



# CAMELFORD TOWN COUNCIL

Town Clerk: Laura Murphy  
 Town Hall  
 Market Place  
 Camelford  
 Cornwall

PL32 9PD

01840 212880  
[clerk@camelford-tc.gov.uk](mailto:clerk@camelford-tc.gov.uk)  
[www.camelford-tc.gov.uk](http://www.camelford-tc.gov.uk)

<b>Meeting of the Full Council</b>	<b>24<sup>th</sup> February 2026</b>	<b>26/039</b>
<p>TO MEMBERS OF THE COUNCIL:          Councillors: S Bond (Mayor), M Coombes, J Gilbert, E Grigg, M Robins, R Rotchell, A Scawn, A Shaw, K Smeeth, J Thomson, T Callcut</p> <p>Dear Members</p> <p>I hereby give you notice that an Ordinary Meeting of Camelford Town Council will be held on <b>24<sup>th</sup> February 2026 at Camelford Hall, Clease Road, Camelford at 7pm</b></p> <p>All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.</p> <p>Yours sincerely,</p> <p><i>Laura Murphy</i></p> <p>Laura Murphy, Town Clerk.</p> <p>Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.</p>		

<b>1. To note Councillors present</b>		
<b>2. To receive Apologies for absence with reasons</b>		
<b>3. To receive Declarations of Interest &amp; Approve Dispensations</b>		
<b>4. Public question time (15 minutes allowed for this)</b>		

<b>5. To receive and approve the Minutes of:</b>	Ordinary meeting 20 <sup>th</sup> January 2026	

<b>6. To receive Clerk's report:</b>	Awaiting work to Tree in Enfield park following storm damage. Public toilet repairs almost complete, two more cisterns to replace. Damage to tap at allotments reported, now rectified. Cleese Rd ticket machine raised plinth completed- ticket machine needs reinstalling off the ground so the water damage can be safely assessed. Fence at OCM has come loose- contractor to attend and rectify. The relining of Churchfield Car Park is due to take place in the next couple of months- contractor waiting for a break in the weather before confirming dates- advance notices posted on website and in the car park, as all spaces must be cleared for a 48 hour period. The Town Trust (Town Council's landlord) arranged the annual services of the lift- A mechanic from Next Level lists attended the town hall and has instructed the lift to be taken out of order due safety concerns.	
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<b>7. Planning</b>	
<b>PA26/00265</b>	<b>Closed - advice given</b>
<b>15/01/2026</b> <b>Location:-</b> Communications Mast T Mobile UK 94494 Highfield Road Industrial Estate Camelford Cornwall PL32 9RA <b>Proposal</b> NOTIFICATION UNDER THE ELECTRONIC COMMUNICATIONS CODE (CONDITIONS AND RESTRICTIONS) REGULATIONS 2003 (AS AMENDED) TO UTILISE PERMITTED DEVELOPMENT RIGHTS <b>Ward:- Camelford And Boscastle</b>	

<b>8. Portfolio Reports</b>	

<b>9. Correspondence</b>	A- Update regarding Neighbourhood Priorities statement	
	B- Correspondence from Camelford WI regarding potential Library and office relocation.	
	C- Correspondence from Camelford Hall Trustees regarding potential Library and office relocation.	
	D- Correspondence from 'Camelford Clickers' regarding potential Library and office relocation.	
	E- Correspondence regarding the lift and the relocation.	
	F- Correspondence regarding the Town Hall Lift	
	G- Correspondence Regarding the Potential Relocation (Same letter received from 3 residents)	

<b>10. Agenda Items</b>	A- To <b>discuss</b> and <b>resolve</b> on potential Library and Office relocation.	
	B- To <b>resolve</b> on recommendation from Strategic and Economic development committee to go ahead with public Wi-Fi installation at the bandstand.	
	C- To <b>note</b> the minutes of Estates and Properties, Finance and Staffing and Strategic and Economic Development.	
	D- To <b>resolve</b> on Paragon ID parking tickets payment.	
	E- To <b>Note</b> CIL Expression of Interest submitted.	
	F- To <b>confirm</b> no conflict of interest with Internal Auditor Steve Hudson Accounting	
G- To <b>confirm</b> no conflict of interest with External Auditor BDO.		

<b>11. A. Accounts</b>	To <b>Note</b> Balances as of: 11/02/2026	
<b>Current Account</b>	£100,989.82	
<b>Tracker Account</b>	£207,976.56	
<b>CCLA Property Fund</b>	£50000.00	
<b>CCLA Deposit Account</b>	£80000.00	

<b>B. Payments</b>		To resolve to authorise the payments of Accounts Outstanding for February:	
Staff	Jan/Feb wages	BACS	£9,860.36
HMRC	Jan/Feb NI/TAX	BACS	£3,257.31
Pension	Jan/Feb Pensions	BACS	£3,147.46
OCM	Community Outreach Worker & Skate Coach	BACS	£1,071.32
Barclays	Bank Charges	DD	£21.85
Cornwall Council	Enfield Park Store	DD	£0.00
Cornwall Council	Churchfield Car Park	DD	£0.00
Cornwall Council	Cleaze Road Car Park	DD	£0.00
Cornwall Council	Town Hall/Library	DD	£0.00
Camelford Town Trust	Town Hall/Library rent	DD	£574.79
British Gas	Town Hall Electricity	DD	£212.29
British Gas	Town Hall Electricity	DD	£654.13
British Gas	OCM Electricity	DD	£74.80
EDF	Electricity- Public Conveniences	DD	£251.42
EDF	Electricity- Cleaze Rd	DD	113.56
Seadog IT	Website Hosting	DD	£42.00
Voipfone	Office Telephone (missed off January agenda)	DD	£11.40
Voipfone	Office Telephone	DD	£50.00
Everflow	Market Place (missed off January agenda)	DD	£55.18
BT	Internet	DD	£44.63
EE	Maintenance Phone	DD	£22.98
Peninsula	HR & Health and Safety	DD	£401.92
Mailchimp	CTC Website Emailing (February)	DD	£11.73
Allstar	Fuel for van	BACS	£67.44
Jason Ryan	Window Cleaning	BACS	£25.00

Camelford Hardware	Maintenance supplies	BACS	£115.68
K Luxton	OCM Supplies	BACS	£2.20
Tesco	Office supplies	Debit	£2.20
Amazon	Keyring clips	Debit	£11.98
Eagle Plant hire	Hydraulic breaker hire	Debit	£62.10
Eagle Plant hire	300mm petrol cut off saw hire	Debit	£79.70
Amazon	Baking soda 2.5kg	Debit	£12.28
Amazon	2 x ice cube trays	Debit	£9.89
Amazon	Cornflour 500g	Debit	£3.00
Amazon	Citric acid 1kg	Debit	£9.45
Amazon	Oil, glitter and colouring	Debit	£25.96
Amazon	Extra strong magnets	Debit	£8.47
Amazon	Wood splitting drill bit	Debit	£11.10
Amazon	Toilet Roll x 24	Debit	£11.00
Scribe	Scribe accounts renewal (2026)	BACS	£1,517.76
Cornwall Council	SLA patrols	BACS	£144.75
Seadog IT	Website security	DD	£186.00
Adrian Close	Management skills	Debit	£79.00
Western supply	Maintenance supplies	BACS	£56.52
Steve Heard	Turkey for Christmas lunch	BACS	£155.52
R Sleep Ltd.	Maintenance supplies	BACS	£233.77
Highfield	Van MOT	BACS	£90.85
Checks Direct	Skate Coach DBS	Debit	£39.50
Cloudy IT	Annual charges	BACS	£3,340.80
BCHS	Cleaning Supplies	BACS	£9.32
Voipfone	Renewal of UK Geographic Number	DD	£13.20
Everflow	Utilities (water) 13/03 – 12/04	DD	£95.76
<b>Totals:</b>			£26,299.33

<b>C. To note income</b>			
CCLA	Interest	CC	£167.51
Barclays	Carpark permits	CC	£200.00
CCLA	Interest	CC	£162.94
Western supply	Refund	CC	£72.25
HMRC	HMRC VAT refund	CC	£1402.25
CCLA	Investment	CC	£811.07
Camelford Leisure Centre	Community grant	CC	£3,000.00
Revival Books	Sale of old book stock	CC	£24.33
<b>Totals:</b>			£5,840.35

<b>12. Public Bodies (Admission to Meetings) Act 1960.</b>			
<p>To <b>resolve</b> that in view of the confidential or special nature of the business about to be transacted, it is advisable that the press and public be excluded and instructed to withdraw during the discussions for the following items:</p> <p>A. To resolve a course of action on Staffing matter</p> <p>B. Honoured Citizens</p>			

Items for next meeting	
Meetings Closed:	