



Meeting of the Estates and Properties Committee	23 rd January 2026
<p>TO MEMBERS OF THE COMMITTEE: Cllr Shaw, Cllr Bond, Cllr Gilbert, Cllr Scawn, Cllr Coombes</p> <p>I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on 23rd January 2026 at Town Hall, Camelford at 10am</p> <p>All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.</p> <p>Yours sincerely,</p> <p><i>Laura Murphy</i></p> <p>Laura Murphy, Town Clerk.</p> <p>Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.</p>	

1. To note Councillors present	
2. To receive Apologies for absence with reasons	
3. To receive Declarations of Interest & Approve Dispensations	
4. Public question time (15 minutes allowed for this)	
5. To receive and approve the Minutes of:	14th November 2025
6. To receive Clerk's report:	Sample of Rubber Bark ordered, awaiting delivery. Gate post complete at Allotments- Coded lock put on gate- Code sent to allotment holders in advance with notice as to when it will be in place via email and post. Skip collected from Cemetery- unfortunately an additional charge was incurred due to fly tippers adding to the skip. Public toilet cistern repairs started- due to unforeseen circumstances the contractor was unable to complete the job and will be returning early February. Date booked in for the installation of the OCM water fountain- donated by Our Only World.
7. To receive Grounds report	
	A. To Discuss query from resident regarding Licence to access property through Clease Rd Car park.

		B. To Discuss & Resolve on community highways improvement plan	
		C. To Discuss Parent and Child spaces and Resolve on any line painting amendments in Churchfield Car park	
		D. To note - water damage to Clease Rd ticket machine	
		E. To Discuss and resolve on quote for Cemetery & Community Orchard Map	
		F. To resolve on quote for tree works at Helstone.	
		G. To review and resolve allotment rent.	
		H. To review and resolve request from allotment tenant for higher fence.	
		I. To resolve on quotes for Van Body work repairs.	
		J. To discuss/resolve public wifi quotes.	
		K. To note gabions in riverbed at the end of the park starting to fail.	
		L. To resolve on feedback to Cornwall Council Parking Order Amendments	
10. Portfolio Holders	Play Area/OCM		
	Enfield Park		
	Car Parks		
	Cemetery & Orchard		
	Allotment & Footpaths		
	Town Hall		
11 Public Bodies (Admission to Meetings) Act 1960.			
To resolve that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:			
A.			
Meeting closed:			