



# CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy  
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 Cornwall

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<b>Meeting of the Full Council</b>	<b>21<sup>st</sup> April 2026</b>	<b>26/</b>
<p>TO MEMBERS OF THE COUNCIL:          Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson, T Callcut</p> <p>Dear Members</p> <p>I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on <b>21<sup>st</sup> April 2026 at Town Hall, Camelford at 7pm</b></p> <p>All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.</p> <p>Yours sincerely,</p> <p><i>Laura Murphy</i></p> <p>Laura Murphy, Town Clerk.</p> <p>Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.</p>		

<b>1. To note Councillors present</b>		
<b>2. To receive Apologies for absence with reasons</b>		
<b>3. To receive Declarations of Interest &amp; Approve Dispensations</b>		
<b>4. Public question time (15 minutes allowed for this)</b>		

<b>5. To receive and approve the Minutes of:</b>	A. Ordinary meeting 17 <sup>th</sup> March 2026	

<b>6. To receive Clerk's report:</b>		
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<b>7. Planning</b>		
<b>To resolve</b>	<b>PA26/01841</b>	
Works to trees subject to a Tree Preservation Order (TPO), works include reduce the height of 2 Beech trees and 1 Sycamore tree (G1) Location Applicant Grid Ref Eversley Garth 6 Warrens Field Camelford Cornwall		
<b>To note</b>	<b>PA26/01923</b>	
Proposal Your ref: My ref: Date: PA26/01923 25 March 2026 Works to Trees within a Conservation Area (TCA) - Sycamore x 3 - Crown reduction by 4m off height and 2m off the spread. Sycamore - Remove the tree. Conifer - Remove this tree As this application is for works to trees in a Conservation Area, it will be decided under delegated authority.		
<b>To resolve</b>	<b>PA26/01696</b>	
Erection of self build/custom build single storey dwelling together with partial demolition of stable building and removal of sectional building from site Location Applicant Grid Ref Land North Of Stable Cottage Newhall Green Delabole Cornwall		

<b>8. Portfolio Reports</b>	
Mayor-	

<b>9. Correspondence</b>	A- To <b>note</b> petition regarding the relocation of the Library and Council Offices.	
	B- To <b>note</b> CTC has been invited to submit a full application for the – Camelford Accessible Play Project (Enfield Park).	
	C- To <b>review and resolve</b> on Cornwall Council's Public realm improvements and weed treatment.	
	D- To <b>discuss and resolve</b> on date, venues and contact for future Cornwall Local Plan event.	

<b>10. Agenda Items</b>	A - To <b>discuss</b> and <b>resolve</b> on advertising on Car Park tickets.	
	B - To <b>resolve</b> on LGPS Employers Disrections Policy	
	C - To <b>discuss</b> and <b>resolve</b> on residents of Anvil court requesting Clease Rd car park permits.	
	D - To <b>resolve</b> on allotment agreement amendments, Annual premium and Tree planting.	
	E - To <b>review</b> and <b>resolve</b> on recommendation from Estates and Properties Committee to purchase 6x noticeboards.	

	F - To <b>review</b> and <b>resolve</b> on recommendation from Estates and Properties Committee to fit electric hand dryer to disabled toilet.	
	G - To <b>discuss</b> and <b>resolve</b> on request for the Town Council to take on the CHAT ( <a href="http://camelfordhistory.co.uk">camelfordhistory.co.uk</a> ) website.	
	H - To <b>resolve</b> to transfer funds surplus to the precept to the higher interest savings account.	
	J - To <b>review</b> and <b>resolve</b> on Public Wifi update.	

<b>11. A. Accounts</b>	To <b>Note</b> Balances as of: 15 <sup>th</sup> April 2026	
<b>Current Account</b>	£228,206.49	
<b>Tracker Account</b>	£208,503.06	
<b>CCLA Property Fund</b>	£50,000.00	
<b>CCLA Deposit Account</b>	£80,000.00	

B. Payments		To resolve to authorise the payments of Accounts Outstanding for April:		
Staff	Mar/Apr wages	BACS	£8,273.93	
HMRC	Mar/Apr NI/TAX	BACS	£2,646.87	
Pension	Mar/Apr Pensions	BACS	£2,649.44	
OCM Staff	Community Outreach Work & Skate Coach	BACS	£854.11	
Barclays	Bank Charges	DD	£11.89	
Cornwall Council	Enfield Park Store	DD	£47.60	
Cornwall Council	Churchfield Car Park	DD	£551.47	
Cornwall Council	Cleaze Road Car Park	DD	£282.33	
Cornwall Council	Town Hall/Library	DD	£243.40	
Camelford Town Trust	Town Hall/Library rent	DD	£574.79	
British Gas	Town Hall Electricity	DD	£174.72	
British Gas	Town Hall Electricity	DD	£394.71	
British Gas	OCM Electricity	DD	£104.43	
EDF	Electricity- Public Conveniences	DD	£267.02	
EDF	Electricity- Cleaze Rd (March)	DD	£98.28	
EDF	Electricity- Cleaze Rd (April)	DD	£103.23	
Seadog IT	Website Hosting	DD	£42.00	
Voipfone	Office Telephone – Top-up	DD	£50.00	
Voipfone	Office Telephone – Line renewal	DD	£13.20	
Everflow	Market Place	DD	£85.84	
BT	Internet	DD	£44.63	
EE	Maintenance Phone	DD	£22.98	
Peninsula	HR & Health and Safety	DD	£376.72	
Mailchimp	CTC Website Emailing	DD	£11.78	
Allstar	Fuel for van	BACS	£111.71	
Jason Ryan	Window Cleaning	BACS	£25.00	
M&M Plumbing	Work to replace Cisterns in Public Toilets	BACS	£950.12	
M&M Plumbing	Work to fix fountain and finish Public Toilets	BACS	£223.55	
SLCC	Duplicated LM membership payment	BACS	£316.00	
Molinos	St Piran's Food Payment – Mayor's Allowance	Debit	£44.00	
Arborcare	Cut and clear tree - Enfield Park	BACS	£1,896.00	
Arborcare	Cut and clear tree – neighbouring garden	BACS	£2,340.00	
Lavazza	Coffee machine supplies	BACS	£376.12	
Paragon ID	Car Parking Tickets x 80,000	BACS	£857.04	
Starboard Systems Ltd.	Scribe Allotments Renewal	BACS	£253.20	
GCL Products	Rubber Grass Mats	BACS	£484.80	
Peninsula	Bright Payroll	DD	£25.20	
M Robins	Easter Supplies	BACS	£19.13	
M Robins	Easter Eggs	BACS	£31.80	
VOUNOT UK	3m x 3m White Gazebo (x5)	Debit	£449.95	
A Shaw	Mileage & Expense- orchard maintenance	Debit	£217.48	

Cornwall Council	Enforcement SLA	Debit	£231.00	
Skate warehouse	Skateboard bearings	Debit	£56.70	
DVLA	Council van Road Tax	DD	£345.00	
Bodmin Nursery	Bedding Deal	BACS	£30.00	
Pickle Design	Orchard Map – Map Design & Manufacture + posts	BACS	£474.00	
Findparkpay	Software fee	BACS	£74.99	
Parnalls Solicitors Ltd.	Legal services	BACS	£360.00	
<b>Totals:</b>			£29,458.85	

<b>C. To note income</b>				
Cornwall Council	Precept	CC	£198,625	
SLCC	Duplicated LM membership payment – refund	CC	£316.00	
Buzzpay	Car Parking Tickets	CC	£393.37	
Buzzpay	Car Parking Tickets	CC	£371.36	
Western Supply	Refund	CC	£56.52	
Post Office	Car park tickets & permits	CC	£305.00	
Post Office	Car park tickets & permits	CC	£220.00	
Post Office	Library takings & donations	CC	£281.00	
CCLA	CCLA Interest	CC	£160.58	
<b>Totals:</b>			£200,728.83	

<b>12. Public Bodies (Admission to Meetings) Act 1960.</b>				
<p>To <b>resolve</b> that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:</p> <p>A. To Discuss confidential correspondence received.</p>				

Items for next meeting		
Meetings Closed:		