & JT.**
 - (b) Mayor's Afternoon Tea: Camelford hall is booked, RR stated that it is the Mayor's duty to help and organise this event (whoever this may be!).
 - (c) Bird and Bat Walk: **SB happy to help organise/run the event.**
 - (d) Family Fun Run: email sent to the Allan's, but no response as yet. **JB to chase.**
 - (e) Slip n Slide: following previous meeting, lights suggested they would like to get involved and run this. No word yet. **JB to chase, otherwise to advertise and see if another party would like to take this on (fire brigade?).**
 - (f) Duck Race: **SB to chase.**
 - (g) Dog Show: **JB to follow-up.**
- iii. JB provided update re. Music in the Park:
 - (a) Contact has been made with 'Good Old Fashioned Lover Boys' (Queen Tribute), who have confirmed availability for the event (also fit within budget). MG suggested CTC consider a different style of music to headline (RR suggested Harry & The Peanut Show as potentials), however due to tight timescale committee unanimously agreed to proposed line-up for 2024 event: Callum Flew, Blue Orion, Good Old Fashioned Lover Boys.
Proposed: Steve Bond Seconded: Bronwen Hockerday (unan)
 - (b) JB asked for security update from SB: **SB to provide JB with Paul Toms' number.**
 - (c) JB confirmed event tech are happy to provide support again, although prices have increased from previous year. **JB to discuss costs with Event Tech.**
 - (d) JB confirmed TJR are happy to provide stage for the event: precise requirements to be agreed 2 weeks prior to the event and stage to be erected the week before.
 - (e) Queries regarding food/drink for the event: JB highlighted that Cornish Crepes are happy to attend, and that the lights committee had previously suggested they

would like to provide a stall as well: **JB to follow-up**. Indian King also to provide cocktails: **JB to follow-up and ensure licences are in place**. RR suggested that a full bar is required for the event, and suggested that the Mason's/St Austell Brewery could provide this. **SB to speak with Mason's owners regarding this proposal**. MG also suggested Pizza vendor: **JB to contact**.

- (f) Query from JT regarding ticketing: JB confirmed that the tickets would be available online (free), and suggestion from BH that they could also be collected from the library, with availability until 1pm on the day of the event (i.e. until the library closes on the day of the event). JB reiterated agreement from previous minutes that alcohol would be allowed in, however bag-searches for dangerous implements, etc. would be taking place on the door. **JB to confirm ticket platform and security (also see item '3b')**.

E/24/022

d) Camelford Show

JB raised the question of what CTC would like to advertise/provide information for/highlight at Camelford Show 2024. RR suggested a reflective look back at what CTC have done/provided the Town with in the previous 12 months, and proposed that Vanessa Harrison (CTC community outreach worker) could be offered half of the tent space to advertise/display the great work she has been doing at the skate park. MG suggested that CTC could also have on display documentation, information, etc. that is used to make informed decisions at council meetings, with the aim of enabling the public to better understand how and why certain decisions are made (e.g. Camelford Town's NDP). **JB to contact Vanessa Harrison**.

E/24/023

e) Winter Festival

- i) JB still seeking confirmation re. music and person to perform switch-on. Suggestions from the committee included: Jo Abosolom/Josh Kernow/Chris Marshall/Martin Clunes for switch-on. RR suggested Boscastle Buoys for music. **JB to contact Boscastle Buoys, Jo Absolom, Josh Kernow and Chris Marshall re. availability, SB to contact Martin Clunes**.
- ii) JT happy to perform as Santa again for 2024 if required. **To be resolved**.
- iii) JB confirmed Cornish Crepes and Hanger Management happy to attend 2024 event, and fireworks confirmed at the same cost as the previous year. NP suggested greater variety of food vendors would be welcomed: suggestion from Committee to contact Maggie's Mobile (barista). **JB to contact**.
- iv) JB suggested Andy (aspire) to perform short set between switch-on and fireworks, and potential for him to provide synchronised laser show alongside firework display. **JB to chase**.
- v) SB reiterated that lights committee are requesting multiple dates for road closures when putting up/taking down of lights. **JB to action**.

E/24/024

7. Agenda Items for next meeting 8th May:

Four Days of Fun, D-Day 80th Anniversary, Band Stand Music, Camelford Show, Winter Festival.

E/24/025

Meeting Closed 8.05pm



