



Meeting of the Events Committee

15th October 2025

1. To note Councillors present	Cllr Thomson (Chair), Cllr Bond, Cllr Smeeth, Cllr Calcutt	E/25/045
CTC staff present: Jordan Burnard (JB), Bronwen Hockerday (BH)		
Proposed to Accept	Cllr Smeeth	Seconded: Cllr Bond
Unan		
2. To receive Apologies for absence with reasons	None <i>Mike on training</i>	E/25/046
3. To receive Declarations of Interest & Approve Dispensations	Cllr Smeeth – Camelford Carnival Committee & Camelford Lights	E/25/047
4. Public question time (15 minutes allowed for this)	None	E/25/048
5. To receive and approve the Minutes of:	17 th September 2025	E/25/049
Proposed to Accept	Cllr Bond	Seconded: Cllr Smeeth
3 in Favour 1 Abs		
6. Agenda items	<p>a. To discuss and resolve on Camelford Town Council entry in Camelford Carnival</p> <p>JB spoken with Mac Fabrication regarding trailer hire: trailer available for the carnival but still no clarity regarding power and/or options for tow. Only 2 councillors confirmed as taking part to date. 7 councillors unable to attend.</p> <p>Cllr Bond proposed CTC walking entry into Camelford Carnival. <i>Cllr Bond proposed - Cllr Thomson seconded – unan.</i></p> <p>Cllr Thomson to procure sweets for throwing into crowd.</p> <p>JB to organise for CTC van to lead walking group.</p>	E/25/050
	<p>b. To discuss Pumpkins on Parade Scarecrow Festival – BH Update</p> <p>BH reported 8 entries for scarecrow festival including CTC, hoping for a couple more.</p> <p>Cllr Thomson and Cllr Bond to judge scarecrows – JB to provide 'cheat sheet'.</p> <p>BH happy with organisation of Pumpkins on Parade in general. BH has made 40 'goodie bags' for children. Cllr Bond and Cllr Robins to judge pumpkins. Cllr Bond to organise with Cllr Robins to collect prizes.</p>	E/25/051

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Date:

	c. To discuss Remembrance Day 2025	E/25/052
	Cllr Bond confirmed to read out declaration. Andy Parkman to drop wreaths off in library after Halloween. Single shot/maroon organised with Celebration Pyrotechnics.	
	JB to approach Mark Baker to perform 'The Last Post'.	
	d. To discuss Winter Festival & resolve on Winter Festival working group meeting date (if required)	E/25/053
	JB reported that himself and Cllr Bond had looked at logistics for second 'Father Christmas' grotto in Con Club, however summarised that this would be hard to do. Proposed single 'Santa' - unanimously agreed.	
	JB has approached street performers, magicians, face painters, etc. To take part.	
	Cllr Bond to liaise with Cllr Callcut regarding mayor buffet.	
	JB to send out email inviting CTC councillors to mayor buffet – to begin at 4:30pm.	
	Cllr Bond proposed Winter Festival working group meeting on Wednesday 12th November. <i>Cllr Bond proposed – Cllr Thomson seconded – unan.</i>	
	JB to organise working group meeting.	
	e. To discuss Mayor's Christmas Lunch	E/25/054
	Cllr Bond reported that Peggy Ellison happy to cook once again, and confirmed he is going to approach Steve Heard re. Turkey.	
	JB to speak with Jenny Metters to confirm numbers attending from choir (food) and with Peggy to confirm cooking capacity.	
	Cllr Bond to procure alcohol.	
	JB to invite CTC councillors to help on the day.	
	Cllr Bond to organise gifts for helpers.	
	f. To discuss and resolve on CTC events budget and calendar for 2026	E/25/055
	JB ran through budget proposal: cut back to match 2024/25 budget (£9,000) with few changes.	
	Cllr Bond proposed introduction of Shanty Festival – to approach Mason's, Liberal Club and Conservative Club to gauge interest.	
	Cllr Smeeth proposed re-introduction of some form of New Year's Eve celebrations in Camelford.	
	Cllr Thomson proposed adding St Piran's Day to calendar, and Cllr Bond proposed inviting honoured citizens to this event.	
	JB to create 2026/27 calendar and circulate before next meeting.	
	Cllr Bond proposed to accept 2026-27 events committee budget. <i>Cllr Bond proposed – Cllr Thomson seconded – unan.</i>	

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Date:

	g. To note 2026 events committee meeting dates	E/25/056
	JB confirmed events committee meeting dates for 2026: 11 th February, 8 th April, 13 th May, 15 th July, 9 th September & 14 th October.	
7. Agenda items for next meeting (11th February)	Easter Eggstravaganza, Four Days of Fun – First look	E/25/057
8. Meeting closed 19:54		E/25/056

Signed:



Date:

12/11/25